

**Minutes of the
District Board of Health
Mahoning County
April 18, 2018
8:00 a.m.**

The Mahoning County District Board of Health held its regular meeting on April 18, 2018 at 8:00 a.m. at the offices of the Mahoning County District Board of Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present

Len Perry
Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore

Staff Present: Ed Janik, Ryan Tekac, Susan Kovach, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Patt Sweeney

Public Audience: Dave Mannion, Dr. Nicolette Powe

III. Minutes

MOTIONS

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 3/21/18 Board meeting as presented.

Motion carried unanimously.

Dr. Mosca motioned, Dr. Miladore seconded to approve the minutes of the 3/19/18 Personnel Committee meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Dr. Mosca seconded to approve the minutes of the 3/20/18 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Reorganization of the Board

A. Election of Officers

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to elect Mr. Perry as president of the Board of Health.

On roll call the vote was as follows:

Dr. Miladore Yes
Dr. Mosca Yes
Mrs. Fisher Yes

Mr. Perry Abstain

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to elect Dr. Miladore as vice president of the Board of Health.

On roll call the vote was as follows:

Dr. Mosca Yes
Mrs. Fisher Yes
Mr. Perry Yes
Dr. Miladore Abstain

B. Committee Assignments

Mr. Perry requested that Dr. Miladore and Mrs. Fisher continue to serve on the Finance Committee and Dr. Mosca and incoming Board member Mr. Mistovich serve on the Personnel Committee. Mr. Perry will float between the two committees and fill in when needed.

C. Schedule of Regular Meetings

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to accept the schedule of regular meetings as presented.

Motion carried unanimously.

V. Old Business

A. 2018 Sanitary Requirements for Tattoo and Body Piercing Establishments – 2nd Reading

Mr. Tekac explained that this is the second reading for the proposed changes to the 2018 Sanitary Requirements for Tattoo and Body Piercing Establishments in regards to sterilization of reusable hand pieces.

This is the second of three readings for the proposed change and there is no action required by the Board at this time.

VI. New Business

A. Ohio Department of Medicaid Round Two Funding for Infant Mortality Reduction

We are awaiting the return of contracts from each of the five Ohio Medicaid Managed Care Companies. Once received, we will prepare contracts for the community partners that will sub-contract to provide the infant mortality reduction services Medicaid has approved.

B. Nursing Division Proposed Vaccine Fee Changes

Mr. Janik explained that after reviewing the vaccine costs from the manufacturers and the insurance company reimbursement rates with our billing clerk, the following vaccine fee changes are proposed in the Nursing Division effective immediately:

<u>Vaccine</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
Trumenba	\$140.00	\$150.00
Hepatitis A	\$80.00	\$85.00
Twinrix	\$115.00	\$120.00
HPV	\$235.00	\$250.00
Pevnar 13	\$205.00	\$210.00

Rabies	\$340.00	\$390.00
Kinrix	\$60.00	\$65.00
Pentacel	\$105.00	\$110.00
MMR	\$80.00	\$85.00
Td	\$30.00	\$40.00
Varicella	\$140.00	\$150.00
Zostavax	\$245.00	\$265.00
Pneumoccal	\$95.00	\$105.00

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the Nursing Division Proposed Vaccine Fee Changes as presented.

Motion carried unanimously.

VII. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met and discussed the monthly revenues and expenditures. We are currently stable in our finances. We were notified by the State Auditors that they hope to have the report for our 2017 Audit by the end of June.

Dr. Mosca reported that the Personnel Committee met and one of the items of continued concern is the inability to fill to public health nurse positions due to salary disparity.

B. Division/Program

Ed Janik

MCDBOH received an additional \$21,409.00 in state subsidy funding that was not anticipated because we are an accredited health department. Working with the landlord's accountant on changing the electric service for the building because this property is eligible to join the Austintown aggregate program. The 2017 audit is going well so far.

Ryan Tekac

There is currently a multi-state E. coli foodborne outbreak. The CDC has determined that chopped romaine lettuce from the Yuma, Arizona growing region is the likely source. At this time there is no common grower, supplier or brand that has been identified with the outbreak. In an effort to educate the public, information has been added to our website and social media pages in regard to safety precautions. In addition, a Notify Now message has been sent out to all licensed food operators and establishments warning them of the outbreak and providing them with the CDC recommendations. The food program staff has also been investigating a local outbreak of norovirus that may be linked to an establishment that we license. There are currently three unrelated groups that have become ill after eating at the same establishment over a two day period. ODH has confirmed norovirus within two stool samples for the first party and we are waiting for results for the other two parties.

A rabies vaccination clinic was held this past weekend at the Damascus Fire Station and 101 vaccinations were administered during this event. Also, in recent local and national news you may have heard of the zombie raccoons in our area. Five of the raccoons from the Youngstown area were euthanized and sent to ODH for testing for rabies and distemper. All five specimens were negative for rabies and positive for distemper. Dr. Miladore shared a short video of a sick raccoon that was on his property as a learning example of the behavior they exhibit when ill.

The 2018 Mosquito Control grant has been submitted and notice of awards will be given in June. The grant cycle is 2018-2019 and \$25,000.00 was applied for to be used for surveillance, education and removal of illegally dumped tires.

Susan Kovach

The Prescription Drug Overdose grant has been submitted. Next week MCDBOH and the county Emergency Management Agency will co-host a CMS Partner Conference paid for by emergency preparedness funds. ODH called last week to notify us that we were the only agency in the state to apply for funding to do this type of program so they requested that we present about the conference and the results of the conference at our state meeting in May. There is still a significant amount of influenza B being reported; influenza A has declined significantly.

Erica Horner

In March the Cribs for Kids program distributed 16 cribettes; The Nutrition Deliverable focused on increasing breastfeeding rates is being implemented in collaboration with the WIC Division: Daljeet provided breastfeeding education to YSU Students during 4 different sessions in March. The Television PSAs for birth spacing education are complete and have started airing on local television stations.

The Mahoning County Commissioner's Tuberculosis Renewal Levy will be on the May ballot. MCDBOH is contracted to conduct the Mahoning County Tuberculosis Clinic. Currently, there are two tuberculosis educational billboards posted that list the signs and symptoms of the disease in both English and Spanish. The billboards are located on Route 224 heading from Boardman into Canfield and at the intersection of South Ave. and 224 in Boardman near the Giant Eagle/Wal-Mart shopping area.

In March seven community Project DAWN kits were distributed with 0 reported saves. 11 full Naloxone kits/14 single doses were distributed to Law Enforcement/First Responders with seven recorded uses and six total saves reported from First Responders.

170 childhood /adolescent immunizations were given to 74 patients in March. For the month of March, MCDBOH was at 100% for children who were clients in our immunization clinics at age two considered up to date. 100% of adolescents in our immunizations clinics were considered up to date for required vaccines. We have been receiving requests from the public for the Shingrix vaccine and have administered seven doses thus far.

Michelle Edison

Since the beginning of the year, the HUB has enrolled 63 women. There have been 31 births with a high rate of full-term, normal birth weight babies. The African-American full-term rate is approximately 93%. There have been 5,700 pathways initiated with clients. The HUB participated in the Minority Health Expo in Columbus as well as the Minority Health Conference sponsored by the local Office on Minority Health.

Loretta Floyd-Pleas

The WIC program has been very busy with outreach efforts; over 80 packets of brochures and information have been mailed to local daycares. Participated in a managed care workshop, MY Baby's 1st celebration and OCCHA Health Fair. WIC will once again be partnering with Alta Head Start for their Farmer's Market program. WIC's first evening clinic will be held in Austintown on May 15th.

Scott Bolam

Provided a quote to Mahoning Valley Sanitary District for a corrosion control study. Will be submitting a bid for the City of Cleveland Lead Safe Living/Healthy Homes Program. Continuing to work on developing the legionella testing program. Testing for the landfill groundwater monitoring program will begin next month.

Patt Sweeney

Had our first strategic planning monitoring meeting since the implementation of the strategic plan and we are well under way. I was contacted by the Mercy Health Foundation to discuss community understanding of the utilization of a needle exchange programs as an intervention for harm avoidance. MCDBOH has received \$15,000.00 in funding from the Ohio Department of Health to align our Community Health Assessment with the Community Health Needs Assessment which our local tax-exempt hospitals must conduct. We are working on that currently and have outreached to others in the tri-county area to discuss opportunities to pool resources and collaborate.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) David Yost, Auditor of State, 2017 Audit, \$17,589.00

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve the contract with David Yost, Auditor of State as presented.

Motion carried unanimously.

2) WRTA, HIV/STD Public Education (July-August), \$1,585.00

3) WRTA, HIV/STD Public Education (October-November), \$1,585.00

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to approve the contracts with WRTA as presented.

Motion carried unanimously.

4) C.E.S. Group (3 Kings Transportation), Language Change Only

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the language change in the contract with C.E.S. Group as presented.

Motion carried unanimously.

IX. Travel

A. Official Travel and B. Continuing Education

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

X. Personnel Actions

A. Executive Session

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to go into Executive Session to discuss personnel matters at 8:53 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to exit Executive Session at 9:24 a.m.

Motion carried unanimously.

C. Appoint – Full-Time Prescription Drug Overdose Prevention Coordinator

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to appoint Debora Iliff full-time Prescription Drug Overdose Prevention Coordinator at grade 2 pay level as presented.

Motion carried unanimously.

D. Personnel Matter

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to authorize the Health Commissioner to follow the HR Firm recommendation to resolve the current personnel matter.

Motion carried unanimously.

E. Appoint – Part-Time Laboratory Clerk

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to give the Health Commissioner the authority to appoint a part-time laboratory clerk should the opportunity present itself prior to the next Board meeting.

Motion carried unanimously.

XI. Adjournment

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to adjourn the meeting.

Motion carried unanimously.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**PERSONNEL COMMITTEE MEETING
APRIL 16, 2018
3:30 P.M.**

**Mahoning County District Board of Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry
Dr. Nancy Mosca

Staff present: Patricia Sweeney
Ed Janik

Meeting called to order at 3:30 p.m.

At 3:30 p.m. Dr. Mosca made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Dr. Mosca made a motion to leave executive session at 5:00 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on April 18, 2018.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 5:10 p.m.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**FINANCE COMMITTEE MEETING
APRIL 17, 2018
8:30 A.M.**

**Canfield Fairgrounds Administration Building
7265 Columbiana Canfield Road
Canfield, Ohio 44406**

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Patt Sweeney
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee discussed the proposed vaccine fee changes for the Nursing Division, Round Two funding from the Ohio Department of Medicaid for Infant Mortality Reduction and the monthly financial reports and proposed contracts were reviewed.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCDBOH meeting April 18, 2018:

Contracts:

- David Yost, Auditor of State, 2017 Audit, \$17,589.00
- WRTA, HIV/STD Public Education (July-August), \$1,585.00
- WRTA, HIV/STD Public Education (October-November), \$1,585.00
- C.E.S. Group (3 Kings Transportation), Language Change Only

Motion to adjourn was made by Mrs. Fisher, seconded by Dr. Miladore at 10:00 a.m.