

**Minutes of the
Mahoning County Public Health
Board Meeting
July 15, 2020
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on July 15, 2020 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present - via GoToMeeting

Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Mr. Len Perry

Staff Present: Ed Janik, Scott Bolam, John Hallas, Michelle Edison, Loretta Floyd-Pleas, Colton Masters, Shannon Sellards, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Erica Horner, Susan Kovach, Scott Bolam, Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion, WKBN

III. Minutes

MOTIONS

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 6/17/20 Board meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the minutes of the 6/15/20 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mrs. Fisher seconded to approve the minutes of the 6/16/20 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-20-01 – Fedor (Springfield Twp.)

Mr. Masters explained that this is a vacant dwelling in Springfield Township and the owner has left the area and cannot be located. The property has been foreclosed on, but the bank has not taken it back. There has been no change to the property over the last several months and we are requesting a Board Order so that the Township can do what they need to remediate the issues.

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation as presented for Board Order #EH-BO-20-01:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the property a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

B. Board Order # EH-BO-20-02 – Roepke (Beaver Twp.)

Ms. Sellards explained that this is a property in Beaver Township where the owner has failed to properly dispose of all solid waste on the property. The owner currently resides in a nursing home, but the property is occupied. The daughter of the owner is refusing to clean up the property and did attend the Health Commissioner hearing that was held via telephone and gave an estimate of \$250.00 to clean up the solid waste but further refused to clean it up or have it cleaned up. We are requesting for the Board to declare the property a public health nuisance and order the same unsafe, placarded and abated within five days.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation as presented for Board Order #EH-BO-20-02:

In accordance with the Ohio Administrative Code 3745-27-05(C), and Ohio Revised Code 3734.03 and Mahoning County District Board of Health Nuisance Abatement Code, Sections 4.1.7 and 4.1.8 declare the property a public nuisance and order the same:

- Unsafe which creates a public health nuisance;
- Placarded;
- Abated immediately, but in no longer than 5 days, and;

In accordance with the Nuisance Abatement Code, Section 6.1, declare the property unsafe and a public health nuisance.

Motion carried unanimously.

C. Board Order # EH-BO-20-03 – DSV SPV1 LLC (Smith Twp.)

Ms. Sellards explained that this is a vacant property in Smith Township owned by a corporation. The corporation has been completely unresponsive. The property is fire damaged and contains a significant amount of solid waste that needs to be properly disposed of. No one appeared at the Health Commissioner's hearing and although all of the violation notices have been signed for when sent certified, there has been no action taken to improve the situation at the property. We are requesting this Board Order to declare the property a public health nuisance, placarded and abated within five days.

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the sanitarian's recommendation as presented for Board Order #EH-BO-20-03:

In accordance with the Ohio Administrative Code 3745-27-05(C), and Ohio Revised Code 3734.03 and Mahoning County District Board of Health Nuisance Abatement Code, Sections 4.1.5, 4.1.7, and 4.1.8 declare the property a public nuisance and order the same:

- Unsafe which creates a public health nuisance;
- Placarded;
- Abated immediately, but in no longer than 5 days, and;

In accordance with the Nuisance Abatement Code, Section 6.1, declare the property unsafe and a public health nuisance.

Motion carried unanimously.

V. New Business

A. 2020 Budget Changes

Mr. Janik explained that this month there is an increase to the camp budget by \$1,500.00. Also there is an interfund transfer out of MY Baby's 1st grant from the Ohio Department of Medicaid to the MORE 1st Birthday's grant in the amount of \$46,428.88. This is the amount that was left in the grant when it ended in 2019 and the Ohio Department of Medicaid requested that we transfer that amount to the new grant and they will short pay this from the current grant.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

B. 2020 – 2022 Community Health Improvement Plan Approval

Mr. Tekac explained that this request is for the Board to formally approve the 2020-2022 Community Health Improvement Plan which has been sent to you all. The Mahoning County 2020-2022 Community Health Improvement Plan is a long term collaborative effort that was driven from a Community Health Assessment that was performed in 2018/2019. The vision of the CHIP is to ensure that Mahoning County residents have the opportunity to thrive while ensuring the health and wellbeing through an equitable lens for ALL in our community. The purpose of the CHIP is to unite the hospitals, health departments, and other community stakeholders in the work needed to achieve the previously mentioned vision.

Through the Community Health Assessment Data the team selected the following priorities to be addressed over the next three years in Mahoning County:

1. Improving mental health status and reducing substance abuse and addiction
2. Reducing chronic disease
3. Improving maternal and infant health
4. Improving the economic and social issues impeding health (the social determinants of health)
5. Improving health equity

This plan would not exist without the financial support and collaborative work of Mercy Health, Mercy Health Foundation Mahoning Valley, Mahoning County Public Health, Healthy Community Partnership - Mahoning Valley, Mahoning County Mental Health & Recovery Board, and the Youngstown City Health District.

We would also like to thank the Hospital Council of Northwest Ohio for facilitating the community health improvement planning process, and Akron Children's Hospital for their participation.

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the 2020 – 2022 Community Health Improvement Plan as presented.

Motion carried unanimously.

VI. Reports

A. Committee

Mr. Mistovich reported that the Personnel Committee met on Monday and discussed the appointment of a part-time Community Health Worker. The committee also briefly discussed the start of contract negotiations.

Dr. Miladore reported that the Finance Committee met yesterday and the comparisons for the month of June over the years is quite steady, which is good news. Our expenses have increased in the month of June as our services have become more available. Overall we are staying on budget.

B. Division/Program

Ed Janik

You should have received the draft audit report for 2019 from the auditors. After the exit conference the report will be official. We had three grants start a new year on July 1st and they are the Get Vaccinated Ohio grant, the PHEP grant and the Moms Quit for Two grant. Public Entities Pool of Ohio, our insurance company, is offering another mini grant for safety that we would like to apply for in the amount of \$2,000.00. We have used the last several grants that we were awarded to upgrade our camera system.

Scott Bolam

A2LA has presented us with an auditor to do our laboratory audit for lead certification and we have approved the choice. The audit should be scheduled in the next few weeks. The Central Waste groundwater monitoring samples were collected last month and the CLD samples are scheduled to be collected next week. The lab has added several new clients and we are exploring ways to add even more.

John Hallas

We had a phenomenal rabies vaccination clinic Saturday in Struthers. We gave 178 vaccinations; the clinic was supposed to run from 2:00 to 4:00 and it went until 5:30. We received a complimentary email from someone who attended the clinic thanking everyone involved. We will hold one more clinic this year at Angels for Animals and are working with them to finalize a date.

Mosquito fogging started last night in Austintown. With the EPA grant we received we will be fogging the populous townships, villages, cities, large camps and township parks twice. We have received a handful of complaints from citizens, mostly requesting us to not spray in the area of their home.

We received word that raccoon oral rabies vaccine distribution will be conducted in August on the ground in vehicles August 3rd through the 6th, via helicopter August 6th through 10th and fixed wing aircraft August 16th through 20th. Over 700,000 baits will be dropped through 14 counties in northeast Ohio.

The Ohio Department of Health and Ohio Department of Agriculture have sent a joint notice that food facility inspection frequency will not be marked deficient on the next survey if it is not met during the pandemic. Our goal is to meet the inspection frequency even with the pandemic.

The Environmental Division is still seeing a number of Coronavirus complaints which we are continuing to investigate.

The Water Pollution Control Loan Fund program is progressing; acceptance letters have been mailed.

Michelle Edison

The HUB currently has 67 active referrals including pregnant women, adults and chronic disease. We've had 40 births this year, 83% of those were African American women and 97% of the African American births were full term and 88% of those births were also normal birth weight.

The impact and importance of Community Health Workers during the pandemic has been recognized nationally as well as on the state level:

- Since mid-March, our CHWs have provided more than 100 educations on COVID-19 and dozens of education around hygiene to reduce disease spread.
- Managed Care Organizations have also acknowledged the ability of the HUBs to find and connect clients. In the past two months, we have received well over 200 referrals collectively that HUB staff had to establish initial contact with. This takes a lot of time and resources with honestly not the level of return that we would like. The Network of Ohio Certified HUBs have been in regular communications with the MCO to develop a more effective method for all parties.

It should be noted that on our statewide call with CareSource yesterday, CareSource MCH stated that since they have begun to send the HUBs direct referrals, they have seen a significant increase in the percentage of prenatal visits that their members have participated in.

Partnering with Produce Perks through Mercy Health to provide either vouchers or produce boxes to a limited number of clients from Aug through the end of the year. If clients receive the boxes, they will be delivered by Produce Perks, the client's CHW, or the client will pick up at a designated location.

- Opportunities-exposure of clients to new food items but they may not be familiar with them or know how to prepare them. They may also need equipment, supplies, or utensils to prep the food. Through our discussion with the program, they have decided to add recipes in the boxes that are specific to the items, they will be listing the items on the outside of the food boxes. Additionally, we are hoping to have our CHWs create short cooking or food tip videos as another way to connect to clients and to support their consumption of healthy foods.

One of our male CHWs has been using materials from the national fatherhood program called Fathering in 15. Participants access modules online and can be completed at their own pace, one on one with a facilitator, or in a group. One of our clients found the program to be extremely valuable in helping him as a parent and partner. In fact, the CHW and the program are recognized as facilitating the dad in being able to have his case closed with CSB and the soon return of his children.

Racism as a public health crisis:

- Had 2nd meeting on 6/29/2020 with community/agency leaders that have been convened to discuss collective impact approach and the development of a comprehensive, robust strategy

- Have been interviewing consultants to facilitate the process. We have received two proposals and I participated in an info session in GARE (Government Alliance on Racial Equity). Additionally, Ryan Tekac and I have a second meeting scheduled with the County Commissioners in two weeks.

Loretta Floyd-Pleas

Due to COVID-19 guidelines WIC Parents /Participants are given a slip of paper with a bar code to scan over their cellular phones which brings up the participant survey. Once the survey is completed over the phone the WIC Parent/Participant will show the screened certificate of completion to the WIC Staff and as a reward for completing the survey they are given a WIC tote bag, WIC vegetable colander or diapers.

WIC is collaborating with ACTION/GROW Urban Farm to hold a “Pop” up farmers market on Thursday, July 16, 2020 at the Boardman WIC Clinic Site, from 10:00 a.m. until 1:00 p.m. WIC Families will have the advantage of walking out the door with FMNP Coupons and purchasing vibrant fresh vegetables and fruits to take home. This year the FMNP continues to be a twenty (20) dollar value. These FMNP Coupons are additional foods to our families’ normal WIC food packages. WIC families will also receive a recipes, tote bag and colander in addition to using the produce to plan healthier meals. Local Farmers benefit from the increased revenue generated. A win-win for all involved. Mahoning County has received 783 FMNP Books at a total value of \$15,660.

The Drive Thru Health and Wellness Fair event was sponsored by the Health & Wellness Council of Youngstown Promise Neighborhoods and held in the parking lot of the Youngstown Metro Assembly on South Avenue on June 25th. Over 125 WIC Brochures were distributed at this event. This event was handled safely through car windows –Illness prevention kits (hand sanitizer, disinfectant cleaner and a face mask) and free fresh produce.

Information on the WIC Programs was presented to several local physicians via an in-office visit and skype.

We have two different outreaches scheduled for July; July 17th will be local churches and July 30th will be local physicians.

Transportation services for WIC families is being coordinated with MORE 1st Birthdays, HUB and donated bus passes from WRTA through My Baby’s 1st (received daily and monthly bus passes).

We are planning an educational workshop to address “Maternal and Postpartum Mental Health Issues” and are collaborating with the Nursing and Community Health Division.

Erica Horner

For the month of June with our Project DAWN naloxone kits there were 10 community kits distributed (100% of the kits distributed were to populations who reside in areas at highest risk for overdoses in the county). There were 32 kits distributed to First Responders during June with 12 reported uses, 8 saves, 3 deceased, 1 unknown.

Our Moms Quit for Two and Get Vaccinated Ohio grants started July 1, 2020 for Fiscal Year 2021. Both grants are deliverable based and there are no major changes from the last grant year so we will continue with these as we have been.

Also in the month of June, we administered at total of 202 vaccines (91 to adults/111 to birth-18 years of age). We are currently working on adjusting our already planned and scheduled fall influenza clinics to ensure the best safety COVID-19 practices. Current CDC guidelines recommend scheduled healthcare visits for immunizations by appointment.

Susan Kovach

Our new Public Health Preparedness grant started July 1st. ODH has retailored it to match COVID response. Staff is doing great with contact tracing. There is a lot of testing happening in Mahoning County. Our new Epidemiologists are doing great work with data and the new dashboard on our website. Normal communicable diseases are also increasing with summer.

Dr. Kravec

As Susan mentioned, there is a definite increase in COVID testing. There is also a lot of talk about a vaccine coming. Masks are a constant topic of conversation. It is very important to wear a mask, social distance and stay home when you are sick.

Ryan Tekac

Guidance from ODH and ODE has been released for safely opening schools during COVID-19. Susan, Erica and I have been working with the Mahoning County Educational Service Center and superintendents from around Mahoning County. The guidance recognizes that all school districts are different in terms of their landscape; therefore we are working with them to ensure that they have the best options available for the building and transportation.

Additionally, how the schools and public health will communicate and work together in the event of potential exposures of COVID-19 within the schools.

Canfield School District has implemented a Physician Advisory Group that is comprised of local physicians who have had children in the Canfield School District and are committed to advising the Canfield School District administration with health, wellness, and safety protocols pertaining to COVID-19. We have asked and have been accepted as a member of the group as it's important to ensure the voice of public health is seated at this table.

The Canfield Fair Board has made the incredibly difficult decision to move forward with a modified fair this year and we would like to thank them for making that tough decision. Knowing that we are in the midst of a pandemic and with schools coming back together in September, it just would have been very, very difficult to provide the necessary social distancing out there and ensuring it was enforced. On behalf of Mahoning County Public Health, we would like to thank the Canfield Fair Board for making that decision. As they have the Junior Fair we will continue to work with them to ensure the safety of the children and their families.

As Susan mentioned, we have our two new Epidemiologists who are doing an amazing job and our new zip code level dashboard is literally just the tip of the iceberg of what is to come as they continue to work on a more advanced dashboard.

I would like to thank Ed, Darlene and the Fiscal staff for their help submitting the Annual Financial Report to the Ohio Department of Health. I would also like to thank Wes Vins, Columbiana County Health Commissioner and former MCPH employee, for his help on this report as well.

I received a phone call last week from a client of our real estate program, to thank Josie Gabler, our newest Environmental Secretary, for her professionalism and customer service skills working with this client in the sale of her aunts' home. Our approach here has always been customer service and it's great to know that a new employee coming in is providing that service to our community.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) The Baldwin Group, HDIS Software Maintenance Agreement, \$4,324.17

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the contract with The Baldwin Group as presented.

Motion carried unanimously.

VIII. Personnel Actions

- A. Appoint – Part-Time Community Health Worker

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to appoint Raelynn Young as a part-time Community Health Worker.

Motion carried unanimously.

IX. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
July 29, 2020
12:00 p.m.**

The Mahoning County Public Health Board held a special meeting on July 29, 2020 at 12:00 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present - via GoToMeeting

Bev Fisher
Dr. Nancy Mosca
Joe Mistovich
Len Perry
Dr. Michael Miladore

Absent

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting: WKBN

III. New Business

A. Contract with Board of Mahoning County Commissioners for CARES Act Funding
Mr. Janik explained that the Mahoning County Commissioners received \$3.2 million dollars from the Federal CARES Act grant and has allocated \$100,000.00 to the Board of Health. This money will be used to pay for the time for the sanitarians are spending on COVID complaint inspections.

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the Memorandum of Understanding with the Board of Mahoning County Commissioners for CARES Act Funding as presented.

Motion carried unanimously.

B. Resolution to Create New Fund – CARES Act Fund

Mr. Janik explained that this resolution is the authorization to create a new fund for the CARES Act dollars that we are receiving. This is something that must be done each time we receive grant fund dollars from a new source.

MOTION

Dr. Miladore motioned, Mr. Perry seconded to approve the Resolution to Create the CARES Act Fund as presented.

Motion carried unanimously.

C. 2020 Budget Changes for Board Approval

Mr. Janik explained that because we have received these dollars, we need to increase our Federal Grant budget by \$100,000.00 and also increase the expenses by \$100,000.00.

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

IV. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
August 3, 2020
9:00 a.m.**

The Mahoning County Public Health Board held a special meeting on August 3, 2020 at 9:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present - via GoToMeeting

Absent

Len Perry
Bev Fisher
Dr. Nancy Mosca
Joe Mistovich
Dr. Michael Miladore

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting:

III. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to enter into Executive Session to consider the purchase of property.

On roll call the vote was as follows:

| | |
|---------------|-----|
| Mr. Perry | Yes |
| Mrs. Fisher | Yes |
| Dr. Mosca | Yes |
| Dr. Miladore | Yes |
| Mr. Mistovich | Yes |

IV. Exit Executive Session

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to exit Executive Session.

Motion carried unanimously.

V. Adjournment

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to adjourn the meeting.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

JULY 13, 2020

4:30 P.M.

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Nancy Mosca (via GoToMeeting)
 Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 4:30 p.m.

At 4:30 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Mr. Mistovich made a motion to leave executive session at 4:38 p.m. The motion was seconded by Dr. Mosca.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on July 15, 2020.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 4:40 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

JULY 14, 2020

8:30 A.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:35 a.m.

The Finance Committee reviewed the proposed 2020 Budget changes and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contract at the next regularly scheduled MCPH meeting July 15, 2020:

Contracts:

- The Baldwin Group, HDIS Software Maintenance Agreement, \$4,324.17

Meeting adjourned at 9:50 a.m.