

**Minutes of the
Mahoning County Public Health
Board Meeting
February 17, 2021
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on February 17, 2021 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present- via GoToMeeting

Absent

Mr. Len Perry

Mrs. Bev Fisher

Dr. Nancy Mosca

Dr. Michael Miladore

Mr. Joe Mistovich

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion, Duane Piccirilli

III. Minutes

MOTIONS

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 1/20/21 and 2/3/21 Board meetings after the word change in Colton Masters report from "drug" to "dragged on".

Motion carried unanimously.

Mr. Perry motioned, Mr. Mistovich seconded to approve the minutes of the 1/19/21 Personnel Committee meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 1/19/21 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Presentation - Duane Piccirilli

Mr. Piccirilli, the Director of the Mahoning County Mental Health and Recovery Board, presented the Board with a framed certificate of recognition on behalf of the Ohio Association of County Behavioral Health Authorities. The certificate recognizes all of the hard work Mahoning County Public Health has performed this past year due

to the pandemic. Mr. Piccirilli conveyed his sincere appreciation for the professional rapport we have with our community partners and also with the residents of Mahoning County.

V. New Business

A. 2021 Budget Changes for Board Approval

Mr. Janik explained that these changes are from moving funds around trying to keep up with all the new grant activities.

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve 2021 Budget Changes for Board Approval as presented.

Motion carried unanimously.

VI. Reports

A. Committee

Mr. Mistovich reported that the Personnel Committee met yesterday and discussed a personnel issue, the possibility of filling two environmental positions and the Health Commissioner's evaluation.

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the contract later on the agenda. The cash on hand is down \$270,000.00 from what we expected due to expenses in the capital projects fund but finances still remain steady. Discussed the ramifications of two environmental hires and if the budget can support those positions if we move forward with that.

B. Division/Program (submitted electronically)

Michelle Edison

Mahoning Valley Pathways HUB

The Pathways Community HUB Institute has updated the HUB model, referred to as *HUB 2.0*. HUB directors from across the country have been participating in weekly workshops to review modifications to current Pathways and checklists, as well as new Pathways.

Infant Mortality

Social Determinants of Health – HOUSING

I have been in strategic discussions with the President and CEO of the YWCA Mahoning Valley to identify and access opportunities to provide safe, affordable, suitable housing and wrap around services to pregnant and parenting individuals in the area. Please read the statement below regarding a recent development:

"Thanks to the U.S. Department of Treasury, and the Board of Mahoning County Commissioners, YWCA Mahoning Valley (YWCA) will partner with the Mahoning Valley Pathways HUB, (The HUB), a division of the Mahoning County Public Health to administer emergency rental assistance. We will target low income pregnant and new moms enrolled in the HUB and at risk of homelessness or facing housing instability. We aim to assist 10-20 households, with rental and utility assistance." Leah Merritt

ODM Infant Mortality Grant Project

In addition to the previous announcement, Just In Time Employment Agency, which provides on-demand transportation for the MY Baby's 1st Infant Mortality Reduction Initiative, recently acquired an apartment building. Cathy Hergenrother, MORE 1st Birthdays Project Coordinator, was made aware of this acquisition through the partnership with JIT. Through Cathy's facilitation, the CEO has committed to support our efforts to safely and affordably house women in need in Mahoning County in collaboration with the efforts that are currently in place.

Health Equity Efforts

Environmental Collaborative of Ohio (ECO) has been gathering, organizing and assessing available data (CHIP, national and state data registries, etc.) to inform efforts to develop a comprehensive, countywide health equity strategic plan.

ECO is also developing a communications plan and identifying appropriate platforms to be used internally and outward facing.

YWCA Mahoning Valley Lunch and Learn: Racism as a Public Health Crisis – Learning from Ohio Communities. [Information link here.](#)

Colton Masters

The Environmental Health staff have been dedicating several days a week to the COVID Vaccine efforts. They continue to perform key functions in every area of the vaccination efforts while still completing the essential job functions for the environmental division, including sewage, solid waste and nuisance investigations. To that end, I would like to thank each member of Environmental Health for stepping up to complete any and every unique task that I have asked of them. They have assisted with scheduling, clinics, registration and more and no matter the task, they have showcased their many skills as they continue to be a positive representation of Mahoning County Public Health.

We have submitted our application for the 2021 EPA Mosquito Control Grant. The determination will be announced in late March or April.

The 2019 WPCLF HSTS funding final payment was extended until the end of February in an effort to make an accommodation for a single outstanding sewage tie-in project.

We are beginning to review plans for events that are planned to take place in the spring. These include the Home and Garden Show, Easter services and more. The organizers of these events are sending us prepared plans and we are reviewing them to both verify that they comply with the ODH COVID-19 orders and they can be performed as safely as possible. To this point, all the organizers have been very willing to comply with any additional requirements or limitations we recommend. It is clear that they are eager to work with us to setup these events.

Loretta Floyd-Pleas

The Mahoning County WIC Program has served over 1,260 participants thus far in this quarter. WIC is currently meeting 84% of our ODH assigned caseload of 4,350. We have received referrals from Alta Head Start, Help Me Grow and Job and Family Services.

The tentative reopening for WIC Clinics is May 2021.

Again this year WIC will be collaborating with ACTION/Grow Urban Farms “Pop Up” farmer’s markets to be held at all the WIC Clinic sites on different dates. WIC families will receive farmer’s market coupons and have the capability to walk out the door of the WIC office and purchase fresh vegetables and fruits. These supplement foods help our community’s families eat healthier and support our local farmers.

Chart audits are currently being conducted by Health Professionals at all WIC Clinic sites.

Erica Horner

Clinics are being held five days a week for 1st and 2nd doses: working through completing second doses for Phase 1A-LTC and Assisted Living facilities, MCBDD Residential Care clients and staff, EMS workers, healthcare workers, Southwoods Hospital, Vibra Hospital, other state identified congregate living sites such as Ursuline Motherhouse, Society of St. Paul Monastery, Blackburn Home. Continuing to receive registrations for Phase 1A healthcare workers and recently assigned by ODH another congregate living site that failed to complete registration for the federal pharmacy program. Phase 1B: completed 1st dose vaccinations for individuals with severe congenital, medical disorders and a developmental/intellectual disability as identified by the Mahoning County Board of Developmental Disabilities; continuing to provide vaccinations for individuals ages 65 and up.

Scott Bolam

A2LA has finalized all corrective actions we submitted regarding last years laboratory audit. All corrective actions were found to be acceptable and new certificates have been issued.

Staff is being called in to help in all areas of our COVID-19 vaccination clinics. Chris Novak has been working our call center, Kelsey Gill in scheduling, and Janine Soubra continues to send out a COVID positive list to keep our county first responders up to date on COVID case locations all while continuing our routine lab testing.

Dr. Kravec

Work on vaccinations continues – it is a wonderful partnership between Mahoning County Public Health and Mercy Health as we both continue vaccinating residents.

Ryan Tekac

We continue with finishing up our Phase 1 A second round vaccinations which included our three congregate care settings, our developmental disability clients, EMTs and other healthcare works not associated with the large health care systems such as Mercy Health and Akron Children’s Hospital.

We maintain transparency on our vaccine administration through social media postings and through press releases at the end of the week that include the total number of vaccinations administered along with the total number of second doses completed.

As of last week, we have made the decision to close our pre-registration as we have nearly 15,000 individuals pre-registered with us who were 65 and older. We will reopen a registration process once we can work through our list and vaccinate those who have pre-registered with us. We will remain hopeful that supply will catch up with the demand over the upcoming weeks as we know we have the capability to vaccine up to 1,500 people a week.

Since the beginning of COVID-19 vaccinations and from numbers that were gathered last week, Mahoning County Public Health has administered 5,772 first doses of COVID-19 immunizations to recipients in both Phase 1A and Phase 1B and 823 second doses of COVID-19 immunizations to the same recipients which makes a total of 6595 doses given.

Preliminary numbers for this week:

- We will administer 800 first dose vaccinations
- We will administer 973 second dose vaccinations

I want to thank our incredible staff again for working the long hours and over the holidays for vaccine support. We were lucky enough to receive an additional 400 doses this week which brought us to the total of 800 doses previously mentioned. This weekend a crew of schedulers sacrificed their Valentine's Day plans to come in and offer our community a Valentine Day call to get them an appointment. So thank you to them and also their families.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Youngstown City Health District, COVID-19 Enhanced Operations Grant, \$185,469.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract language changes with Youngstown City Health District as presented.

Motion carried unanimously.

VIII. Personnel Actions

A. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to go in to Executive Session at 8:25 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to exit Executive Session at 8:40 a.m.

Motion carried unanimously.

C. Disciplinary Action

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to authorize the Health Commissioner to enter into a disciplinary agreement with the Union and the HUB Referral and Training Coordinator, as long as it is agreeable to the Union, as presented.

Motion carried unanimously.

D. Post/Advertise – Full-Time Secretary

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to post/advertise for a full-time secretary as presented.

Motion carried unanimously.

IX. Adjournment

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to adjourn the meeting at 8:42 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

February 16, 2021

8:00 A.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Mrs. Bev Fisher (via GoToMeeting)
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:05 a.m.

The Finance Committee reviewed the proposed budget changes and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contract at the next regularly scheduled MCPH meeting February 17, 2021:

Contracts:

- Youngstown City Health District, COVID-19 Enhanced Operations Grant, \$185,469.00

Meeting adjourned at 9:20 a.m.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

February 16, 2021

4:30 P.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Dr. Nancy Mosca (via GoToMeeting)
Mr. Len Perry (via GoToMeeting)
Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Public present: Robin Bell (via GoToMeeting)

Meeting called to order at 4:30 p.m.

At 4:31 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Mistovich.

Dr. Mosca made a motion to leave executive session at 5:14 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on February 17, 2021.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 5:15 p.m.