

**Minutes of the
Mahoning County Public Health
Board Meeting
August 21, 2019
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on August 21, 2019 at 8:00 a.m. at the Canfield Fairgrounds Administration Building, 7265 Columbiana-Canfield Road, Canfield, Ohio 44406

I. Pledge of Allegiance

II. Roll Call

Present

Len Perry
Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Staff Present:

Ed Janik, Ryan Tekac, Erica Horner, Susan Kovach, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Dr. Kravec, Julie Thompson, Patt Sweeney

Public Audience:

Dave Mannion

III. Minutes

MOTIONS

Mr. Mistovich motioned, Dr. Mosca seconded to approve the minutes of the 7/17/19 Board meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Dr. Mosca seconded to approve the minutes of the 7/15/19 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 7/16/19 Finance Committee meeting as presented.

Motion carried unanimously.

IV. New Business

A. Medicaid Round Three Funding

Mrs. Sweeney explained that Medicaid has informed us that \$1.8 million dollars, over the next two years, will be made available to the community to address black infant mortality. We are working with our community partners to submit a unified response to the request for funding application. There is a significant amount of coordination required for this request and will require a full-time position to administer the program. We will likely be requesting the ability to develop and post a position.

V. Reports

A. Committee

Dr. Mosca reported that the Personnel Committee met on Monday and discussed some open positions which will be further discussed in Executive Session.

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the budget and we are on track for this year. We also reviewed Medicare and Medicaid reimbursement which should be increasing for the second half of the year. All departments are functioning at projected funding levels.

B. Division/Program

Julie Thompson

Work, a significant amount of work, continues on reaccreditation. Regarding our new brand, we have set a date of August 28th to have all of our forward facing public information re-branded and will be sending a press release in the coming weeks announcing our new name and logo.

Ed Janik

The Prescription Drug Overdose Prevention grant will be ending on August 31st. Kathy Affagato is working on closing that grant out. We are in the final phases of our food cost analysis for 2020. The State Audit is completed and we have a clean audit; there are no findings, questions, citations or recommendations. I would like to recognize my staff and the managers for all of their hard work running the grants and their programs.

Ryan Tekac

Our food program staff has been busy gearing up for the Fair. We will be out here at the Fair starting with normal business hours on Tuesday from 8:00 a.m. to 4:30 p.m. and then Wednesday and Thursday 10:00 a.m. until 6:30 p.m. and normal hours again on Friday. We will also have one supervisor and a food sanitarian out in the evenings and also two shifts over the weekend and one shift covering on Monday. We will handle all the food inspections as well as animal bites.

The wastewater inspectors have been busy the last couple of weeks as the dry, warm weather has allowed installers to play catch up on their installations.

There was a raccoon that was positive for rabies in Boardman that was an exposure to two dogs and a human. The dogs were not current on their rabies vaccines and were vaccinated and will be quarantined for 180 days. The individual will be receiving the post-exposure prophylaxis.

I would like to recognize Amy Holinbaugh after a situation this past weekend that displayed true professionalism and a passion for public health. There was a surface fire at Carbon Limestone that was going to be on the news as the tarp for daily cover caught fire and subsequently a tire caught fire all of which required Poland Fire Department to respond. Amy immediately notified Patt, John and myself as well as reaching out to the EPA to notify them.

Susan Kovach

We applied to NACCHO in November of 2018 for technical assistance for adding functional and active needs language and follow up in a lot of our plans and policies that we have. They asked us to submit some documents so we submitted our emergency preparedness plan, our health promotion policy and our CHA/CHIP. Two associates from NACCHO reviewed them and sent us trainings for our staff and recommendations for each of the plans on how to do that. We are going to adjust some of the new staff orientation and some of the staff trainings that everyone undergoes based on staff assessments.

The state is going to start the air drop of the rabies baits next week. Information has been sent to all the veterinarians as well as to Dr. Kravec and Sally Danilov to forward to all of the physicians.

Erica Horner

We continued our outreach activities during July with Hepatitis A immunizations provided by Public Health Nurses Rachel Jackson and Linda Mervin during a Second Harvest Food Bank food pantry distribution event at Christ Our Savior Holy Trinity Church in Struthers.

For Project DAWN naloxone kits in July there were 43 community kits distributed (67.4% of the kits distributed were to populations who reside in areas at highest risk for overdoses in the county). There were 41 kits distributed to First Responders during July with two reported uses and two saves.

Regarding our immunization clinics, there were 158 childhood /adolescent immunizations given to 65 patients in at our regularly scheduled year round clinics during July. 57.3 % of the children and adolescents clients at our July clinics were from identified Mahoning County high risk populations. Typically during the back to school timeframe, we do have an increase of individuals/families from outside Mahoning County attend our clinics. 100% of children considered up to date by age 2 that were clients during July clinics; 97.2 % of adolescents in our immunizations clinics were considered up to date for required vaccines.

Michelle Edison

As Patt mentioned, round 3 of Medicaid funding is underway. Through rounds 1 and 2 of Medicaid dollars, the HUB has provided infrastructure, tech support for programs, support to community health workers employed in the programs and we look forward to providing that level of support again.

We are completing our third contract with Medicaid managed care, we have just begun to invoice CareSource, we started with Buckeye last year and I would like to acknowledge Lori Keller who played a huge role in our being able to submit those invoices; it is a very in-depth process to get those reports and invoices out to the managed care plans because they also include monthly and quarterly reports and Lori has played a really important role in that happening.

The HUB had its second annual end-of-summer celebration, in partnership with the YMCA of Boardman, called Movin' Mamas. It has created the opportunity for our clients to be physically active, to have a social connection through aquatic activities and so we have an event at the YMCA. We have a speaker from our Environmental Division come and I would like to thank Amy Holinbaugh for coming out to speak about climate change and really making the subject tangible.

The HUB has just completed our recertification so we continue to be a nationally certified HUB and we are expanding our services into Trumbull County so we are moving forward in expanding the services we provide.

Loretta Floyd-Pleas

The WIC program has been focusing on providing information and coupons for the Farmer's Market program to help our clients eat healthier with fresher foods. It is National Breastfeeding Awareness month and WIC has been super busy promoting breastfeeding awareness. Last week at the Newport Library we aired the documentary "Chocolate Milk" which is a documentary that focuses on breastfeeding barriers for African American women. That event was well attended. We had a breastfeeding awareness event at the YMCA in downtown Youngstown with over 50 attendees which went very well. We also have a breastfeeding awareness workshop with continuing education credits scheduled for August 23rd at Fellows Riverside Gardens and so far have received at least 72 reservations. We will

also be staffing the Breastfeeding Comfort Station here at the Canfield Fairgrounds during the Fair.

Scott Bolam

The Lab has been working with the Mahoning County Lead Hazard Program who is renewing their federal lead grant to do lead remediation which is increasing to \$30,000.00. We were contacted by the Trumbull County Health Department inquiring about well testing for the homeowners around the area affected by the Kinsman dam collapse. We will conclude our groundwater monitoring program next month with sampling around Carbon Limestone.

Dr. Kravec

Patt, Erica, Erin Bishop and myself met last month with President Tressel, Shannon Tyrone, Eddie Howard and Nate Myers from Youngstown State University to discuss immunizations and tuberculosis testing.

Patt Sweeney

Ms. Sweeney explained that MCPH recommended that YSU implement policies that require all students registering to attend courses at YSU be required to show evidence of vaccination for or immunity to the following vaccine preventable illnesses: tetanus, diphtheria, polio, measles, mumps, rubella, varicella, hepatitis B, and meningitis. In addition MCPH recommended that international students be required to provide proof of TB testing prior to arrival on campus and recommended that YSU develop a policy for TB testing of students and staff traveling to TB burdened countries and returning to campus.

YSU made the following policy changes. YSU now requires all students residing in YSU housing to provide evidence of having received the following vaccines: T-dap: One (1) adult dose in the last 10 years; Hepatitis B: Three (3) doses of Hepatitis B OR lab report confirming immunity; MMR: Two (2) doses of MMR (second one must have occurred on or after first birthday) OR Two (2) doses of Measles, Two (2) doses Mumps, and One (1) dose of Rubella OR lab reporting confirming immunity for each; Varicella: Two (2) doses of varicella OR Lab report confirming immunity; Polio: Four (4) doses of IPV or OPV and Meningococcal conjugate (ACWY): One (1) dose since age 16. International students are required to provide proof of the same vaccinations within 30 days of the start of classes. Tuberculosis testing prior to arrival on campus along with policies to address TB testing of students and faculty traveling to TB burdened countries and returning to YSU campus have not been implemented.

Through the Kresge Foundation grant that we received, we had the opportunity to apply for Collective Impact Data Accelerator. This is the opportunity to be part of 10 national teams that are learning from one another and from experts about how to best use data to tell your story. We are going to be using \$12,500.00 of the Kresge monies to be able to participate in this. We had to do this with a funder, a data entity and a local public health department. So we are doing this with Sarah Lowry, the director of Healthy Community Partnerships and with Justin Murdoch from Eastgate.

We have learned that our 50 Westchester Building is up for sale. It has been listed by Steve Platz Realty and is on the market for \$1.5 million. We have four years remaining in our lease which amounts to \$700,000.00 and so we have been contemplating whether this is the time to purchase the building. Anyone who buys the building will have to honor our lease for the next four years but after that is unknown. We have priced out making upgrades to the building which would be between \$200,000.00 and \$450,000.00.

Mr. Janik added that he spoke to the Auditor's office regarding obtaining bonds to get a loan to purchase the property which can be done. After a lengthy discussion, the Board requested that Mr. Janik speak with Ralph Meachum, County Auditor, to obtain information on having the building appraised and inspected.

VI. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) Lucian Families, Inc., WIC Conference Speaker, \$1,114.24

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with Lucian Families, Inc. as presented.

Motion carried unanimously.

2) Mahoning County Commissioners, WIC Youngstown Rent, \$6,000.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with the Mahoning County Commissioners as presented.

Motion carried unanimously.

3) Storage & More, Four Storage Unit Rentals, \$4,136.00

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contract with Storage & More as presented.

Motion carried unanimously.

4) ECMSI, Dell Latitude 5500 LCD Notebook (Fiscal Division), \$1,262.09

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with ECMSI as presented.

Motion carried unanimously.

5) Spotted Horse Studio, Signage for 50 Westchester and Lab, \$3,700.00 (not to exceed)

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Spotted Horse Studio as presented.

Motion carried unanimously.

6) Collective Impact Data Accelerator, Learning Community Participation, \$12,500.00 (Kresge funds)

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the contract with Collective Impact Data Accelerator as presented.

Motion carried unanimously.

7) Liberty Tire Recycling, LLC, Tire Disposal Event, \$9,500.00 (not to exceed)

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with Liberty Tire Recycling, LLC as presented.

Motion carried unanimously.

VII. Travel

A. Official Travel and B. Continuing Education

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

VIII. Personnel Actions

A. Appoint – Full-Time Secretary

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to appoint Nancy Myers as a full-time Secretary as presented.

Motion carried unanimously.

B. Appoint – Full-Time Secretary

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to appoint Josephine Gabler as a full-time Secretary to start when available.

Motion carried unanimously.

C. Resignation – Jasmine Hampton, WIC Breastfeeding Peer Helper

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to accept the resignation of Jasmine Hampton, WIC Breastfeeding Peer Helper, with regrets.

Motion carried unanimously.

D. Executive Session

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to go into Executive Session to discuss personnel matters at 9:35 a.m.

Motion carried unanimously.

E. Exit Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to exit Executive Session.

Motion carried unanimously.

IX. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 11:00 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

**PERSONNEL COMMITTEE MEETING
AUGUST 19, 2019
4:00 P.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Joe Mistovich
Dr. Nancy Mosca

Staff present: Ed Janik
Patricia Sweeney

Meeting called to order at 4:00 p.m.

At 4:02 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Dr. Mosca made a motion to leave executive session at 4:15 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on August 21, 2019.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Mistovich at 4:20 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

AUGUST 20, 2019

8:30 A.M.

Canfield Fairgrounds Administration Building

7265 Columbiana-Canfield Road

Canfield, Ohio 44406

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Patricia Sweeney
Ed Janik

Meeting called to order at 8:35 a.m.

The Finance Committee discussed the Medicaid Round Three funding and reviewed the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting August 21, 2019:

Contracts:

- Lucian Families, Inc., WIC Conference Speaker, \$1,114.24
- Mahoning County Commissioners, WIC Youngstown Rent, \$6,000.00
- Storage & More, Four Storage Unit Rentals, \$4,136.00
- ECMSI, Dell Latitude 5500 LCD Notebook (Fiscal Division), \$1,262.09
- Spotted Horse Studio, Signage for 50 Westchester and Lab, \$3,700.00 (not to exceed)
- Collective Impact Data Accelerator, Learning Community Participation, \$12,500.00 (Kresge funds)
- Liberty Tire Recycling, LLC, Tire Disposal Event, \$9,500.00 (not to exceed)

Meeting adjourned at 9:45 a.m.