

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
December 16, 2020  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on December 16, 2020 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

Dr. Mosca started the meeting by congratulating Dr. Kravec on his receipt of a national award of Special Recognition for Heroism During the Pandemic bestowed upon him by The Leapfrog Group.

**II. Roll Call**

Present- via GoToMeeting

Absent

Mr. Len Perry  
Mrs. Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Mr. Joe Mistovich

Staff Present: Ed Janik, John Hallas, Michelle Edison, Loretta Floyd-Pleas, Colton Masters, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting: Erica Horner, Scott Bolam, Dr. Kravec

Public Audience via GoToMeeting: Dave Mannion, WKBN, Michelle (unidentified attendee)

**III. Minutes**

**MOTIONS**

Mr. Mistovich motioned, Mr. Perry seconded to approve the minutes of the 11/18/20 Board meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Mr. Perry seconded to approve the minutes of the 11/16/20 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mrs. Fisher seconded to approve the minutes of the 11/17/20 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. Old Business**

A. 2021 Food Service and Retail Food Establishment Fees – 2<sup>nd</sup> Reading

Mr. Hallas explained that the public hearing was held on Monday and there was no one in attendance either in person or virtually. The Licensing Council meeting was also held on Monday and the Council supports the Board’s decision to not change the fees for any of the risk levels and recommends the approval of the proposed fees for mobiles, temporaries, and vending.

There is no action required by the Board at this time.

**V. New Business**

A. 2021 Solid Waste Facility Licenses

Mr. Tekac explained that there are currently two operating landfills in Mahoning County, Carbon Limestone Landfill and Mahoning Landfill. Both landfills have operated in compliance during this last licensing period therefore we are recommending that 2021 Solid Waste Facility Licenses be issued to both Carbon Limestone Landfill and Mahoning Landfill with the special terms and conditions set forth in the additional documents provided to them.

**MOTION**

Mr. Mistovich motioned, Mr. Perry seconded to approve the issuance of the 2021 Solid Waste Facility Licenses as presented.

Motion carried unanimously.

B. 2020 Budget Changes for Board Approval

Mr. Janik explained that one requirement is that there are no funds in the red for the end of the year, so we cash advance our grant funds until we receive reimbursement and then move the money back into our general fund. These are the changes you are seeing this month.

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2020 Budget Changes as presented.

Motion carried unanimously.

C. Mahoning County Commissioners, Lease Agreement for Planning Commission, \$27,990.00

D. Mahoning County Commissioners, Lease Agreement for Building Inspection Department, \$27,990.00

Mr. Janik explained that these are one-year leases at \$11.25 per square foot. Next year the leases will be longer term, these are due to us just having closed on the purchase of this building.

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the lease agreements with the Mahoning County Commissioners for the Planning Commission and Building Inspection Department as presented.

Motion carried unanimously.

## **VI. Reports**

### **A. Committee**

Dr. Miladore reported that the Finance Committee met and reviewed the 15 contracts that appear later on the agenda. Six of our 10 divisions have already collected more than they budgeted for this year and three of the remaining four should meet this goal this month. The Nursing Division revenues are down due to travel not happening this year however, their expenses are down as well.

Mr. Mistovich reported that the Personnel Committee met and discussed the resignation of an epidemiologist and the appointment of two part-time contact tracers.

### **B. Division/Program**

#### **Ed Janik**

Received a \$45,000.00 workers comp refund for this year that went right back into our funds. Three grants are ending on December 31<sup>st</sup>, the Corona Response grant, the CARES funds and the Direction Home of Eastern Ohio. Staff is working on closing out the end of the year. The county's last check run is this Friday. There will be an emergency check run on December 30 for utilities or payments that will incur late fees.

#### **Michelle Edison**

Dr. Susan Horne completed a cost benefit analysis based on prematurity rates in Mahoning County from 2017-2019. She estimates that if the HUB was not in the community, Mahoning County would have had an additional 27 premature births. Because of this, the HUB has saved approximately \$1.78 million dollars in healthcare costs over the three-year period.

There are two Community Health Workers (CHW) employed by MYCAP that are working specifically with clients who have chronic diseases like diabetes, hypertension and/or CVD. The CHW's currently have 35 active clients with about 10 active referrals. Due to delays because of COVID, Ed Janik requested an extension of the grant from the Western Reserve Health Foundation, which was approved. The CHW's stated that these clients have significant social determinants of health needs. Because the CHW's are located at MYCAP, and because of CARES Act dollars, they can directly address some of their needs such as rental and utility assistance. The CHW's have also been educating clients on COVID safety, hygiene, and their specific chronic conditions because some clients are newly diagnosed and wanted more information on disease management. Clients have been encouraged to stay at home when possible due to their health issues. Additionally, when clients do need to leave for appointments, the CHW's are concerned about them having safe, reliable transportation. CHW's have requested that clients have access to the on-demand transportation service to ensure that they are able to access needed medical and social services.

As an example of CHW impact, one of the CHW's helped to assuage a potential health event for a client who was experiencing mental and physiological stress due to a landlord pressuring the client regarding rent payment. Although the client called the CHW during non-work hours, the CHW took the call. The client shared that she was having a high level of stress and that she was dealing with headaches and other symptoms associated with hypertension. The CHW directed her to go to urgent care and later assisted her with the rental issue. The client expresses gratitude for the assistance because she had no other resources at the time.

To better address the maternal health, birth outcomes, and infant mortality in our community, the HUB will develop the Mahoning Valley Maternal Community Education Council. The Council will be made up of persons who reside in the Valley and who have delivered within the past two years. The will have the opportunity to share their prenatal and birth experiences, and provide expert input, guidance and recommendations regarding current and future infant mortality reduction programs and how to support maternal health in order to reduce maternal morbidity and mortality. Council recommendations will be presented to the FIMR Board, MY Baby's 1<sup>st</sup> Coalition, the HUB Community Advisory Board and MCPH Board of Health.

#### John Hallas

Have been working with Colton on Environmental Director transition. We worked together to restructure the food program territories. The Ohio Department of Agriculture conducted our Pesticide Survey on December 7<sup>th</sup> and found no deficiencies. The 2020 Mosquito Grant final report has been submitted and accepted by Ohio EPA. Colton will be applying for 2021 Mosquito Grant. The 2019 WPCLF Household Sewage Treatment System funding final payment requests have been extended to the end of January.

#### Loretta Floyd-Pleas

Clean Away COVID Campaign composed by the Association of State Public Health Nutritionists. Their goal is to deliver guidance and information to WIC participants on preventing infectious disease by addressing personal behaviors, food handling/clean food preparation, and household cleaning practices that reduce transmission of infectious disease. The process will consist of a "Clean Away COVID Music Video", scientific literature at a 6<sup>th</sup> grade level will be distributed and a PSA will be displayed to the public. Mahoning County WIC will join in the education process by speaking with and distributing literature to WIC Families.

Caseload for WIC has been declining in all 88 counties in Ohio. For Federal Fiscal Year 2019, initial participation for October was 202,829. This was a decrease of 599 from the initial participation in September 203,428. The Mahoning County Caseload assignment for 2020 was 4,600 it has been reduced to 4,350 for 2021. Outreach, partnerships with agencies, physician referrals, Medicaid referrals, etc. are areas solicited to increase caseload.

Mahoning County WIC is partnering with Youngstown City Health Department to educate our WIC Families on lead poisoning prevention efforts. Many of our families live in older homes and have young children –prevention of lead poisoning is crucial to decrease developmental delays and other health issues once they are exposed to high lead levels in a home. Education and the distribution of scientific literature is crucial to the health of this community.

WIC One Year Certification began in the program on Monday, December 14, 2020. There will be updates on progress of one year certification at a later date.

#### Erica Horner

On December 4<sup>th</sup>, Governor DeWine addressed vaccine distribution for Ohio with Pfizer vaccine (ultra-cold) going to the 10 pre-determined hospitals across the state and LHDs, other health care providers expected to be in the next shipments once Moderna is approved later in month. Gov DeWine stated Ohio identified those in Phase 1A to be vaccinated if they choose to: Health Care Providers and personnel who are routinely

involved with the care of COVID-19 patients; Residents and staff at nursing facilities, assisted living facilities (federal pharmacy vaccination program), Patients and staff at psychiatric hospitals, People with intellectual disabilities and those with mental illness who reside in group homes or centers and staff at those locations; Residents and staff of Ohio's veterans homes; and EMS responders.

We have already been in communication with local EMS responders and Mahoning County DD to discuss vaccination acceptance among their staff for planning purposes once vaccine is available.

In November, Cara Rasor and Rachel Jackson virtually trained 90 YSU Nursing Students in QPR. QPR stands for Question, Persuade, Refer and is a suicide prevention course. Also, in November, Cara Rasor and Rachel Jackson held a handwashing training for Heaven's Little Angels Child Care Center staff and children.

#### Scott Bolam

As the Lab wraps up the year, it is end of the fourth quarter testing for EPA clients. We have contacted those few remaining clients to remind them of their requirements to sample before the end of the year as we have many clients who wait until the last minute.

#### Dr. Kravec

Ryan did a great job representing us yesterday at The Business Journal roundtable. Mahoning County keeps popping up regarding our death rates and it all relates back to our social determinates of health. This will be changed Christmas just like Thanksgiving but there is light at the end of the tunnel if people will continue to do what they need to do.

#### Ryan Tekac

As Dr. Kravec mentioned, I had the opportunity yesterday to participate with him in a virtual public health roundtable which includes local health departments in our Tri County Area, Mercy Health and Akron Children's Hospital. Many of the topics focused on how the pandemic has brought to light either public health or healthcare issues that will need attention as we come out of the pandemic tunnel. One area that we all agreed upon is how well having established relationships across sectors helped with the major public health and healthcare lift needed to keep us all energized. The Business Journal will be airing this on their webpage and social media pages as well as print media in their January edition. I would like to thank Jeff Herman and Jerney Lydic for putting together this opportunity.

During November's Board meeting we discussed how we were organizing COVID CARE bags for individuals who were diagnosed with COVID. We initially wanted to distribute these bags once we received results of positive cases. But due to the community spread and the delay in testing results, we changed our method of distribution and reached out to testing sites within the county and four of them agreed to distribute the bags based on any Mahoning County resident who is experiencing symptoms and interviewed for having anyone within their family unit that would place them at high risk. The current sites that have agreed and received bags are Southwoods Express in Campbell and Boardman, Mercy Health on Wick Avenue and 910 Rapid Care in Boardman. I want to thank Julie and Tracy for finding the time to put the initial 400 bags together for distribution. We have about 1800 more to assemble and provide to these four sites.

We have also been able to provide unique positive public health messaging through PSAs and I would like to thank our PIO team and 898 Marketing for coming up with the ideas. The one video was graciously done by local celebrity Ed O'Neill who donated his time for his message to ensure we all have a healthy and safe holiday. In addition, a children's PSA is being run as well called Kids Say the Smartest Things. Nine local children were interviewed about how they keep their friends and family safe during these times. This video was picked up by the Ohio Department of Health and shared on their social media page which then gained additional traction and shared amongst many different health districts throughout the state.

Overall, on our social media, engagement was up 1400% vs. previous month (6,871 engagements) and reach was up 1600% with just over 71,000 post impressions for the month.

I want to thank our entire staff again for all their hard work and also the support we have received from many of our community partners during this past year. Our work is not done and I know many of us are tired, but the focus and determination from all who are involved has not gone unnoticed as I hear and have received many compliments from individuals and agencies.

**VII. Approval of Monthly Expenses**

A. Monthly Expenses

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) YESCO, Addendum to Existing Contract, Increased from \$21,475.00 to \$32,258.00 (\$10,783.00 increase)

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract addendum with YESCO as presented.

Motion carried unanimously.

- 2) ECMSI, Microsoft Office 365 Software, \$24,944.00

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract with ECMSI as presented.

Motion carried unanimously.

- 3) 898 Marketing, COVID-19 Kids PSA Campaign, \$3,995.00
- 4) 898 Marketing, COVID-19 Vaccine PSA Campaign, \$19,000.00

**MOTION**

Dr. Miladore motioned, Mr. Perry seconded to approve the contracts with 898 Marketing as presented.

Motion carried unanimously.

- 5) Tracy McNally, Property Maintenance, \$5,000.00

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Tracy McNally as presented.

Motion carried unanimously.

- 6) Fynal Step Audio & Video, More 1<sup>st</sup> Birthdays PSA's, \$10,500.00

**MOTION**

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract with Fynal Step Audio & Video as presented.

Motion carried unanimously.

- 7) Summit Environmental Technologies, Inc., Lab Testing, \$15,000.00

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with Summit Environmental Technologies, Inc. as presented.

Motion carried unanimously.

- 8) Arnold's Office Furniture, WIC Reconfiguration, \$11,999.69

**MOTION**

Mr. Mistovich motioned, Mr. Perry seconded to approve the contract with Arnold's Office Furniture as presented.

Motion carried unanimously.

- 9) MYCAP, HUB Outcome Payments, \$7,500.00

- 11) Mercy Health Youngstown, LLC., HUB Outcome Payments, \$10,000.00

- 12) Alta Care Group, Inc., HUB Outcome Payments, \$4,000.00

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to approve the contracts with MYCAP, Mercy Health Youngstown, LLC., and Alta Care Group as presented.

Motion carried unanimously.

- 10) Akron Children's Hospital – Mahoning Valley, HUB Outcome Payments, \$4,000.00

**MOTION**

Mr. Mistovich motioned, Dr. Miladore seconded to approve the contract with Akron Children's Hospital – Mahoning Valley as presented.

On roll call the vote was as follows:

Mr. Mistovich	Yes
Mr. Perry	Yes
Mrs. Fisher	Yes
Dr. Mosca	Abstain
Dr. Miladore	Yes

Motion passed.

- 13) Nicholas G. Proia, MD, Inc., TB Physician Services, \$21,600.00

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve the contract with Nicholas G. Proia, MD, Inc. as presented.

Motion carried unanimously.

14) FSG, Inc., Consulting Services Agreement, \$72,813.00 (not to exceed)

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the agreement with FSG, Inc. as presented.

Motion carried unanimously.

15) Environmental Collaborative of Ohio, LLC., Consultant Services for Advancing Community Health Equity, \$32,850.00

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve the contract with Environmental Collaborative of Ohio, LLC as presented.

Motion carried unanimously.

**VIII. Personnel Actions**

A. Appoint – Two Part-Time Contact Tracers

**MOTION**

Mr. Mistovich motioned, Mr. Perry seconded to go appoint Julia Plunkett and Braden Froomkin as part-time contact tracers as presented.

Motion carried unanimously.

B. Resignation – Jacob Marvin

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to accept the resignation of Jacob Marvin.

Motion carried unanimously.

**IX. Adjournment**

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 9:25 a.m.

Motion carried unanimously.

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
December 28, 2020  
8:30 a.m.**

The Mahoning County Public Health Board held a special meeting on December 28, 2020 at 8:30 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present- via GoToMeeting

Absent

Mr. Len Perry  
Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Joe Mistovich

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting: WKBN, Lauren Stebelton, WFMJ

**III. New Business**

A. Approval of New Fee – Nursing Division

Mr. Janik explained that earlier in December the Centers for Medicare and Medicaid Services created new reimbursement codes and rates for providers who inoculate individuals with the COVID-19 vaccine in order to cover the cost of the administration of the vaccination. Because this is a new fee for the Board of Health, we are requesting approval to adopt what the Centers for Medicare and Medicaid have rolled out. This fee covers both the Pfizer and Moderna vaccines and we would follow the same policy as them which means there is no co-payment, no co-insurance, and no deductible. There will not be any cost to individuals, this is a way for providers to support their costs since the funding for this ends on December 31, 2020.

**MOTION**

Mr. Mistovich motioned, Mr. Perry seconded to approve the following fees:

COVID-19 Vaccine Administration Fee 1 <sup>st</sup> Dose	\$16.94
COVID-19 Vaccine Administration Fee 2 <sup>nd</sup> Dose	\$28.39

Motion carried unanimously.

**IV. Adjournment**

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 8:42 a.m.

Motion carried unanimously.

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
January 11, 2021  
4:00 p.m.**

The Mahoning County Public Health Board held a special meeting on January 11, 2021 at 4:00 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present- via GoToMeeting

Mr. Len Perry  
Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore

Absent

Joe Mistovich

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience via GoToMeeting: WKBN

Dr. Mosca asked that the minutes reflect that Mr. Mistovich has recused himself from this meeting due to a conflict of interest.

**III. Approval of Monthly Expenses**

A. Contracts

- 1) Brandon Wirtz, COVID-19 Vaccine Administration, \$5,000.00
- 2) Amy Ziccardi, COVID-19 Vaccine Administration, \$5,000.00
- 3) Robin Silvestri, COVID-19 Vaccine Administration, \$5,000.00
- 4) Abbie Buday, COVID-19 Vaccine Administration, \$5,000.00
- 5) Robert Tieche, COVID-19 Vaccine Administration, \$5,000.00
- 6) Chelsea Caggiano, COVID-19 Vaccine Administration, \$5,000.00
- 7) Connor O'Halloran, COVID-19 Vaccine Administration, \$5,000.00
- 8) Dave Moore, COVID-19 Vaccine Administration, \$5,000.00
- 9) Dawn Wrask, COVID-19 Vaccine Administration, \$5,000.00
- 10) Jillian Blair, COVID-19 Vaccine Administration, \$5,000.00
- 11) Joshua Grossman, COVID-19 Vaccine Administration, \$5,000.00
- 12) Mark Pitzer, COVID-19 Vaccine Administration, \$5,000.00
- 13) Michael Sofranko, COVID-19 Vaccine Administration, \$5,000.00
- 14) Sean Guy, COVID-19 Vaccine Administration, \$5,000.00
- 15) Shawna McDowell, COVID-19 Vaccine Administration, \$5,000.00
- 16) James Hoover, COVID-19 Vaccine Administration, \$5,000.00

**MOTION**

Mrs. Fisher motioned, Mr. Perry seconded to approve the contracts for COVID-19 Vaccine Administration with a not to exceed amount of \$5,000.00 as presented.

Motion carried unanimously.

**IV. Adjournment**

**MOTION**

Mr. Perry motioned, Dr. Miladore seconded to adjourn the meeting at 4:10 p.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING  
DECEMBER 14, 2020  
8:30 A.M.**

**Mahoning County Public Health  
50 Westchester Drive  
Youngstown, Ohio 44515**

**MINUTES**

Board members present: Mrs. Bev Fisher (via GoToMeeting)  
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the proposed budget changes, the lease agreements with the Mahoning County Commissioners for the Planning Commission and the Building Inspection Department and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting December 16, 2020:

Contracts:

- YESCO, Addendum to Existing Contract, Increased from \$21,475.00 to \$32,258.00 (\$10,783.00 increase)
- ECMSI, Microsoft Office 365 Software, \$24,944.00
- 898 Marketing, COVID-19 Kids PSA Campaign, \$3,995.00
- Tracy McNally, Property Maintenance, \$5,000.00
- Fynal Step Audio & Video, More 1<sup>st</sup> Birthdays PSA's, \$10,500.00
- Summit Environmental Technologies, Inc., Lab Testing, \$15,000.00
- Arnold's Office Furniture, WIC Reconfiguration, \$11,999.69
- MYCAP, HUB Outcome Payments, \$7,500.00
- Akron Children's Hospital – Mahoning Valley, HUB Outcome Payments, \$4,000.00
- Mercy Health Youngstown, LLC., HUB Outcome Payments, \$10,000.00
- Alta Care Group, Inc., HUB Outcome Payments, \$4,000.00
- Nicholas G. Proia, MD, Inc., TB Physician Services, \$21,600.00
- FSG, Inc., Consulting Services Agreement, \$72,813.00 (not to exceed)
- Environmental Collaborative of Ohio, LLC, Consultant Services for Advancing Community Health Equity, \$32,850.00
- 898 Marketing, COVID-19 Vaccine PSA Campaign, \$19,000.00

Meeting adjourned at 10:11 a.m.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING  
DECEMBER 16, 2020  
4:30 P.M.**

**Mahoning County Public Health  
50 Westchester Drive  
Youngstown, Ohio 44515**

**MINUTES**

Board members present: Dr. Nancy Mosca (via GoToMeeting)  
Mr. Len Perry (via GoToMeeting)  
Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 4:32 p.m.

At 4:33 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Mr. Mistovich made a motion to leave executive session at 4:55 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on December 16, 2020.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 4:57 p.m.