

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
June 17, 2020  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on June 17, 2020 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present - via GoToMeeting

Len Perry  
Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Joe Mistovich

Absent

Staff Present: Ed Janik, John Hallas, Michelle Edison, Loretta Floyd-Pleas, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Erica Horner, Susan Kovach, Scott Bolam, Jake Marvin, Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion

**III. Minutes**

**MOTIONS**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 5/20/20 Board meeting and 6/2/20 Special Board meeting as presented.

Motion carried unanimously.

Mr. Perry motioned, Mr. Mistovich seconded to approve the minutes of the 5/18/20 Personnel Committee meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 5/19/20 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. New Business**

A. Nursing Immunization Fee Adjustments

Mr. Janik explained that after reviewing vaccine costs from the manufacturers and insurance company reimbursement rates, we are recommending the following nursing immunization fee adjustments:

Immunization	Current Fee	Proposed Fee
Bexsero	\$ 200.00	\$ 205.00

HPV	\$ 265.00	\$ 275.00
Rabies	\$ 410.00	\$ 420.00
Rotavirus	\$ 100.00	\$ 105.00
Typhim	\$ 95.00	\$ 105.00
Pentacel	\$ 115.00	\$ 120.00
MMR	\$ 90.00	\$ 95.00
Varicella	\$ 160.00	\$ 165.00
Pneumoccal	\$ 125.00	\$ 130.00
Menactra	\$ 150.00	\$ 155.00
Shingrix	\$ 175.00	\$ 185.00

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve the Nursing Immunization Fee Adjustments as presented:

Immunization	Current Fee	Proposed Fee
Bexsero	\$ 200.00	\$ 205.00
HPV	\$ 265.00	\$ 275.00
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Shingrix	\$ 175.00	\$ 185.00

Motion carried unanimously.

**B. 2020 Budget Changes**

Mr. Janik explained that this is something we do each month. This month there were changes to the HUB general fund and the COVID-19 grant funds.

**MOTION**

Mr. Perry motioned, Mr. Mistovich seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

**C. Operation and Maintenance Fee Waiver Request – E. Middletown Road**

Mr. Tekac explained that the property owner reached out to our office requesting that the fee for this inspection be waived because they had a service contract in place before the inspection was done. Upon review of the provided documentation, the owners did indeed have a service contract before we performed the inspection and the service provider had failed to submit a copy of the contract to our office in a timely manner. For this reason, we are recommending that the Board waive the fee as requested by the property owner.

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to waive the Operation and Maintenance Fee Request for E. Middletown Road as presented.

Motion carried unanimously.

**V. Reports**

**A. Committee**

Dr. Miladore reported that the Finance Committee met yesterday and had a lengthy discussion regarding our budget. The revenues are holding steady and we have received our first half tax settlement, including our TB levy funds, in May. Our expenses are somewhat decreased at this moment because we have not been able to provide some services due to the COVID-19 crisis.

Mr. Mistovich reported that the Personnel Committee met on Monday and reviewed the two Epidemiologist positions that will be appointed later on the agenda.

**B. Division/Program**

**Erica Horner**

Project DAWN naloxone kits in May there were three community kits distributed (100% of the kits distributed were to populations who reside in areas at highest risk for overdoses in the county). There were 51 kits distributed to First Responders during May with seven reported uses, six saves and one unknown.

For May in our immunization clinics, we administered at total of 57 vaccines (20 to adults/ 37 to birth-18 yrs). Our other clinic sites are beginning to open and we will be resuming immunization clinics for Struthers Mauthe Park and Boardman Park in July. Goshen Administration Building is not open to community members at this point and we are waiting to hear back from Sebring Park & Recreation Director regarding the status of transferring the Goshen clinic to their site. We are scheduling patients 30 minutes apart, paperwork is being completed in the client's car, temperature/symptom assessment is done by a Public Health Nurse at the vehicle, and then the patient is brought in with only one family member for the vaccine administration.

We have resumed TB skin testing with curbside administration (weather permitting) and in office if needed, not scheduled at the same time as immunization appointments. TB Clinic has also resumed full operations for in-person LTBI initial office visits with physician and other follow up appointments with the TB Medical Director as needed. Direct Observation Therapy continues with active TB patients at their home or worksites. Linda Mervin and Shawn Hunter-Little continue to provide in-person LTBI case management monthly (lab work, dispensing of medication).

**Susan Kovach**

We have brought on two new staff members to assist with COVID response. Bharat Chaturvedi, who has been with us before, will be working on a dashboard and mapping so that we can better represent data that we have been collecting over the last few months. Our hope is to use that technology for other programs that we have as well. I would also like to introduce Jacob Marvin who comes to us very highly recommended after having interned with Portage County Health Department and then was volunteering his time doing contact tracing with Warren City Health Department. Bharat and Jake have been working very closely these last couple of weeks with our nurses and have put a solid process in place for our follow-up on cases and contacts.

The Board welcomed Jacob to Mahoning County Public Health.

**Ed Janik**

Our 2019 audit is complete but has not been officially released. There were no findings, citations or recommendations issued. They would like to thank us because this is the first audit they have ever done completely virtual. They were here one day and then were sent

home due to the pandemic. I would like to thank the Fiscal staff for working so well with them to get everything done electronically.

As Dr. Miladore mentioned, we received our first half tax settlement in the amount of \$488,933.00 for real estate taxes which went into the general fund and \$98,376.00 for the TB fund. Purchased one vehicle last month for the food program and we are looking for one more. We took the old vehicles down to Engineers office to be auctioned.

#### Dr. Kravec

One of the new requirements for long term care facilities is that a new employee must be tested for COVID-19 before starting their employment. R-naught number has become a popular topic these days and what it means is that for each one person the R-naught number is how many people that one person will infect. Obviously, the lower the number the better and ultimately you want the R-Naught number to be less than 1.0.

#### John Hallas

COVID-19 pandemic enforcement activity has slowed some, but is still taxing normal daily functioning in the Environmental Division.

Water Pollution Control Loan Fund grant program activities are finally moving forward.

First rabies clinic is scheduled for Saturday, July 11<sup>th</sup> at Mauthe Park in Struthers. Dr. Lisa Kurtz to conduct clinic with Genevieve Bufano and intern Stephen Wilson.

We have two interns exclusively performing mosquito trapping. Samples are being shipped to the Ohio Department of Health for storage, as testing is not being conducted due to budget cuts at the state level. If any mosquito borne cases arise, immediate vicinity will be fogged, but plans in place to utilize 80% of grant money around Mahoning County. Fogging will be performed between mid-July through the end of August, even into mid-September if necessary, weather permitting.

Canfield Fair will certainly be challenging this year, necessitating changes at fair office, doing mobile inspections and possibly even affecting surveillance.

We are glad to welcome back Jack Crish who has been away for some time.

#### Scott Bolam

All programs at the Lab have returned to normal. We are finishing up 2<sup>nd</sup> Quarter EPA Public Drinking Water testing for our customers who have dropped off samples. For the groundwater monitoring program, the first landfill sampling is scheduled to start the week of June 29<sup>th</sup>.

#### Michelle Edison

The HUB currently has 265 active enrollments and we enrolled 58 clients, which includes infants, so far this year. Our numbers are slightly lower due to COVID and all the changes to our agencies with Community Health Workers but by the end of the year we will be back on track. We are still in the running for the Astra Zeneca Connection for Cardiovascular Health grant. It is Pride Month so Kali Kerstetter, the HUB Operations Assistant, wanted to ensure we are getting health information to all of our partners on treating all members of our community so she reached out to Daniel Tirabassi from Full Spectrum and MCPH is sponsoring a webinar on June 29<sup>th</sup> titled LGBTQ+ in Healthcare Settings where Daniel will share information on how to support that community in the healthcare setting. Have had a lot of contact in the community with partners regarding the social determinants of health that are difficult to address. Leah Merritt from the YWCA and I have been working closely together regarding the housing issue and we're hoping to develop a plan that we can present for input to help address some of the many housing issues particularly with moms and children.

Loretta Floyd-Pleas

Mahoning County WIC has served over 1,100 participants thus far in this quarter. Curbside services are continued due to COVID 19. WIC has hired two part-time employees: Melinda Lester, RDN, LD –Health Professional and Shacorey Wilburn, Breastfeeding Peer Helper.

Staff Development –sponsored by Ohio Department of Health

- Coffective Initiative and the Ohio WIC Breastfeeding Program-Community Match Portal is an online platform that provides customized information and resources that are available locally. This all part of community coaching helping local WIC's -1) learn about potential partners in our community, 2) build and strengthen community partnerships, 3) identify common interests and align priorities with our partners, 4) unite community partners, and 4) provide local WIC's with tools and resources.
- Five Day Lactation Course—this is an opportunity for Breastfeeding Peers to improve their knowledge and skills, gain confidence, and define context and a point of reference for a variety of situations, including an increased understanding of when and why it is necessary to refer issues that are outside of scope. Upon the completion of the course work via a webinar the attendees are offered an exam and if it is passed they become a Certified Lactation Counselor.
- Managing Implicit Bias and Maternal Health—Differences in the incidence and prevalence of health conditions and health status between groups are commonly referred to as health disparities. Educating healthcare and public health professionals about implicit bias can support us in taking action to ensure equitable development and implementation of policies and programs that impact the women, children and families we serve. Virtual Training Dates are July 15, 2020, August 5 & August 12, 2020, and September 1 & 2, September 15 & 16, 2020.

WIC is collaborating with ACTION /Grow Urban Farms “Pop Up” farmer’s market to be held at the Boardman WIC Clinic Site on July 16, 2020. WIC Families will receive farmer’s market coupons and have the capability to walk out the door of the WIC office and purchase fresh vegetables and fruits. These supplemental foods help our community’s families eat healthier and support our local farmers.

Just In Time transportation services are now available to WIC Families. Referrals will be made to the More 1<sup>st</sup> Birthdays - Project Coordinator, Catherine C. Hergenrother. WIC participants with a Community Health Worker, or on the HUB or involved with Maternal Nursing Services will contact these entities to schedule an appointment so services are not duplicated. The WIC Coordinators are Lillian Davila and Megan Stacy.

Ryan Tekac

Next week, Nursing Facility testing will occur in our NECO region. Mahoning County is slated for testing of nursing home staff by the Ohio National Guard June 19<sup>th</sup> and 22<sup>nd</sup>. We have learned that nursing home residents are the most vulnerable to COVID-19 therefore the state is supporting testing efforts of all nursing home staff. I do want to note that many of our Long Term Care operators early on took advantage of the ODH testing kits that we offered and tested their residents and staff during documented outbreaks.

We have participating on weekly superintendent meetings for the reopening of schools. We haven’t seen any concrete guidance from the Ohio Department of Health, but we have been told that guidance is forthcoming. Our goal is to support them and to help ensure they can open and operate safely come fall.

This next topic can be a difficult one but is a necessary one. Discrimination in communities of color, people of low social economic status, and individuals who have disabilities, are more likely to experience poor health outcomes as a consequence of social determinants of health — health inequities stemming from economic stability, education, physical

environment, inadequate food and access to health care systems, including mental health and addiction. The current COVID-19 pandemic has highlighted and further impaired health inequities. In light of this, discussions are being held with our community leader and agency partners to focus on a countywide unified approach in addressing discrimination that we may see in all aspects of life which includes healthcare, education and the criminal justice system to name a few. Over the past 2-3 weeks we have seen many discussions being held with different groups such as the Trauma Informed Care Group championed by Judge Dellick and also Healthy Community Partnerships. In order to address these efforts it's important that we move forward in hopes of a countywide effort as each of our agencies offer a different area of expertise that can make a concerted impact. Throughout Ohio you have seen a number of health departments, counties or cities pass a resolution to address discrimination and racism. We are looking at that same effort within Mahoning County. We meet with the County Commissioners on Thursday to begin the dialogue and want to ensure it is a well thought out process.

Once again I want to thank our dedicated staff for all their hard work and effort during these past few months as it does not go unrecognized in our community. Thank you for being leaders in public health.

## **VI. Approval of Monthly Expenses**

### **A. Monthly Expenses**

#### **MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

### **B. Contracts**

- 1) Doctors Park Veterinary Clinic, Rabies Specimen Submission Preparation, \$2,000.00

#### **MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Doctors Park Veterinary Clinic as presented.

Motion carried unanimously.

- 2) Cooksey Inc., Rental of Tanks for Water Purification at Lab (3 year contract), \$4,329.00

#### **MOTION**

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract with Cooksey Inc. as presented.

Motion carried unanimously.

- 3) WELKO LKA, Inc., Moms Quit for Two Grant Support, \$1,920.00

#### **MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with WELKO LKA, Inc. as presented.

Motion carried unanimously.

### **C. Notice of Award – 2019/2020 Water Pollution Control Loan Fund Monies – Soils**

#### **MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to award 2019/2020 Water Pollution Control Loan Fund Monies to Hammontree & Associates in an amount not to exceed \$11,000.00 to do the soil samples on the properties in the WPCLF program.

Motion carried unanimously.

**VII. Personnel Actions**

A. Appoint – Two Full-Time Epidemiologists

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to appoint Bharat Chaturvedi as a full-time Epidemiologist starting at year two pay rate due to his prior service with MCPH and Jacob Marvin as a full-time Epidemiologist starting at year one pay rate.

Motion carried unanimously.

**VIII. Board Continuing Education – HUB Policies and Procedures**

Mrs. Edison spent 20 minutes reviewing the HUB policies and procedures with the Board as well as highlighting all of the changes. The documents are attached to the minutes. This review was followed by a 10 minute question and answer period with Board members. Dr. Mosca thanked Mrs. Edison for taking the time to educate the Board on changes happening with the Mahoning Valley Pathways HUB.

**IX. Adjournment**

Before motioning to adjourn, Mrs. Fisher expressed her thanks to Ryan Tekac, John Hallas and Cory Powell for working with the Canfield Fair Board and meeting with them every two weeks to keep things on track and moving forward.

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING**

**JUNE 15, 2020**

**4:30 P.M.**

**Mahoning County Public Health  
50 Westchester Drive  
Youngstown, Ohio 44515**

**MINUTES**

Board members present:      Dr. Nancy Mosca (via GoToMeeting)  
   Mr. Len Perry (via GoToMeeting)  
   Mr. Joe Mistovich (via GoToMeeting)

Staff present:                      Ryan Tekac  
   Ed Janik

Meeting called to order at 4:30 p.m.

At 4:30 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Mistovich.

Dr. Mosca made a motion to leave executive session at 5:08 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on June 17, 2020.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 5:10 p.m.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**JUNE 16, 2020**

**8:00 A.M.**

**Mahoning County Public Health**

**50 Westchester Drive**

**Youngstown, Ohio 44515**

**MINUTES**

Board members present: Mrs. Bev Fisher (via conference call line)  
Dr. Michael Miladore (via conference call line)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:07 a.m.

The Finance Committee reviewed the Nursing immunization fee adjustments, the proposed 2020 Budget changes and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting June 17, 2020:

Contracts:

- Doctors Park Veterinary Clinic, Rabies Specimen Submission Preparation, \$2,000.00
- Cooksey, Inc., Rental of Tanks for Water Purification at Lab (3 year contract), \$4,329.00
- WELKO, LKA Inc., Moms Quit for Two Grant Support, \$1,920.00

Meeting adjourned at 9:15 a.m.