

**Minutes of the
Mahoning County Public Health
Board Meeting
June 19, 2019
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on June 19, 2019 at 8:00 a.m. at the Offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515

I. Pledge of Allegiance

II. Roll Call

Present

Len Perry
Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Staff Present:

Ed Janik, John Hallas, Susan Kovach, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, John LuBonovic, Cory Powell, Kristy Boyles, Julie Thompson, Patt Sweeney

Public Audience:

Dave Mannion

Mr. Hallas introduced Kristy Boyles, our newest sanitarian to the Board. The Board welcomed Kristy to Mahoning County Public Health.

III. Minutes

MOTIONS

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 5/15/19 Board meeting as presented.

Motion carried unanimously.

Mr. Perry motioned, Mr. Mistovich seconded to approve the minutes of the 5/10/19 Personnel Committee meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 5/10/19 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-19-03 – Rivera (Campbell City)

Mr. Powell explained that the property is a 5-plex apartment complex creating a public health nuisance because of exposed sewage in the basement and a vacated apartment located on the third floor. The owner failed to comply with the abatement notice and did not appear at the Health Commissioner's hearing. Mr. Tekac hand delivered notices to the owner on June 13, 2019. We are recommending the building be declared a public health nuisance, vacated, placarded, abated within five days, vacated within 14 days and to

remain vacant until the nuisance is abated. We are also recommending that the dwelling be declared unfit for human habitation and unsafe.

Mrs. Sweeney added that this was the property previously mentioned to the Board, we had received a prior complaint that we were unable to address, then we received a second complaint regarding the plumbing and Mr. LuBonovic went out to inspect and found dilapidated plumbing and a sump pump that was pumping sewage into the back yard. There is the potential for the accumulation of methane gas which is explosive. EMA and the Fire Department were out and tested for gas and none was found.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the sanitarian's recommendation **as amended:**

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the apartment complex a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days;
- vacated within 14 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Seek assistance from the Fire Department in documenting the fact that violations to the Life Safety Code were found at this property and that they will support our order if not issue their own abatement of the building based on their Fire Code.

Motion carried unanimously.

V. New Business

A. Resolution for New Fund – Integrated Naloxone Access and Infrastructure Fund

Mr. Janik explained that this is required by the County Auditor for any new fund that is created. Passage of this resolution would establish the creation of an Integrated Naloxone Access and Infrastructure Fund.

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the creation of a new fund for the Integrated Naloxone Access and Infrastructure program.

Motion carried unanimously.

VI. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the past month's activities and year to date summaries and we are moving ahead appropriately in covering our budgetary items. There are a few items in question and Ed was able to provide a four to five year review to see how we compare to previous years and in that division it appears we are about equal. We have our eye on all areas and it seems that presently we are financially sound.

Mr. Perry reported that the Personnel Committee met on Monday and discussed some staffing issues and replacement of positions which will be further discussed in Executive Session.

B. Division/Program

Julie Thompson

Our application for reaccreditation opens on July 1st and we intend to apply before the end of September. We continue to work on this incredibly daunting process.

Ed Janik

Will be starting to meet with the managers in July to work on the 2020 revenue budgets. July 1st we will be invoicing the city of Canfield and village of Sebring for our services because the county auditor is not able to deduct their inside millage and give it to us because there are other obligations that take priority over paying us so we need to bill them directly.

John Hallas

Ryan and I will be helping to investigate nuisance complaints if need be as they're coming in during this time of year, which is the busiest, so the sanitarians can focus on the state mandated programs. We would like to thank the Environmental staff for all of their hard work during the changes we have been going through this last month.

The Sewage staff has agreed to set up gravid traps for mosquitos as they are out in the field since they are already on the property and have to return to further inspect which will help us with surveillance.

Susan Kovach

We will be monitoring human cases of West Nile Virus and animal cases of Lyme disease throughout the summer if they should occur.

Erica Horner

The Cribs for Kids/Safe Sleep grant application for fiscal year 2020 was submitted. The Moms Quit for Two program fiscal year 2020 Notice of Award was posted; this is a deliverables based grant and we requested a budget of \$99,619.94 and were approved for \$80,377.80. The Get Vaccinated Ohio fiscal year 2020 Notice of Award was posted as well; this is also a deliverables based grant with a total approved budget of \$98,335.00, which is the same amount as what was required to request in the application. There were 20 cribs distributed during May from the Cribs for Kids grant and 12 distributed from the ODH Infant Vitality allotment. For the Project DAWN naloxone program there were 74 community kits distributed in May with 78.4% of the kits given to populations who reside in areas at highest risk for overdoses in the county. Two wellness events were held in collaboration with Mahoning County Mental Health & Recovery Board and Neil Kennedy's Fellowship Hall on May 6th and 14th at 6:00 p.m. Naloxone kits and education, Hepatitis A immunizations and pregnancy testing services were provided. I would like to thank staff members Cara Rasor, Tracy Styka, Rachel Jackson, Debbie Moss and Sharon Woodall who implemented the event activities. Cara Rasor and Tracy Styka also provided naloxone kit education and distribution on Saturday, May 18th during Ohio CAN's Steps of Change Event. There were no kits distributed to First Responders during May however there were four reported uses and four reported saves. An application was submitted to receive a one-time funding opportunity from ODH for Hepatitis A Outbreak Outreach Response. This money would help to cover costs associated with our Hepatitis A outreach activities and any associated outbreak management since June 2018. We continued our outreach activities during May with Hepatitis A immunizations provided during the previously mentioned wellness events and at Dr. Nalluri's office on May 17th. There were 10 school based clinics held in May in addition to our four regularly scheduled monthly clinics where there were 138 immunizations given to 101 students. Special thanks to Diane Zagorsky, Lindsay Fortney, Monica Macala and Laura Cucaro for facilitating getting all of the school based clinic paperwork together and the extra work to check insurance eligibility. 111 childhood/adolescent immunizations were given to 50 patients at our regularly scheduled year round clinics during May. 75.25% of the children and adolescents at our May clinics were from identified high risk populations. 100% of the children considered up

to date by age 2 were clients during our May clinics and 88.2% of the adolescents in our immunizations clinics were considered up to date for required vaccines.

Michelle Edison

On Monday I had the opportunity to speak about the HUB on a national level at the NICHQ meeting and I thank the Board for that opportunity. Since the beginning of the year the HUB has enrolled 150 women and men and we are on track to enroll over 300 individuals this year and we are excited about the work we are doing and look forward to sharing the work that the Health Department does and improving the health of the community.

Loretta Floyd-Pleas

WIC has been busy conducting outreach activities in the community such as participating at the MY Baby's 1st Block Party and Mercy Health Day. We have upgraded the internet at the Boardman clinic in preparation for the new computers which still have not been ordered because the new online system from the state is not ready to be released. Our Management Evaluation was completed and it went very well – we received lots of compliments. We are preparing for our Farmers Markets program to start. Our caseload is increasing, which is great news!

Scott Bolam

The weather has caused a significant amount of interest in private well water testing so staff has been busy sending out information to homeowners about the importance of testing your drinking water. Continuing groundwater monitoring collection with Mahoning Landfill next on the list.

Patt Sweeney

June 6th there was a data review meeting of the results from the Community Health Needs Assessment conducted by the Hospital Council of Northwest Ohio. The meeting was well attended but there was a real feeling that the responses received did not represent the intended targets. As a result, we are holding six additional focus groups over the next couple of weeks with specifically identified focus groups to ensure that we have more voices heard. Last week the Ohio Department of Medicaid met with the MY Baby's 1st Core Team to discuss the opportunities for Round 3 of Medicaid funding to combat infant mortality in Mahoning County. The new director of the Ohio Department of Health, Dr. Acton, is a former Mahoning County resident and NEOMED graduate and she pledged to me when we met that Mahoning County would be her first stop when gets out on the road and she is doing that! Dr. Acton will be here on August 14th and more details will follow.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) Welco, LKA, Inc., Moms Quit for Two Grant Support, \$1,920.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Welco LKA, Inc. as presented.

Motion carried unanimously.

2) WRTA, PDOP Public Education, \$2,465.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with WRTA as presented.

Motion carried unanimously.

3) Vetcor of Boardman, Rabies Sample Submission Preparation, \$2,000.00

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with Vetcor of Boardman as presented.

Motion carried unanimously.

4) Columbiana County General Health District, Plumbing Inspection Services, \$5,000.00

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the contract with Columbiana County General Health District as presented.

Motion carried unanimously.

5) Generator Specialist, One Year Maintenance Agreement for Generator, \$2,285.00

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with Generator Specialist as presented.

Motion carried unanimously.

6) 3 Kings Transportation, MY Baby's 1st Transportation, \$60,000.00

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract with 3 Kings Transportation as presented.

Motion carried unanimously.

C. Notice of Award – 2019 Water Pollution Control Loan Fund Monies

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to award the 2019 Water Pollution Control Loan Fund monies as follows:

- Water Pollution Control Loan Fund Project #1, Romo Septic Tank Cleaning and Repairs, LLC, \$48,000.00
- Water Pollution Control Loan Fund Project #2, Yoho Action Septic Tank & Supply INC, \$53,350.00
- Water Pollution Control Loan Fund Project #3, Romo Septic Tank Cleaning and Repairs, LLC, \$30,000.00
- Water Pollution Control Loan Fund Project #4, Yoho Action Septic Tank & Supply INC, \$61,450.00
- Water Pollution Control Loan Fund Project #5, Yoho Action Septic Tank & Supply INC, \$46,100.00

Motion carried unanimously.

VIII. Travel

A. Official Travel and B. Continuing Education

MOTION

Mrs. Fisher motioned, but wanted to go on the record stating that she has concerns about the Health Commissioner being out of the office July 9,10 and 11 at the NACCHO conference and then July 12 and 15 on vacation, Mr. Mistovich seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

IX. Personnel Actions

A. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to go into Executive Session to discuss personnel matters at 9:02 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to exit Executive Session.

Motion carried unanimously.

After coming out of Executive Session the Board requested that the Director of Finance and Human Resources conduct an analysis of the financial feasibility of adding a Deputy Health Commissioner position to staff.

C. Resolution 2019-001 – Affirmation of Support for Expansion

Mrs. Sweeney explained that this resolution is required by the Ohio Commission on Minority Health as part of the grant application for funding.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve Resolution 2019-001 Affirmation of support for the expansion of the Mahoning County Public Health – Mahoning County Pathways HUB as presented.

Motion carried unanimously.

D. Appoint – Full-Time Sanitarian/Sanitarian-In-Training

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to appoint Colton Masters as a full-time Sanitarian at the Level 2 pay grade.

Motion carried unanimously.

E. Retirement – Tina Schneider

F. Retirement – Anna Cappitti

G. Resignation – Kari Jones, RS

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to accept the retirement of Tina Schneider effective June 1st, the retirement of Anna Cappitti, effective July 1st and the resignation of Kari Jones, effective June 1st

H. Vacation – Health Commissioner 7/12-15

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve vacation for the Health Commissioner July 12-15, 2019.

Motion carried unanimously.

X. Adjournment

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to adjourn the meeting at 9:40 a.m.

Motion carried unanimously.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**PERSONNEL COMMITTEE MEETING
JUNE 17, 2019
4:00 P.M.**

**Mahoning County District Board of Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Joe Mistovich
 Mr. Len Perry
 Dr. Nancy Mosca (via telephone)

Staff present: Patricia Sweeney
 Ed Janik

Meeting called to order at 4:00 p.m.

At 4:02 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Mr. Perry made a motion to leave executive session at 4:35 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on June 19, 2019.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 4:40 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

JUNE 18, 2019

4:00 P.M.

Canfield Fairgrounds Administration Building

7265 Columbiana-Canfield Road

Canfield, Ohio 44406

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Patricia Sweeney
Ed Janik

Meeting called to order at 4:05 p.m.

The Finance Committee reviewed the resolution for a new fund for the Integrated Naloxone Access and Infrastructure program and the 2019 Water Pollution Control Loan Fund Project #1-5 awards as well as the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting June 19, 2019:

Contracts:

- Welco, LKA, Inc., Moms Quit for Two Grant Support, \$1,920.00
- WRTA, PDOP Public Education, \$2,465.00
- Vetcor of Boardman, Rabies Sample Submission Preparation, \$2,000.00
- Columbiana County General Health District, Plumbing Inspection Services, \$5,000.00
- Generator Specialist, One Year Maintenance Agreement for Generator, \$2,285.00
- 3 Kings Transportation, MY Baby's 1st Transportation, \$60,000.00

Meeting adjourned at 5:30 p.m.