

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
July 17, 2019  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on July 17, 2019 at 8:00 a.m. at the Offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515

**I. Pledge of Allegiance**

**II. Roll Call**

Present

Len Perry  
Bev Fisher  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Joe Mistovich

Absent

Staff Present:

Ed Janik, Ryan Tekac, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Dr. Kravec, Drew Stefan, Julie Thompson, Patt Sweeney

Public Audience:

Dave Mannion

**III. Minutes**

**MOTIONS**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 6/19/19 Board meeting as presented.

Motion carried unanimously.

Dr. Mosca motioned, Mrs. Fisher seconded to approve the minutes of the 6/17/19 Personnel Committee meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 6/18/19 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. Special Requests/Subdivision Requests/Board Orders**

**A. Board Order #EH-BO-19-04 – DSV SPV3 LLC (Coitsville Twp.)**

Mr. Stefan explained that this is an in-ground pool creating a public health nuisance and a safety hazard because the pool is left holding untreated water. The owner has failed to comply with multiple abatement notices and also did not comply with the plan to abate the nuisance that he provided and agreed to in lieu of appearing for the Health Commissioner's Hearing.

**MOTION**

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the in-ground pool a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded; and
- abated within 5 days

Motion carried unanimously.

## V. Reports

### A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the numbers for end of June 30<sup>th</sup>, 2019. Budget items remain in place, our cash balance is holding similar to what it was last year in the month of June and we seem to be in line with our programs.

Dr. Mosca reported that the Personnel Committee met on Monday and discussed some staffing issues and replacement of positions which will be further discussed in Executive Session.

### B. Division/Program

#### Ed Janik

For the past 2 years, several ODH grants have been funded by a process known as *deliverables* - payment for services after they are delivered. In the first year of that process funds were left in the various grants that were able to be retained. This year it looks as if the payments for deliverables will be much less than the prior year, leaving fewer dollars to be retained. This will impact our overall budget. Mr. Janik also reported that he is working with Public Entities Pool of Ohio on our insurance for the fleet vehicles. Kathy Affagato is working closely with Carrie Hagan to train her in the deliverable grants as all of the grants except for WIC will be deliverable starting next grant cycle.

#### Ryan Tekac

The second rabies clinic was held June 22, 2019 for the first time at the Village of Poland Town Hall gazebo. The clinic was a success with 79 vaccinations administered. Our thanks go to Dr. Courtney O'Neill for donating her time to assist with this clinic. A third clinic will be scheduled after the Canfield Fair.

Tuesday, July 9<sup>th</sup> was the summer wastewater CEU meeting which was held at MCCTC. Registrants received four hours of continuing education credits and learned about soil classifications, design work for spray irrigation septic systems along with a presentation on installing spray irrigation. There were over 30 installers in attendance.

The Food Program staff is busy keeping up with inspections as we train new employees and wait on starting dates for our additional hires. John Hallas and I will continue to monitor the workloads and help out when necessary in order to continue to move forward with our licensed programs. At the next Board meeting I will be proposing to increase our plan review fees as John has worked with Katie Svasta and it appears we are not covering the cost of this activity with charging 30% of the license fee.

Cory Powell has been doing an excellent job since John Schoeni's retirement in both the Pool and Campground programs.

The YMCA pools, as you heard, were shut down due to a possible Cryptosporidium case and I would like to take the time to recognize Cory and Susan Kovach as they worked to ensure the YMCA was receiving timely information and support for their hyperchlorination. Ultimately, the patient did test negative for Crypto. I also want to give credit to the licensed operator for

proceeding with caution and for their quick action reaching out to us. This serves as another positive example of the professional relationship and trust we build with our operators.

Erica Horner

Integrated Naloxone Grant: We received the notice of award for FY20 (July 2019-Sept 28, 2019) \$30,000.00. This funding will be received once grant objectives have been met: providing program staff position descriptions, role transition plans, program documentation such as policies and procedures, outreach plan, targeted evaluation plan, data entry, attendance at quarterly phone conferences and in Columbus for state level Prescription Drug Abuse Action Group and submit quarterly progress reports.

QPR Suicide Prevention Training: Grant from Mahoning County Mental Health & Recovery Board provided “train the trainer” opportunities. Tracy Styka, Rachel Jackson, and Cara Rasor completed the training and have committed to each providing three community trainings. Bharat is currently working on analyzing vital statistics data to determine hot spot locations and populations at highest risk for suicide. We will then use this data to target prevention trainings in high risk areas.

Matter of Balance Senior Falls Prevention Program: Sharon Woodall, Cara Rasor, and Tracy Styka completed training this spring to become program facilitators. They are currently conducting outreach activities to secure sites/locations to provide the trainings at no cost to Mahoning County seniors. We are able to provide the course through the Mahoning County Senior Levy funding we were approved for in 2017.

Prevent Blindness Adult Vision Screening and Healthy Eyes Training: Sharon Woodall, Rachel Jackson, Linda Mervin, and Cara Rasor all completed the training during June.

Cribs for Kids/Safe Sleep Grant & Infant Vitality Program: 17 cribettes distributed during June from the Cribs for Kids grant; 10 were distributed from the ODH Infant Vitality allotment.

Project DAWN naloxone kits for the month of June: 4 community kits distributed (100% of the kits distributed were to populations who reside in areas at highest risk for overdoses in the county). There were 20 kits distributed to First Responders during June with 4 reported uses and 4 reported saves.

Hepatitis A Outbreak Outreach Response: We were awarded \$2,764.00 from the Ohio Department of Health to help cover the costs associated with our Hepatitis A outreach activities and any associated outbreak case management since June 2018. We continued our outreach activities during June with Hepatitis A immunizations provided by public health nurses Debbie Moss, Rachel Jackson, and Sharon Woodall at Dr. Nalluri’s office on June 3<sup>rd</sup>, 6<sup>th</sup> and 10<sup>th</sup>, 2019.

Immunization Clinics: 108 childhood /adolescent immunizations were given to 54 patients at our regularly scheduled year round clinics during June. 75.5% of the children and adolescents clients at our June clinics were from identified high risk populations. 100% of children considered up to date by age 2 were clients during June clinics; and 100% of adolescents in our immunizations clinics were considered up to date for required vaccines at our June clinics as well.

Michelle Edison

The proposal for funding was submitted to the Ohio Commission on Minority Health last week for funding for 2020-2021. This year is a little different; they are funding three currently certified HUB’s out of the five certified HUB’s in the state with the potential of sending out another RFP later this year so we are waiting to hear if we are successful in obtaining that funding. In addition to that funding, we will be submitting our first invoice to Care Source for outcome payments for their members who are enrolled in the HUB. I wanted to share a quick

impact story in discussing challenges about the opiate crisis. This year the HUB has enrolled about 180 women, over the course of the last three years we've enrolled close to 1,000 women and opened thousands of pathways. Quite a few of them have had issues with their relationships with their children; being separated from them and some with no hope of ever being reunited with them. We had a community health worker who was working closely with a client and her CSB case worker, who initially said she was never going to get reunited with her children. The community health worker was really supportive of the client, advocating for her, helping her to really make some changes in her life and achieve some of her goals. Through this work and working with the case worker to address and remove barriers, the client was successfully reunited with her children.

Loretta Floyd-Pleas

WIC is increasing our caseload in the Austintown and Boardman clinic sites and we credit some of that to the after-hours clinics held in these locations. Unfortunately we do not have that option at our Youngstown clinic. We are preparing for our August Breastfeeding month activities. There will be a workshop held towards the end of August where we will be bringing in outside speakers and offering continuing education credits for counselors, nurses, dietitians and social workers and it is all about empowering our community to provide a breastfeeding safety net. We are also making sure to increase our education to families regarding mosquitos and West Nile Virus in light of the mosquitos that tested positive from the park in Youngstown.

Scott Bolam

The Lab has finished all of the second quarter EPA testing and monitoring as required by the EPA. We are still seeing an increased number of calls regarding the flooding and drinking water wells. There has been an increase in the amount of private water samples coming in and we have also seen an increase in the amount of positive samples. We continue to reach out to potential customers with information regarding flooding of wells and the importance of water testing.

Dr. Kravec

Next week Mahoning County Public Health, Youngstown City Health District, Mercy Health and Youngstown State University will meet to discuss vaccinations and vaccination requirement concerns so we will report back to you next month on how the meeting goes.

Patt Sweeney

We are in the process of creating the Community Health Improvement Plan; the five priorities are chronic disease, infant mortality, mental health and substance use, equity and social determinants of health. Michelle Edison and I just returned from the NACCHO conference where we had an amazing experience learning from some of the top leaders in health and public health in the country. 898 Marketing has provided us with a report on our social media statistics since we have been boosting posts and producing more targeted press releases and our numbers are definitely improving.

**VI. Approval of Monthly Expenses**

A. Monthly Expenses

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) W.T. Investments, 47 Month Lease Agreement for Laboratory at 116 Westchester at \$40,608.00/year, \$159,048.00

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with W.T. Investments as presented.

Motion carried unanimously.

2) Pathways Community HUB Institute, Desktop Review for Recertification, \$2,000.00

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract with Pathways Community HUB Institute as presented.

Motion carried unanimously.

3) The Baldwin Group, HDIS Software Maintenance Agreement, \$4,125.15

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with The Baldwin Group as presented.

Motion carried unanimously.

4) Johnson Controls, Fire Suppression System Alarm Detection Monitoring at 116 Westchester 3 year contract \$526.98/year, \$1,580.94

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Johnson Controls as presented.

Motion carried unanimously.

5) GBS, Professional Services – Training & Development, \$3,000.00

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract with GBS as presented.

Motion carried unanimously.

6) GBS, Software Maintenance, \$6,824.30

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with GBS pending the removal of paragraphs three and four of the contract.

Motion carried unanimously.

7) Center for Creative Leadership, Senior Team Leadership Program, \$52,000.00 (Kresge grant funded)

**MOTION**

Mr. Mistovich motioned, Dr. Mosca seconded to approve the contract with the Center for Creative Leadership as presented.

Motion carried unanimously.

8) Healthy Moms, Healthy Babies Fatherhood Program, MY Baby's 1<sup>st</sup> Medicaid Funding, \$87,400.00

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Healthy Moms, Health Babies Fatherhood Program as presented.

Motion carried unanimously.

**VII. Travel**

A. Official Travel

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the Official Travel as presented.

Motion carried unanimously.

**VIII. Personnel Actions**

A. Executive Session

**MOTION**

Mr. Mistovich motioned, Mrs. Fisher seconded to go into Executive Session to discuss personnel matters at 9:12 a.m.

Motion carried unanimously.

B. Exit Executive Session

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to exit Executive Session.

Motion carried unanimously.

C. Appoint – Full-Time WIC Health Professional Associate

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to appoint Megan Stacy as full-time WIC Health Professional Associate as presented.

Motion carried unanimously.

D. Appoint – Sanitarian Team Leader

**MOTION**

Mr. Perry motioned, Mr. Mistovich seconded to appoint Dan Hutton as Sanitarian Team Leader.

Motion carried unanimously.

E. Compensation Change – Grants Fiscal Manager

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the pay increase for Kathleen Affagato and at the same time, Ms. Affagato will be responsible to pay her own employee share of OPERS of 10%. The Board of Health will no longer pay her OPERS share. This change takes place effective July 21, 2019.

Motion carried unanimously.

**IX. Adjournment**

**MOTION**

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 9:40 a.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**JULY 16, 2019**

**8:30 A.M.**

**Canfield Fairgrounds Administration Building**

**7265 Columbiana-Canfield Road**

**Canfield, Ohio 44406**

**MINUTES**

Board members present: Mrs. Bev Fisher  
Dr. Michael Miladore

Staff present: Patricia Sweeney  
Ed Janik

Meeting called to order at 8:35 a.m.

The Finance Committee reviewed the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting July 17, 2019:

Contracts:

- W.T. Investments, 5 Year Lease Agreement for Laboratory at 116 Westchester at \$45,120.00/year, \$225,600.00
- Pathways Community HUB Institute, Desktop Review for Recertification, \$2,000.00
- The Baldwin Group, HDIS Software Maintenance Agreement, \$4,125.15
- Johnson Controls, Fire Suppression System Alarm Detection Monitoring at 116 Westchester 3 year contract at \$526.98/year, \$1,580.94
- GBS, Professional Services – Training & Development, \$3,000.00
- GBS, Software Maintenance, \$6,824.30

Meeting adjourned at 10:05 a.m.

**DISTRICT BOARD OF HEALTH  
MAHONING COUNTY**

**PERSONNEL COMMITTEE MEETING  
JULY 15, 2019  
4:00 P.M.**

**Mahoning County District Board of Health  
50 Westchester Drive  
Youngstown, Ohio 44515**

**MINUTES**

Board members present:      Mr. Joe Mistovich  
   Mr. Len Perry  
   Dr. Nancy Mosca

Staff present:                      Ed Janik  
   Patricia Sweeney (via telephone)

Meeting called to order at 4:00 p.m.

At 4:02 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Mr. Perry made a motion to leave executive session at 4:25 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on July 17, 2019.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Mistovich at 4:28 p.m.