

**Minutes of the
District Board of Health
Mahoning County
April 17, 2019
8:00 a.m.**

The Mahoning County District Board of Health held its regular meeting on April 17, 2019 at 8:00 a.m. at the Offices of the District Board of Health Mahoning County, 50 Westchester Drive, Youngstown, Ohio 44515

I. Pledge of Allegiance

II. Roll Call

Present

Len Perry
Bev Fisher
Dr. Nancy Mosca
Dr. Michael Miladore
Joe Mistovich

Absent

Staff Present:

Ed Janik, John Hallas, Susan Kovach, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Drew Stefan, John Schoeni, Dr. Kravec, Julie Thompson, Patt Sweeney

Public Audience:

Dave Mannion

III. Minutes

MOTIONS

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 3/20/19 Board meeting as presented.

Motion carried unanimously.

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 3/18/19 Personnel Committee meeting as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Dr. Miladore seconded to approve the minutes of the 3/19/19 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Reorganization of the Board

A. Election of Officers

MOTION

Mr. Perry motioned, Dr. Mosca seconded to elect Dr. Miladore as president of the Board of Health.

On roll call the vote was as follows:

Mr. Mistovich Yes
Dr. Miladore Abstain

Dr. Mosca Yes
Mrs. Fisher Yes
Mr. Perry Yes

MOTION

Mr. Perry motioned, Dr. Miladore seconded to elect Dr. Mosca as vice president of the Board of Health.

On roll call the vote was as follows:

Mr. Mistovich Yes
Dr. Miladore Yes
Dr. Mosca Abstain
Mrs. Fisher Yes
Mr. Perry Yes

At this point, Mr. Perry turned control of the meeting over to Dr. Miladore, who thanked Mr. Perry for his years of service as President of the Board of Health.

B. Committee Assignments

Dr. Miladore commented that there had already been some discussion regarding committee assignments. The Board has agreed that the committees remain as currently assigned. Mr. Mistovich, Dr. Mosca and Mr. Perry on the Personnel Committee and Dr. Miladore and Mrs. Fisher on the Finance Committee.

C. Schedule of Regular Meetings

Dr. Miladore reviewed the schedule of regular meetings for the upcoming year and the Board agreed to continue to hold the meetings on the third Wednesday of the month at 8:00 a.m. but it is noted the September meeting will be held on the fourth Wednesday.

V. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-19-01 – LaRue (Boardman Twp.)

Mr. Stefan explained that this is a vacant premises creating a public health nuisance and safety hazard because there are several bags of garbage and other items of solid waste left in the garage. The owner has failed to comply with multiple abatement notices and did not appear at either of the Health Commissioners Hearings that were scheduled.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarians recommendation for Board Order #EH-BO-19-01 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the garage a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded; and
- abated within 5 days

Motion carried unanimously.

B. Board Order #EH-BO-19-02 – Maffei (Sebring Village)

Mr. Schoeni explained that this is a property in downtown Sebring. The building has two components, a two story front area and a large one-story addition to the back of the building, which was once a bowling alley. The back of the building (roof and walls) has largely collapsed with some of the debris going into a public alley. The owner of the building has done minimal clean-up and none of the debris has been removed from the premises. Mahoning County Building Inspection has also been involved with this property and has issued several adjudication orders which have been ignored. The owner has

failed to comply with our abatement notices and did not appear at the Health Commissioner's hearing. I have spoken with the owner many times and received many empty promises.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the sanitarians recommendation for Board Order #EH-BO-19-02 as **amended**:

In accordance with the Nuisance Abatement Code 6.1.1 and O.R.C. §3707.01, declare the one story addition a public nuisance and order the same:

- Unsafe and vacated;
- Placarded;
- Abated immediately, but in no longer than 5 days;
- Remain vacant until abatement of the public nuisance is completed;
- **If not abated within 5 days install a substantial fence to keep people out.**

Motion carried unanimously.

VI. New Business

A. Nursing Division Proposed Vaccine Fee Changes

Dr. Miladore explained that these proposed fees were reviewed by the Finance Committee and after looking at the cost from the manufacturers and the insurance company reimbursement rates as well as our current fees, the slight increases appear to be in line.

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the immunization fee increases as presented:

Vaccine	Current Fee	Proposed Fee
Trumenba	\$165.00	\$170.00
HPV	\$250.00	\$265.00
Prevnar 13	\$220.00	\$235.00
MMR	\$85.00	\$90.00
Varicella	\$150.00	\$160.00
Pneumococcal	\$115.00	\$125.00
Menactra	\$145.00	\$150.00
Shingrix	\$168.00	\$175.00

Motion carried unanimously.

VII. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and in reviewing the financial reports, the expenses were significantly higher than the revenues. This is a slow time of year for revenues; plumbing permits filed are down in the winter, campground licenses will be issued soon and April/May are the months that tax settlements start coming in including the TB fund. The cash reserves are still strong compared with previous years.

Mr. Perry reported that the Personnel Committee met yesterday as well and discussed some potential job postings and hiring and will discuss those more in executive session.

B. Division/Program

Julie Thompson

Work continues on reaccreditation. The staff assigned to the population outcomes reporting section of reaccreditation attended part one of PHAB's webinar series on population outcomes reporting where Dr. David Kindig explained his model which PHAB is using for reporting.

Ed Janik

The State Auditors are here and working in the Library. The vehicles approved at last month's meeting have been purchased. The state subsidy report is due May 1st and will be done on time even though it has been a significant amount more work than prior years.

John Hallas

The Ohio Department of Health has formally accepted the action plan we submitted for the deficiencies found in our Food Program survey. ODH will be here in August to review the process for the submission of monthly transmittals which will hopefully remove us from provisional status. Ohio Department of Agriculture will be here next week to survey the Retail Food Establishment program. Ryan and I will be reviewing resumes for open positions and reviewing current positions to see about moving staff around for more opportunity to learn different programs.

Susan Kovach

Influenza surveillance will wrap up next month and Lyme disease surveillance will start next month. For Lyme disease we track humans, dogs and horses. The new prescription drug overdose grant came out and it is now in a tier system. Tier three is community programming and the hope is that we are going to work with the Mental Health and Recovery Board on the drug court in order to make it some type of HUB where families can get naloxone and to help with job opportunities after they graduate from drug court.

Erica Horner

For the Get Vaccinated Ohio Grant we have two deliverables; MOBI (Maximizing Office Based Immunization) and Teen Immunization Education Sessions (TIES) which are one hour, peer to peer evidence based education presentations. Linda Mervin completed MOBI/TIES continuing education training to seven Mercy Health Primary Care Practices with over 25 people attending during March.

Cribs for Kids/Safe Sleep Grant & Infant Vitality Program: 11 cribs distributed during March from the Cribs for Kids/Safe Sleep grant and 11 cribs distributed from the ODH Infant Vitality allotment.

In March there were six community kits distributed for the Project DAWN naloxone program. There were 29 full kits distributed to Law Enforcement/First Responders; six recorded uses with five recorded saves and one unknown.

128 childhood /adolescent immunizations were given to 57 patients at our regularly scheduled year round clinics during March. 69.8% of the children and adolescents clients at our March clinics were from identified high risk populations. We had 100% of children considered up to date by age 2 that were clients during March clinics and also 100 % of adolescents in our immunizations clinics were considered up to date for required vaccines.

Michelle Edison

During the first quarter the HUB received about 125 direct referrals which is a significant increase over the past years. We were able to enroll between 80 and 90 of those referrals, some are still in process. We are looking at the referral conversion rate as a part of our QI to see how we can increase those. We are in the process of becoming recertified as well, something that must be done every two years. We have recently been engaging in a lot of statewide advocacy and last week I testified before the House Finance Subcommittee on

Health and Human Services regarding the HUB and for increased funding to the Ohio Commission on Minority Health.

Loretta Floyd-Pleas

The RFP for the WIC grant has been posted and we are working on that along with helping the State Auditors. We have been busy doing outreach with activities; we were present at the great program Alta Head Start held at Camp Challenge.

Scott Bolam

Last Thursday we had our first of two EPA audits, this one was for the Microbiology section and everything went very well. Three of us are certified in Microbiology; Janine Soubra, Chris Novak and myself. The Metals and Inorganics audit will be conducted May 7th which is myself and Janine Soubra. April 29th will start our landfill groundwater monitoring program. Business has been increasing now that the weather is starting to break.

Dr. Kravec

Dr. Koenig is no longer the Medical Director at the Ohio Department of Health; he did a lot of great things while he was there and we are sorry to see him go.

Patt Sweeney

We had our first ever full day All Staff meeting and at that meeting we appointed our first ever PHABulous employee and the award went to Erica Horner. Congratulations Erica for the well-earned honor. The Branding Team is up and running and will be planning information to be released to the public weekly. Yesterday, Ryan Tekac was interviewed by the news media regarding our restaurant inspections being online and the piece was very well done.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) Keith Faber, Ohio Auditor of State, 2018 State Audit, \$17,589.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the contract with Keith Faber, Ohio Auditor of State as presented.

Motion carried unanimously.

2) DriveTV USA, PDOP Education at 3 BMV locations, \$630.00

3) Genesis Outdoor Advertising, PDOP Public Education, \$4,900.00

4) WRTA, PDOP Public Education, \$2,243.00

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the contracts with DriveTV USA, Genesis Outdoor Advertising and WRTA as presented.

Motion carried unanimously.

5) Sylvester Patton, Carpet and Tile Cleaning at Youngstown and Boardman WIC Offices, \$1,260.00

6) Youngstown Painting & Decorating, Painting at Boardman WIC Office, \$3,650.00

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the contracts with Sylvester Patton and Youngstown Painting & Decorating as presented.

Motion carried unanimously.

IX. Travel

A. Official Travel and B. Continuing Education

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

X. Personnel Actions

A. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to go into Executive Session to discuss personnel matters at 8:40 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to exit Executive Session.

Motion carried unanimously.

XI. Adjournment

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to adjourn the meeting at 9:05 a.m.

Motion carried unanimously.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**PERSONNEL COMMITTEE MEETING
APRIL 16, 2019
4:00 P.M.**

**Mahoning County District Board of Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Nancy Mosca
 Mr. Joe Mistovich
 Mr. Len Perry

Staff present: Patricia Sweeney
 Ed Janik

Meeting called to order at 4:05 p.m.

At 4:07 p.m. Dr. Mosca made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Dr. Mosca made a motion to leave executive session at 4:30 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on April 17, 2019.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 4:34 p.m.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**FINANCE COMMITTEE MEETING
APRIL 16, 2019
8:00 A.M.**

**Canfield Fairgrounds Administration Building
7265 Columbiana-Canfield Road
Canfield, Ohio 44406**

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Patricia Sweeney
Ed Janik

Meeting called to order at 8:05 a.m.

The Finance Committee reviewed the proposed vaccine fee changes for the Nursing Division as well as the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCDBOH meeting April 17, 2019:

Contracts:

- Keith Faber, Ohio Auditor of State, 2018 Audit, \$17,589.00
- DriveTV USA, PDOP Public Education at 3 BMV locations , \$630.00
- Genesis Outdoor Advertising, PDOP Public Education, \$4,900.00
- WRTA, PDOP Public Education, \$2,243.00
- Sylvester Patton, Carpet and Tile Cleaning at Youngstown and Boardman WIC Offices, \$1,260.00
- Youngstown Painting & Decorating, Painting at Boardman WIC Office, \$3,650.00

Meeting adjourned at 9:15 a.m.