

**Minutes of the
Mahoning County Public Health
Board Meeting
March 17, 2021
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on March 17, 2021 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present- via GoToMeeting

Absent

Mr. Len Perry
Mrs. Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Mr. Joe Mistovich

Staff Present: Ed Janik, Ryan Tekac

Staff Present via GoToMeeting: Colton Masters, Dave Fetchko, Kristy Boyles, Dr. Kravec, Julie Thompson

Public Audience via GoToMeeting: Dave Mannion, Clarissa Gereby (Ohio EPA), Ben Dickey (Belmont Solids Control), Rick Claar (Belmont Solids Control)

III. Minutes

MOTIONS

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 2/17/21 Board meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Mr. Perry seconded to approve the minutes of the 2/16/21 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mrs. Fisher seconded to approve the minutes of the 2/16/21 Finance Committee meeting as presented.

Motion carried unanimously.

IV. **Presentation - Sandra Panezich**

Mr. Janik explained that Sandy was not able to be with us today but that we wanted to take a moment to acknowledge her retirement and say a few words about her time here with us and also some words from her co-workers at other agencies.

Sandy started with us as a Disease Intervention Specialist working on a grant through the Canton City Health Department. She loved her job and was very good at it. Then, a couple of years ago, Canton lost the funding and Sandy was going to lose her position. At the same time, we were looking for a Prescription Drug Overdose Prevention Coordinator and Sandy applied for the job. Sandy was hired as the PDOP Coordinator and took the job and really made it her own. Following are comments from two of the people she worked closely with in her position:

“Working with Sandy Panezich from Mahoning County Public Health on the Prescription Drug Overdose Coalition has been my pleasure. We knew from the inception of the Coalition that this would require a close working relationship between the Mahoning County Public Health staff, the Mahoning County Mental Health and Recovery Board, and Coalition for a Drug Free Mahoning County. Sandy has worked very hard to educate herself on issues surrounding addiction, overdose, and recovery. She has initiated several projects to assist Mahoning County in monitoring, and planning to reduce overdose deaths, including finding ODMAP champions in the community, blue collar workforce messaging through local unions and employers, as well as encouraging greater use of drug drop boxes throughout our community. I have appreciated working with Sandy, her enthusiasm and passion for helping the residents of Mahoning County has made us a more successful Coalition. I wish Sandy a long and happy retirement!” – Brenda Heidinger, MPA, OCPC, Associate Director, Mahoning County Mental Health and Recovery Board

“It has been a pleasure working with Sandy Panezich from Mahoning County Public Health. The Ohio Department of Health Violence and Injury Prevention Team appreciates her dedication to public health and the work she has done for community drug overdose prevention. In addition to her role as a Prescription Drug Overdose Coordinator for Mahoning County, Sandy served as a co-chair for the Ohio Overdose Prevention Network. She assisted in initiatives related to public awareness around safe prescribing and helped co-chair a statewide workgroup supporting local partners in the uptake of ODMAP, an overdose mapping surveillance tool. The team appreciates Sandy’s candid nature and her insights into public health and public safety partnerships in addressing community drug overdose prevention. We wish Sandy a long and happy retirement!” - Hillary Stoll, MPH, CHES, Drug Overdose Prevention Team, Violence and Injury Prevention Section, Ohio Department of Health

Mr. Janik showed the Board the framed certificate to be presented to Sandy and on behalf of the Board, Dr. Mosca thanked Sandy for her years of service and dedication to the residents of Mahoning County and wished her well in her retirement.

V. **Special Requests/Subdivision Requests/Board Orders**

A. Board Order #EH-BO-2021-02 – Petretic (Campbell City)

Ms. Boyles explained that this is a vacant commercial property in the city of Campbell creating a public health nuisance and a safety hazard because it is not secure, weather-tight, or rodent proof. The owner or a representative has failed to comply with abatement notices and did not appear at the Health Commissioner’s

hearing. We are requesting that the vacant building be declared a public nuisance and ordered placarded and abated within 10 days.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarians recommendation for Board Order #EH-BO-2021-02 which states:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the (vacant) building a public nuisance and order the same:

- placarded
- abated within 10 days

Motion carried unanimously.

VI. New Business

A. 2021 Budget Changes for Board Approval

Mr. Janik explained that these changes are from moving funds around trying to keep up with all the new grant activities.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve 2021 Budget Changes for Board Approval as presented.

Motion carried unanimously.

B. Struthers Contract for Health Services

Mr. Janik explained that this is a renewal for the current contract that expires in June of 2021. The new contract dates are July 1, 2021 through June 20, 2024. Struthers has already approved the contract renewal and the details remain unchanged. This contract will go before the District Advisory Council at their meeting tomorrow night.

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to recommend the District Advisory Council approve the contract for health services with the city of Struthers.

Motion carried unanimously.

C. Belmont Solids Control, LLC Class 2 Scrap Tire Recovery Facility 2021 Solid Waste License

Mr. Masters explained that Belmont Solids Control has applied for a 2021 Class 2 Scrap Tire Recovery Facility and this is a new license for a new facility. Mr. Fetchko has inspected the facility and found it to be constructed in accordance with all authorizing documents and applicable rules and is adequately prepared for operations. The facility will be authorized to receive up to 199 tons per day. The operator has requested a waiver from the Mahoning County General Health District regulation requiring the installation of radiation monitors at the facility because they are handling scrap tires only.

After brief discussion regarding the radiation monitor waiver request, it was decided that Mahoning County Public Health has no objection to the radiation monitor waiver.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the 2021 Solid Waste License for a Class 2 Scrap Tire Recovery Facility to Belmont Solids Control LLC as presented.

Motion carried unanimously.

D. Lease Agreement with Boardman SC, LLC

Mr. Tekac explained that this lease agreement with the Boardman SC, LLC is for us to use the old Dillard's space at the Southern Park Mall in Boardman to hold our vaccination clinics and is being leased to us rent free, our only cost is the utilities while we are there. Mahoning County Public Health is very thankful for the help and support of the Cafaro Company in making the Regional Mass Vaccination clinics possible.

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the lease agreement with Boardman SC, LLC as presented.

Motion carried unanimously.

VII. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met and discussed the new business items and contracts. The finances are in good order and the cash reserves remain steady.

Mr. Mistovich reported that the Personnel Committee met and discussed the retirement of the Prescription Drug Overdose Coordinator, the resignation of the Infant Mortality Coalition Coordinator and the Tuition Reimbursement request.

B. Division/Program (submitted electronically)

Ed Janik

Darlene Sawyers and I continue to work on the State of Ohio Annual Financial Report (AFR). This report is one of the requirements for our agency to receive state subsidy dollars from ODH. I typically work on the receipts section; Darlene works on the expenditures and staffing sections and Ryan has a section he must complete also ensuring that we have met all the standards required by ODH. This report is due April 1, 2021.

The Affirmative Action/Equal Opportunity provider monitoring report was completed and submitted to Director Home of Eastern Ohio (DHEO) on February 24, 2021.

The Fiscal staff is continuing to assist in COVID-19 activities including working at the call center, data entry and working at the registration table.

Michelle Edison

Mahoning Valley Pathways HUB

Completed a CHW focus group regarding interest/value in implementing a Maternal Community Education Council. CHW's supported the idea and provided feedback regarding recruitment and content.

The HUB Director and Operations Assistant met with Dr. Karen Larwin (REEP Evaluator for the HUB Ohio Commission on Minority Health grant) to determine if an IRB was necessary for the group. She recommended submitting the IRB in order to be able to use the information collected more broadly.

Infant Mortality

We have been interviewing consultants for the MY Baby's 1st transformation/redesign. I let the first northeast regional meeting of the Ohio Collaborative to Prevent Infant Mortality (OCPIM). Infant mortality and birth outcome data from ODH was presented and discussed. As a region, we determined that our focus for the year would be on community engagement.

Health Equity Efforts

Began to develop a community survey regarding vaccine hesitancy and access for the Minority Community Vaccine Action Group. The group is comprised of county and city health commissioners, Youngstown City Mayor's office, Mercy Health, the Jewish Community Center, African American physicians, etc.

Colton Masters

Environmental Health is excited to welcome Kylie Knight to our team. Kylie will start at the end of the month and will be working as one of our clerical staff.

Environmental staff are continuing their dedication to the vaccination and response efforts to COVID-19. They are filling multiple roles in relation to fielding calls, working clinics, and investigating complaints. We are now looking forward to helping with the mass clinics at Dillard's, as several EH members will be filling key roles in each of these clinics.

We have finalized documents related to the 2021 WPCLF grant, from the EPA. We will be able to use this funding to assist low-income households, who require septic system repair or replacement. The last project for the 2019 WPCLF grant was completed. With this project done, the 2019 grant was closed out by OEPA. Work is still being completed from the 2020 grant year.

Loretta Floyd-Pleas

WIC Cash Value Benefit (CVB) Increase for Women and Children:

The passage of the recent COVID American Relief Package bill allows for the WIC Cash Value Benefit amount to be increased to \$35 for women and child participants. This increase is for only a four-month period starting April 1, 2021 and concluding July 31, 2021.

Fiscal Year 2021 Participant Survey:

The FY21 Participant Survey is now open and remain open until April 30, 2021. Ohio WIC has decided to join in a Multi-state Participant Satisfaction Survey Project. This survey was created by a group of National WIC Association research partners and includes questions about WIC Services during the COVID-19 pandemic. This survey is 100 percent confidential, and the goal of the survey is to improve program services for participants. WIC Participants are given the survey link and QR code in both English and Spanish on a handout during their WIC Visit. The WIC Participant is asking to show the WIC Staff on their phone that they have completed the survey. Each WIC Clinic has an assigned number of surveys to have WIC Families to complete.

Drive thru Baby Shower:

The Ohio Commission on Minority Health and Youngstown City Health District are planning a Drive Thru Baby Shower for April 10, 2021 from noon to 2pm. The Mahoning County WIC Program will participate in this event offering program information and maternal and child information. Involvement in this form of event is a valuable form of outreach.

Physician Outreach—Pediatricians & OB/GYN:

Informational packets of information on the Mahoning County WIC Program were mailed to local physicians. This networking helps to keep local physicians up to date on the WIC policies and procedures.

Partnership with Alta Head Start:

Mahoning County WIC is planning on participating with Alta Head Start in a Farmer's Market at the end of May. Nutrition education will be focused on hands on activities to encourage healthy eating behaviors among children ages 3 to 5 years of age.

Erica Horner

The Nursing Division remains very busy with COVID-19 vaccination clinics, case investigations and contact tracing. So far, we have administered 15,700 COVID-19 vaccinations.

Scott Bolam

Staff is finishing first quarter activities for Ohio EPA clients. Seasonal start-up testing for parks and camps is happening now. Staff continues to provide support for COVID related assignments.

Dr. Kravec

Continuing to work with Erica, Susan, Ryan, and Dennis from the Emergency Management Agency on COVID-19 and the mass vaccination site. Mercy has crossed the 40,000 vaccinations given mark as of yesterday so the county working together is doing an amazing job on vaccinating our residents. Ebola travel screenings are being put back in place in our emergency rooms.

Ryan Tekac

Mahoning County Public Health has now transitioned to an online scheduling system called ArmorVax. The system is designed to be an online public facing system that allows individuals to create an account, gather important demographic information, answer prescreening questions, and then select an appointment date and time based on the number of vaccinations available. The system also updates in real time to the state system ImpactSIIS. I want to thank Tracy Styka and Julie Thompson who have taken the lead on both scheduling and data entry as our success of the past two months could not be achieved without their leadership. I further want to thank the MCPH staff and volunteers who spent many weekends and long nights here in the office to ensure the appointments were scheduled. Prior to ArmorVax we have administered well over 15,000 vaccinations through the old fashion way of making phone calls, sharpening the pencils and scheduling the appointments. All these hard efforts going into our vaccine clinics along with our community partners have positioned Mahoning County as one of the top counties for starting vaccinations per population based as we are near 24% of our population starting their 1st dose. The state average is 20%.

We continue to work with the schools on a weekly basis and Colton Masters has joined Susan and I on the superintendent calls as ODH has now provided guidance for events such as proms and graduation.

Phase 1E

Vaccinations for Phase 1E will begin on Friday, March 19, 2021. This phase includes:

- Individuals who have the specified medical conditions listed below that may increase their risk of severe illness and death from COVID-19.
- These individuals are not already eligible through Ohio's age-based approach to vaccine eligibility.

MEDICAL CONDITIONS

Individuals with at least one of the following medical conditions:

- Cancer.
- Chronic kidney disease (CKD).
- Chronic obstructive pulmonary disease (COPD).
- Heart disease.
- Obesity.

Phase 2C

Phase 2C expands age-based eligibility to approximately 818,000 Ohioans between ages 40-49.

AGE ELIGIBILITY

- Individuals age 40 and older.
- *Individuals age 50 and older previously eligible under Phase 1B, Phase 2A or Phase 2B who have not yet received the vaccine remain eligible under Phase 2C*

We continue to work with the state and our local partners on the transition to operating a regional mass vaccination site. We are securing commitments from community partners such as Mercy Health, Akron Children's, the Direction Home of Northeast Ohio and Southwood's Health for committed vaccinators. Our vaccine planning team including Dennis O'Hara our EMA Director continues to work on securing resources and supplies and mobilizing at the former Dillard's site. Currently we have secured the tables and chairs as the sheriff's office will move them in this week. Although next week is not the start of the regional site, we will use the allotment of vaccine being received next week for a soft start as this will provide us the ability to test the location and make any necessary improvements needed.

I would like to thank the Cafaro family for supporting public health and the health of our valley. Since the beginning of the pandemic last year, the rallying of support and community partners.

As I always finish, I want to thank our Board, the leadership team, and our staff for sticking through this past year. The light at the end of the tunnel inches closer and closer each week.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Kevin Felger, COVID-19 Vaccine Administration, \$5,000.00

MOTION

Dr. Miladore motioned, Mr. Perry seconded to approve the contract with Kevin Felger as presented.

On roll call the vote was as follows:

Mr. Perry	Yes
Mrs. Fisher	Yes
Dr. Miladore	Yes
Mr. Mistovich	Abstain
Dr. Mosca	Yes

- 2) Lake Business Products, Canon imageRunner 1643iF Copier, \$1,168.30

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Lake Business Products as presented.

Motion carried unanimously.

- 3) ECMSI, Two-factor Authentication for IT Network, \$3,840.00

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the contract with ECMSI as presented.

Motion carried unanimously.

- 4) International Asbestos Testing Laboratories (IATL), Lead Testing, \$6,000.00

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract with International Asbestos Testing Laboratories as presented.

Motion carried unanimously.

- 5) Perkins-Elmer, Repair A Analyst 800 Lead Testing Equipment, \$2,616.00 plus parts, labor and travel costs for subsequent visit if necessary

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve a three year lease for a new machine instead of the contract to repair the existing unit.

Motion carried unanimously.

- 6) ArmorVax, Scheduling Software for COVID-19 Clinics, \$16,000.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with ArmorVax as presented.

Motion carried unanimously.

IX. Personnel Actions

- A. Appoint – Full-time Secretary

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to appoint Kylie Knight as a full-time secretary.

Motion carried unanimously.

- B. Approval to Hire – Prescription Drug Overdose Coordinator, Infant Mortality Coalition Coordinator

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to grant approval to the Health Commissioner to hire a Prescription Drug Overdose Coordinator and an Infant Mortality Coalition Coordinator.

Motion carried unanimously.

- C. Tuition Reimbursement Request – B. Chaturvedi

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the tuition reimbursement request for B. Chaturvedi as presented.

Motion carried unanimously.

X. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 9:13 a.m.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
March 29, 2021
8:30 a.m.**

The Mahoning County Public Health Board held a special meeting on March 29, 2021 at 8:30 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present- via GoToMeeting

Mr. Len Perry
Mrs. Bev Fisher
Dr. Nancy Mosca
Mr. Joe Mistovich

Absent

Dr. Michael Miladore

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting: Derek Steyer, WKBN, Tara Balsinger (Milton Twp.)

III. New Business

A. Creation of a New Fund – Federal Emergency Management Assistance (FEMA) Fund

Mr. Janik explained that this request is for approval to create a new fund as we are requesting FEMA dollars from the state. This money will pay for overtime personnel costs, medical supplies, scheduling software, office supplies and other such expenses for administration of the COVID-19 vaccine. In order to make application, we need a resolution from our Board to ask the County Auditor to create the new fund.

The minutes reflect that at this point in time, Mr. Mistovich joined the meeting.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the resolution to request that the County Auditor create a new Federal Emergency Management Assistance (FEMA) Fund as presented.

Motion carried unanimously.

IV. Approval of Contract Addendums

A. Contracts

- 1) Amy Ziccardi-Humphrey, COVID-19 Vaccine Administration Contract Addendum, Increase of \$5,000.00 to \$10,000.00

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract addendum for Amy Ziccardi-Humphrey as presented.

On roll call the vote was as follows:

Mr. Perry	Yes
Mrs. Fisher	Yes
Mr. Mistovich	Abstain
Dr. Mosca	Yes

- 2) Tracy McNally, Building Maintenance Contract Addendum, Increase of \$10,000.00 from \$5,000.00 to \$15,000.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract addendum for Tracy McNally as presented.

Motion carried unanimously.

V. Adjournment

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to adjourn the meeting at 8:40 a.m.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
April 9, 2021
3:30 p.m.**

The Mahoning County Public Health Board held a special meeting on April 9, 2021 at 3:30 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present- via GoToMeeting

Mr. Len Perry
Mrs. Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore

Absent

Mr. Joe Mistovich

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac, Maria LeBron-Ortiz

Public Audience via GoToMeeting: Justin Dennis

III. Approval of Contract

A. Contract

- 1) Lane Life Trans, COVID-19 Vaccine Administration Contract, \$25,000.00

MOTION

Dr. Miladore motioned, Mr. Perry seconded to approve the contract with Lane Life Trans for COVID-19 Vaccine Administration with a not to exceed amount of \$25,000.00 as presented.

Motion carried unanimously.

IV. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to adjourn the meeting at 3:54 p.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

March 15, 2021

4:30 P.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Dr. Nancy Mosca (via GoToMeeting)
 Mr. Len Perry (via GoToMeeting)
 Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 4:30 p.m.

At 4:31 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Mr. Mistovich made a motion to leave executive session at 5:44 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on March 17, 2021.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 5:45 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

March 16, 2021

8:00 A.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Mrs. Bev Fisher (via GoToMeeting)
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:05 a.m.

The Finance Committee reviewed the proposed budget changes, the Struthers contract for health services, the lease agreement with Boardman SC, LLC, and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting March 17, 2021:

Contracts:

- Kevin Felger, COVID-19 Vaccine Administration, \$5,000.00
- Lake Business Products, Canon imageRUNNER 1643iF Copier, \$1,168.30
- ECMSI, Two-factor Authentication for IT Network, \$3,840.00
- International Asbestos Testing Laboratories (IATL), Lead Testing, \$6,000.00
- Perkins-Elmer, Repair A Analyst 800 Lead Testing Equipment, \$2,616.00 plus parts, labor and travel costs for subsequent visit if necessary
- ArmorVax, Scheduling Software for COVID-19 Clinics, \$16,000.00

Meeting adjourned at 9:40 a.m.