

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
April 21, 2021  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on April 21, 2021 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present- via GoToMeeting

Absent

Mr. Len Perry  
Mrs. Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Mr. Joe Mistovich

Staff Present: Shannon Sellards, Colton Masters, Ed Janik, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Dr. Kravec

Public Audience via GoToMeeting:

**III. Minutes**

**MOTIONS**

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the minutes of the 3/17/21, 3/29/21 and 4/9/21 Board meetings as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Mr. Perry seconded to approve the minutes of the 3/15/21 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mrs. Fisher seconded to approve the minutes of the 3/16/21 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. Reorganization of the Board**

**A. Election of Officers**

Mr. Perry motioned, Mrs. Fisher seconded to appoint Joe Mistovich as President of the Board.

On roll call the vote was as follows:

Dr. Miladore Yes  
Mrs. Fisher Yes  
Mr. Perry Yes  
Mr. Mistovich Abstain  
Dr. Mosca Yes

Dr. Miladore motioned, Mr. Mistovich seconded to appoint Len Perry as Vice-President of the Board.

On roll call the vote was as follows:

Dr. Miladore Yes  
Mrs. Fisher Yes  
Mr. Perry Abstain  
Dr. Mosca Yes  
Mr. Mistovich Yes

**B. Committee Assignments**

It was decided that the committee assignments will remain the same for 2021-2022 as follows:

**Personnel Committee**

Dr. Mosca  
Mr. Perry  
Mr. Mistovich

**Finance Committee**

Dr. Miladore  
Mrs. Fisher

**C. Schedule of Regular Meetings**

Mr. Perry motioned, Mrs. Fisher seconded to keep the regular monthly meetings on the third Wednesday of each month at 8:00 a.m.

Motion carried unanimously.

**V. Special Requests/Subdivision Requests/Board Orders**

**A. Board Order #SW-BO-2021-01 – Malutic (Campbell City)**

Ms. Sellards explained that this is a property in the city of Campbell creating a public nuisance and a safety hazard because the lot is full of solid waste. The owner or a representative has failed to comply with abatement notices and did not appear at the Health Commissioner’s hearing. We are requesting that the property be declared a public nuisance and order the same unsafe, placarded and abated immediately, but in no longer than five (5) days.

**MOTION**

Mr. Perry motioned, Dr. Mosca seconded to approve the sanitarians recommendation for Board Order #SW-BO-2021-01 which states:

In accordance with the Ohio Administrative Code 3745-27-05(D), and Ohio Revised Code 3734.03 and Mahoning County District Board of Health Nuisance Abatement Code, Section 4.1.5 and 4.1.7, declare the property a public nuisance and order the same:

- unsafe which creates a public health nuisance;
- placarded;
- abated immediately, but in no longer than five (5) days; and

In accordance with the Nuisance Abatement Code, Section 6.1, declare the property unsafe and a public health nuisance.

Motion carried unanimously.

**VI. New Business**

A. 2021 Budget Changes for Board Approval

Mr. Janik explained that these changes are for COVID related activities, the purchase of a piece of equipment for the Lab and the new FEMA and Mosquito Control grants.

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve 2021 Budget Changes for Board Approval as presented.

Motion carried unanimously.

B. Solid Waste Management District Contract

Mr. Janik explained that the 2021 contract is for \$220,068.00 which is a slight decrease due to declining revenues from the tipping fees last year. The monies are divided between the Solid Waste program and the Lab for the groundwater monitoring program around open and closed landfills.

**MOTION**

Dr. Mosca motioned, Mrs. Fisher seconded to approve the contract with the Solid Waste Management District as presented.

Motion carried unanimously.

**VII. Reports**

A. Committee

Mr. Mistovich reported that the Personnel Committee met and discussed the Breastfeeding Peer Helper applications. Also discussed was moving a dietitian from part-time to full-time and the funding limitations associated with doing so.

Dr. Miladore reported that the Finance Committee met and our programs are now in the positive significantly. Food and pool licensing is increasing as operators are expecting to open. In our Nursing Division our revenues are down but our expenses are down as well so it balances. Our bottom line remains solid, thanks in part to the County Commissioners and the CARES dollars that they have provided to us, which I have asked Ryan to speak to in his report.

B. Division/Program (submitted electronically)

Michelle Edison

*Mahoning Valley Pathways HUB*

The HUB currently contracts with MYCAP for HUB care coordination services to support clients with chronic conditions including diabetes/pre-diabetes, hypertension, and cardiovascular disease. The CHWs were hired in May 2020 and to date, have not been able to participate in traditional case-finding, outreach, or home visits. They supported

pandemic efforts to connect with MYCAP clients who may be eligible and interested in the HUB program. Additionally, those CHWs completed the CDC's Chronic Disease CHW curriculum facilitated by Public Health Nurse Brenda Christensen which supported their ability to engage and connect their clients to appropriate services and education. There are currently 38 active chronic disease clients in addition to active referrals. The CHWs have ensured that all of their clients were educated about the coronavirus and the vaccine. CHW Kadeja Johnson was recently a guest panelist for a statewide CHW Vaccine Hesitancy webinar hosted by the Northwest Ohio Pathways HUB because of her efforts in educating her clients about the vaccine. The HUB Director meets quarterly with the CHWs to identify opportunities for case-finding, performance improvement, and to discuss the mitigation of barriers specific to their clients. The CHWs identified opportunities to support client disease management compliance through the provision of digital blood pressure cuffs and journals in which clients can "track their stats" such as bp, glucose or A1C, weight, etc. Finally, they identified mental health as a top chronic condition and asked that the HUB include mental health diagnoses as an eligible condition.

#### Infant Mortality

MCPH was invited to participate in the national Infant Mortality learning cohort sponsored by Cradle Cincinnati.

#### Health Equity Efforts

As the Mahoning County co-chair of the Healthy Community Partnership (HCP), the Director of HES & I participated in this year's cohort retreat for the National Leadership Academy for the Public's Health under the Public Health Institute. She is on the Health Community Partnership of the Mahoning Valley team along with HCP Director Sarah Lowry, Trumbull HCP co-chair, Cassandra Clevenger, and Carmella Williams, Director of the Intentional Development Group.

#### Colton Masters

We have been awarded the 2021 Mosquito Control Grant from the EPA. We will be using this funding to fight the mosquito populations in Mahoning County through a combination of control methods. We will be utilizing local interns to help with mosquito trapping, identification and testing through the Ohio Department of Health.

The RS and SIT credential for Environmental Health professionals in the state of Ohio has changed to REHS (Registered Environmental Health Specialist) and EHST (Environmental Health Specialist in-Training). This change, along with other license specific changes, came as a result of HB422, which went into effect on April 12<sup>th</sup>, 2021.

We have also been working closely with local schools as they try to develop and finalize plans for proms and graduations. We are reviewing these plans to make sure they fall within the scope of the current ODH guidelines.

Environmental Health continues to assist in the operation of the COVID-19 Mass Vaccination Clinics, but as the frequency of these clinics begin to wind down, we are excited to get back to our "normal" workload.

#### Loretta Floyd-Pleas

##### Telehealth Training for WIC Professionals

The Ohio Department of Health's Pregnancy Associated Mortality Review Program (PAMR) has identified poor access to care and sub-optimal care coordination as key

contributors to maternal mortality in Ohio. Telehealth is a great strategy in addressing these issues. The Ohio Department of Health has partnered with the Upper Midwest Telehealth Resource Center and The Ohio State University's Clinic Skills Education and Assessment Center and State WIC to create customized trainings tailored for WIC Health Professionals. Training is scheduled from May until June 2021.

*Update – Extension of Federal WIC Waivers through Mid-August 2021*

The renewal took effect April 21, 2021. The Secretary of Health and Human Services (HHS) has extended the WIC waivers for the public health emergency for COVID-19 to August 20, 2021. WIC clinics will continue to conduct business as they have for the last year.

*WIC Participant Survey*

Mahoning County WIC participants completed over 200 WIC Participant Surveys prior to the April 30, 2021 deadline.

*Federal Fiscal Year 2022 (FY22) WIC Solicitation – Appendix A*

The "Continuation Solicitation Reimbursement" form has been submitted to ODH – State of Ohio, as part of the application procedure. The completed grant application is due by May 28, 2021.

*Outreach*

Mahoning County WIC participated in the Drive-Thru Baby Shower sponsored by the Ohio Commission on Minority Health and the Youngstown Office of Minority Health. Mahoning County WIC distributed informational brochures on the program, My Plates, nutritional handouts, infant feeding spoons and character plastic ducks. This event was enjoyed by all in attendance – it was a great opportunity for networking with other social service agencies. Over 100 cars with expecting mothers drove through this event.

WIC Program updates were mailed to local physicians.

*Erica Horner*

We continue to focus our efforts on COVID-19 vaccinations and so far have completed 24,307 vaccines. We are slowly starting to schedule child/adolescent and some adult vaccinations in our office when staff is available. Sharon Woodall and Rachel Jackson are currently working on providing 2021 Ohio Immunization Requirements to school nurses and complete the ODH assigned schools-validation of their immunization records (Kindergarten, 7<sup>th</sup> grade or 12<sup>th</sup> grade assessments). Both are grant funded activities from the Get Vaccinated Ohio Grant. We are currently working on grant applications for Integrated Naloxone and Maternal & Child Health Program.

*Scott Bolam*

We are off to a strong start with samples this year with an increase of 23% in samples received over where we were at this time last year. Working with Ed to finalize the purchase of the new Perkin Elmer atomic absorption spectrometer. Staff continues to provide support for COVID-19 related assignments.

*Dr. Kravec*

As we go through the vaccination process it is wonderful to watch everyone working together. We hit a little hiccup with the Johnson & Johnson vaccine but there are

plenty of two dose vaccines available, so we need to focus on how to reach schools, churches, and socio-economic different communities.

#### Ryan Tekac

During our last Board meeting we were just talking about mobilizing to the Dillard's site for the regional mass vaccination site and preparing to finish up second dose clinics at the Austintown Senior Center. As of last week, we finished up vaccinations at the Austintown Senior Center. Since January 13<sup>th</sup> 17,775 individuals received their covid vaccinations by walking through the doors at the Senior Center.

We have held 3 events at the Mass Vaccination site here at the former Dillard's where we have fully vaccinated 2,662 individuals with the Janssen vaccine and today we are completing the second doses for 775 individuals with Moderna.

That being said, this week is National Volunteer Week and the past three months of vaccinations should truly highlight this week as our volunteers have truly shined in assisting our public health efforts to vaccinate over 20,000 individuals. Once again, I would like our record to reflect a heartfelt Thank You to all our volunteers as their assistance made this all possible.

#### K-12 Schools

We continue to work with our K-12 schools and meet with them weekly to assist them as they finish out the school year. We are also facilitating the conversations and making connections to vaccinate children whose parents' consent. The schools are still gathering a census of parents who want their children vaccinated. We will work through ODH to ensure the Pfizer vaccine is provided to whichever provider the schools decide to use.

#### Health Commissioner Goals

These next coming months Julie, the leadership team, and I will start to focus on our re-accreditation process that will take place this fall.

I would like to start developing a plan to market the services that we offer here as a health department. The Pandemic has been much of our focus, and rightfully so, but we need to also start promoting the public health services that may be forgotten such as childhood and adult immunizations all the way to laboratory services that we have to offer.

Building Committee – Now that we are the outright owners of our building. Ed, Julie and I sat down with our chief building inspector to talk about necessary items that need to be addressed with our building. The short-term concerns would be an upgrade to our HVAC system, so it is converted over to natural gas rather than electric heat and zoned for better control and comfort levels within in the building. We also discussed thinking about what a long-term plan for capital improvements would look like which could include expansion of the building and other upgrades such as ADA compliant bathrooms on the 1<sup>st</sup> floor.

Today is Administrative Professional's Day and I would like to take a moment to thank all our Administrative Staff for everything that they do and how hard they work every day.

Over the past year, we have been very fortunate to have a wonderful working relationship with our County Commissioners. They have provided us with \$470,000.00 in CARES funding for COVID relief which has enabled us to more effectively balance our funds with the monies we have received from the state to continue to do our work and not end up in the negative. On behalf of the Board and staff of Mahoning County Public Health, I would like to thank the Mahoning County Commissioners and Audrey Tillis for all of their help, support and hard work during this pandemic.

**VIII. Approval of Monthly Expenses**

**A. Monthly Expenses**

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

**B. Contracts**

- 1) Youngstown City Health District, COVID-19 Vaccine Equity Supplement Local Health Department Subgrant, \$212,284.00

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with Youngstown City Health District as presented.

Motion carried unanimously.

- 2) Youngstown City Health District, Coronavirus Response Supplemental Grant Addendum #3, Increase of \$36,616.00 to \$305,131.00

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the third contract addendum with Youngstown City Health District as presented.

Motion carried unanimously.

- 3) Mahoning County Sheriff's Department, Security at COVID-19 Vaccination Clinics, \$5,600.00

**MOTION**

Dr. Mosca motioned, Mrs. Fisher seconded to approve the contract with the Mahoning County Sheriff's Department as presented.

Motion carried unanimously.

- 4) Slaymaker Security Services, Temperature Sensors for New Vaccine Refrigerators and Freezers plus set-up New Zones, Wiring and Sensors for Old Refrigerators and Freezers, \$1,890.00

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract Slaymaker Security Services as presented.

Motion carried unanimously.

- 5) DIVERSATEC, Six – One Year Tableau Software Licenses, \$4,260.04

**MOTION**

Mr. Perry motioned, Dr. Mosca seconded to approve the contract with DIVERSATEC as presented.

Motion carried unanimously.

6) Keith Faber, Ohio Auditor of State, 2020 Financial Audit, \$17,507.00

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with Keith Faber, Ohio Auditor of State as presented.

Motion carried unanimously.

**IX. Personnel Actions**

A. Appoint – Part-time WIC Breastfeeding Peer Helper

**MOTION**

Mrs. Fisher motioned, Mr. Perry seconded to appoint Michelle Colon Vale as a part-time WIC Breastfeeding Peer Helper.

Motion carried unanimously.

**X. Adjournment**

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to adjourn the meeting at 9:05 a.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**April 20, 2021**

**8:30 A.M.**

**Mahoning County Public Health**

**50 Westchester Drive**

**Youngstown, Ohio 44515**

**MINUTES**

Board members present: Mrs. Bev Fisher (via GoToMeeting)  
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the proposed budget changes, the Solid Waste Management District contract and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting April 21, 2021:

Contracts:

- Youngstown City Health District, COVID-19 Vaccine Equity Supplement Local Health Department Subgrant, \$212,284.30
- Youngstown City Health District, Coronavirus Response Supplemental Grant Addendum #3, Increase of \$36,616.00 to \$305,131.00
- Mahoning County Sheriff's Department, Security at COVID-19 Vaccination Clinics, \$5,600.00
- Slaymaker Security Services, Temperature Sensors for New Vaccine Refrigerators and Freezers plus set-up New Zones, Wiring and Sensors for Old Refrigerators and Freezers, \$1,890.00
- DIVERSATEC, Six – One Year Tableau Software Licenses, \$4,260.04
- Keith Faber, Ohio Auditor of State, 2020 Financial Audit, \$17,507.00

Meeting adjourned at 10:15 a.m.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING**

**April 19, 2021**

**4:30 P.M.**

**Mahoning County Public Health**

**50 Westchester Drive**

**Youngstown, Ohio 44515**

**MINUTES**

Board members present:      Dr. Nancy Mosca (via GoToMeeting)  
   Mr. Len Perry (via GoToMeeting)  
   Mr. Joe Mistovich (via GoToMeeting)

Staff present:                     Ryan Tekac  
   Ed Janik

Meeting called to order at 4:30 p.m.

At 4:31 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Mistovich.

Mr. Mistovich made a motion to leave executive session at 5:04 p.m. The motion was seconded by Dr. Mosca.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on April 21, 2021.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 5:05 p.m.