

**Minutes of the  
District Board of Health  
Mahoning County  
February 15, 2017  
8:00 a.m.**

The Mahoning County District Board of Health held its regular meeting on February 15, 2017 at 8:00 a.m. at the offices of the Mahoning County District Board of Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

<u>Present</u>	<u>Absent</u>
Don Somers	Len Perry
Bev Fisher	
Dr. Nancy Mosca	

Staff Present: Ed Janik, Ryan Tekac, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Dr. Kravec, John Schoeni, Julie Thompson, Patt Sweeney

Public Audience:

**III. Minutes**

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the minutes of the 1/18/17 Board meeting as presented.

Motion carried unanimously.

**MOTION**

Mr. Somers motioned, Mrs. Fisher seconded to approve the minutes of the 1/17/17 Finance Committee and 1/17/17 Personnel Committee meetings as presented.

Motion carried unanimously.

**IV. Special Requests/Board Orders/Holding Tank Requests**

A. Board Order #EH-BO-17-04 – Alan Investments III, LLC (Sebring Village)

Mr. Schoeni explained that this is a vacant, fire-damaged dwelling with numerous openings to the exterior and broken windows. The dwelling has structural damage to the roof, walls and interior ceilings. Odors are present from the fire, water and mold damage. There is also a urinal in the basement that is not connected to the sanitary sewer. The fire was determined to be arson. There has been no response from the property owner, property management company or fire insurance company. The owner also failed to comply with the abatement notices and did not appear at the Health Commissioner's Hearing.

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to approve the recommendation of the sanitarian for EH-BO-17-04 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1.1, and O.R.C.  
§3707.01, declare the dwelling and premises a public nuisance and order the same:

- Unsafe and unfit for human habitation;
- Placarded;
- Abated immediately, but in no longer than 5 days, and
- Remain vacant until abatement of the public nuisance is completed.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the home unfit for human habitation and unsafe.

Motion carried unanimously.

**B. Board Order #EH-BO-17-05 – Prendergast (Sebring Village)**

Mr. Schoeni explained that this is another abandoned, vacant dwelling which is unsecured and has numerous openings to the exterior and broken windows allowing insect, animal and rodents into the structure. The basement has standing water and there is wood debris scattered around the front and side of the structure. The owner failed to comply with the abatement notices and did not appear at the Health Commissioner’s Hearing.

**MOTION**

Mrs. Fisher motioned, Mr. Somers seconded to approve the recommendation of the sanitarian for EH-BO-17-05 as presented:

In accordance with the Nuisance Abatement Code, Sections 6.1.1 and O.R.C. §3707.01, declare the dwelling and premises a public nuisance and order the same:

- Unsafe and unfit for human habitation;
- Placarded;
- Abated immediately, but in no longer than 5 days, and
- Remain vacant until abatement of the public nuisance is completed

In accordance with the Nuisance Abatement Code, Section 6.2, declare the home unfit for human habitation and unsafe.

Motion carried unanimously.

**V. Old Business**

**A. Sanitary Requirements for Tattoo & Body Piercing Establishments Rule Revision – 2<sup>nd</sup> Reading**

Mr. Tekac explained that this is the second reading of the proposed rule revision of the Sanitary Requirements for Tattoo & Body Piercing Establishments. There is no action required by the Board at this time.

**VI. New Business**

**A. Board Continuing Education – Legislative Changes in the Governors Proposed Budget Bill**

To provide the Board with the latest information related to policy and funding of public health services in the state, Mrs. Sweeney reviewed in detail, the contents of an ODH/OAHC conference call held 1/31/17 wherein the Governor’s proposed 2017 Budget Bill for fiscal years 2018 and 2019 were discussed. ( See attached discussion summary) The presentation of the budget items was followed by a rich discussion of state and local policy priorities and the impact of the proposed policy and budget changes on Mahoning County residents.

**VII. Reports**

**A. Committee**

Mr. Somers reported that the Finance and Personnel committees met in a combined session yesterday and reviewed contracts and discussed potential changes to the Operation and Maintenance program.

B. Division/Program

Julie Thompson

PHAB has released the Standards and Measures for Reaccreditation. The Leadership Team attended a webinar reviewing the basics of reaccreditation. It is similar to, but not the same as, the accreditation process we went through the first time. Reaccreditation has an increased emphasis on collaboration and partnerships and community involvement, which we do very well. There is a fee schedule for this process as well. The site visit will be conducted virtually unless PHAB deems it necessary to come on site. There are still 12 domains that we must meet, but most require more narrative descriptions of processes as opposed to uploaded documentation.

Ed Janik

We received our cash basis 2016 financial statement from the Mahoning County Auditor's Office; they had Darlene and I review it to make sure that we agree with their numbers and they will submit it electronically to the State Auditor's Office along with our notes and financial statement that Darlene is working on right now. Also we continue working on our state subsidy report. Our annual report for the District Advisory Council has been completed. There will be a representative here tomorrow from the Area Agency on Aging to look over our records for the money that they provide to us for the chronic disease self-management classes.

Ryan Tekac

The food program is working on finishing up the 2016 licensing year inspections which must be completed by February 28<sup>th</sup>. During the February Board meeting, the Board asked about looking at the cost of standardization training. The price is basically the same whether John would travel for training or if the trainings would travel here. Mr. Somers asked if they came here, would we be able to train more than one person? After some discussion, the Board requested that Mr. Tekac seek more information on the cost of having someone come here to do standardization training for multiple people.

John Hallas worked with Lake County and now we have these food safety reference cards to use as another tool to overcome language barriers for the individuals we license. They are available in Mandarin and Spanish.

We have been making progress with the multi-agency hoarding coalition thru Duane Piccirilli from the Mental Health and Recovery Board. He has done a great job in pulling all the agency's together in order to see what role we each play. The next step is to actually sit down and present a couple of cases to them, like an exercise, and work through them and find out where our strengths and weaknesses are.

All of our interns are doing a great job, One intern has been working on a project to identify properties that have been subject to a Board order and have transferred ownership. This project has revealed that approximately 90% of the properties with Board orders that have transferred ownership have done so without being corrected. We are going to work at finding a way to track these better so that we can let the new property owner know what must be done to comply with the board order.

Finally, due to changes in the state regulations, the Operation & Maintenance Program continues to be a topic of discussion. We need to decide the level of our involvement with the program. Does the Board want us to be simply the regulatory oversight or be as involved as performing the operational permit inspections? A lengthy discussion ensued.

The Board directed Mr. Tekac to convene a meeting with septic pumpers to further discuss this matter. Mr. Somers asked to participate in that meeting.

Erica Horner

The Project DAWN education and kit distribution continues to increase. There have been some significant changes in the governor's new budget that could significantly impact the case management services we provide for the Bureau for Children with Medical Handicaps program. We have administered 1,600 vaccines so far this flu season. We were 100% on up to date immunizations for children under 2 at our clinics in January and 84% for adolescents for the required vaccines. Our Cribs for Kids program has been very active. We hold weekly education sessions for families needing a safe sleep environment for their infant.

Michelle Edison

To date the HUB has had 88 women enrolled and we have had close to 140 contacts. Our goal for year two is to have more women enrolled in their first trimester. We are making contact with local OB/GYNS to get our information out there. Next week we have certification and sustainability training in Columbus. The HUB is to be certified by May of this year so we are working on our prerequisites as well as meeting the 18 standards required for certification. We had our HUB Care Coordination meeting yesterday and we had Legal Aid come in and talk to us; they had approached us about collaborating so they applied for a grant from the Western Reserve Health Foundation to specifically work with the HUB to provide services for our clients. Legal Aid's Health, Education, Advocacy and Law Project is a medical-legal partnership and they will be partnering with us this year. On February 25<sup>th</sup> we will be holding a HUB Car Seat and Community Wellness Fair; this is sponsored by Molina, they are providing the vouchers for HUB clients to be able to get a free car seat through Akron Children's Safe Kids Program who will be providing the education at the event.

Loretta Floyd-Pleas

It's February so we are celebrating heart health and dental health in WIC. We are handing out toothbrushes for little people and information for moms and dads. March is National Nutrition Month so we are preparing for Dr. Seuss's Birthday Bash. We will also be welcoming YSU Nutrition students in March. We will participate in the HUB Community Wellness Fair on February 25<sup>th</sup>. We are working on marketing strategies for our program.

Scott Bolam

The U.S. Department of Housing and Urban Development the Office of Lead Hazard Control and Healthy Homes has established more stringent requirements for dust lead action levels and these will be effective April 1, 2017. They have lowered the limit on floors, window sills and troughs. The floors used to be 40 micrograms/square foot and now it's 10, window sills used to be 250 now they're 100, troughs used to be 400 and it's now 100. Our Lab has already been meeting those standards so it's not an issue for us, but it does probably mean that there are going to be more failed clearances. We continue to receive more samples and new clients through the fixture replacement program for the schools. Trumbull County Health Department will be starting their O&M sampling in March.

Dr. Kravec

There are a high number of flu inpatients at Mercy, the season is peaking later and we are seeing it longer.

Patt Sweeney

The three agencies that will successfully receive funding for community health workers are Help Me Grow, Alta Care and Youngstown City Health District. Help Me Grow and YCHD will each employ one community health worker and Alta will employ two. The Transportation Committee will be deciding between the final two candidates for the

transportation contract; 3 Kings Transportation and Affluent Travel. The District Advisory Council meeting is scheduled for Thursday, March 30<sup>th</sup> at 7:00 p.m. at the Canfield Township Hall, anyone who would like to attend is more than welcome.

**VIII. Approval of Monthly Expenses**

A. Monthly Expenses

**MOTION**

Mr. Somers motioned, Mrs. Fisher seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) Tracy McNally, Janitorial Services at 50 Westchester, \$13,500.00

**MOTION**

Mrs. Fisher motioned, Mr. Somers seconded to approve the contract with Tracy McNally as presented.

Motion carried unanimously.

2) Hennes Communications, PIO Training, \$16,500.00

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to approve the contract with Hennes Communications as presented.

Motion carried unanimously.

3) Mahoning County Commissioners – Coroner’s Office, Data Extraction for Overdose Deaths, \$3,200.00

**MOTION**

Mr. Somers motioned, Mrs. Fisher seconded to approve the contract with the Mahoning County Commissioners as presented.

Motion carried unanimously.

4) Akron Children’s Hospital Mahoning Valley, HUB Car Seat Education and Wellness Fair, \$2,000.00

**MOTION**

Mrs. Fisher motioned, Mr. Somers seconded to approve the contract with Akron Children’s Hospital Mahoning Valley as presented.

On roll call the vote was as follows:

Mr. Somers	Yes
Mrs. Fisher	Yes
Dr. Mosca	Abstain

5) IDEXX, Quanti-Tray Sealer Plus Lab Equipment Freight Charge, \$134.16

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to approve the contract with IDEXX as presented.

Motion carried unanimously.

C. Notice of Award

- Water Pollution Control Loan Fund Project #3, Romo Septic Cleaning and Repairs, \$38,250.00
- Water Pollution Control Loan Fund Project #4, Less Contracting LLC, \$43,754.96

- Water Pollution Control Loan Fund Project #5, Matt Morjock LLC, \$33,000.00
- Water Pollution Control Loan Fund Project #6, Less Contracting LLC, \$34,134.94

**MOTION**

Mr. Somers motioned, Mrs. Fisher seconded to approve the Notice of Award for Water Pollution Control Loan Fund Project #'s 3, 4, 5 and 6 as presented.

Motion carried unanimously.

D. Authorization to Award Contracts for Medicaid Funding:

- One Transportation Contract
- Three Care Coordination Agency Contracts

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to authorize the Health Commissioner to award one transportation contract and three care coordination agency contracts for Medicaid funding as presented.

Motion carried unanimously.

**IX. Travel**

A. Official Travel

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to approve the Official Travel as presented.

Motion carried unanimously.

**X. Personnel Actions**

A. Executive Session

**MOTION**

Mr. Somers motioned, Mrs. Fisher seconded to enter Executive Session to discuss personnel matters at 9:00 a.m.

Motion carried unanimously.

B. Exit Executive Session

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to exit Executive Session at 9:58 a.m.

Motion carried unanimously.

C. Resignation – Angelo Italiano

**MOTION**

Mrs. Fisher motioned, Mr. Somers seconded to accept Angelo Italiano's resignation with regrets and thank him for his long service with us.

Motion carried unanimously.

E. Vacation – Health Commissioner

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to approve vacation for the Health Commissioner on March 9, 10, 13 and 14, 2017 as presented.

Motion carried unanimously.

**XI. Adjournment**

**MOTION**

Mr. Somers motioned, Dr. Mosca seconded to adjourn the meeting at  
Motion carried unanimously.

## 2017 Budget Bill – FY 2018-19

**ODH Leadership met with the AOHC Board on 1/31/17 to review the major proposals in the upcoming budget bill, due to be introduced within the next two weeks.**

Director Hodges introduced the topic – focus is on strengthening the pillars of public health. **Here are some additional details, which reflects our understanding of ODH Leadership’s verbal report. Until the bill is introduced, the specific details cannot be confirmed!**

- **Reduce infant mortality**
  - Continued commitment – total of \$7.1 million per year
  - \$1.8 million for three new pilots
  - 2 sites for opiate addicted women
  - Safe sleep efforts
  - Expansion of OEIs
- **Reduce opioid use**
  - 20 new Project Dawn sites
  - Overdose fatality review – optional; confidentiality protection
- **Reduce tobacco use**
  - Increase cigarette tax by 65 cents per pack
  - Equalize tax on other tobacco products (69% increase), including vape products
  - Increase investment in prevention/cessation/enforcement – overall investment is flat compared to last budget, but 4X the investment in 2015.
- **Address lead hazards** – federal investment, registry of safe homes
- **BCMH transition to Medicaid** – longterm (est. 3 years). For more details: <http://www.healthtransformation.ohio.gov/LinkClick.aspx?fileticket=CpDJDaA8C5I%3d&tabid=254>, beginning on page 3.
- **Alignment of population health planning**
  - Estimated \$12,500 for up to 80 LHDs who are moving from a 5 year to 3 year planning cycle, total is \$1 million over 2 years, one time money. If number of LHDs that qualify is less than 80, the per LHD amount will increase accordingly.
  - \$150,000 to stand up a SHA/SHIP database – 1 stop shop for primary data, small amount for posting local CHNAs/CHAs
- **Support for accreditation of LHDs**
  - Subsidy is doubled for accredited LHDs
  - Support for accreditation fees, accreditation coordinator, other accreditation expenses for LHDs who decide to merge. If merger is executed, deadline for PHAB accreditation application is extended to 2019, full accreditation deadline extended to 2021.
  - This is in addition to the training and technical assistance support being offered through the OSU project – current round will distribute up to \$125,000.
- **Support for merger of LHDs** – a total of \$3.5 million one-time money is allocated over two years to support LHD mergers and their accreditation efforts. Estimate is for up to 24 mergers.
- **Multi-county levy authority** – details to be provided, ultimately the joint district BOH would be the taxing authority.
- **Immunizations**
  - No additional state GRF allocated
  - Statutory language added to assure insurance coverage is used first
- **Vital Statistics** – clean-up language

Anthony Perry, CFO, described the ALI re-organization, including but not limited to:

Immunizations – will be incorporated into Infectious Disease/Zoonotic Disease/ Hepatitis

Public Health Lab – will no longer include Zoonotic and Hepatitis

Chronic Disease – moved to Chronic Disease/Injury Prevention

**DISTRICT BOARD OF HEALTH  
MAHONING COUNTY**

**BOARD OF HEALTH FINANCE COMMITTEE MEETING  
February 14, 2017  
10:30 A.M.**

**Canfield Fairgrounds Administration Building  
7265 Columbiana Canfield Road  
Canfield, Ohio 44406**

**MINUTES**

Board members present: Mrs. Bev Fisher  
Mr. Don Somers

Staff present: Patt Sweeney  
Ed Janik

Meeting called to order at 10:30 a.m.  
Pledge of Allegiance made.  
Roll call conducted.

The Finance committee reviewed the financial reports, the notice of awards for the Water Pollution Control Loan Fund projects, and discussed the authorization to award the contracts for the Medicaid funding. The proposed contracts were also reviewed and the Finance Committee will make the following recommendations at the next regularly scheduled MCDBOH meeting February 15, 2017:

- 1) Tracy McNally, Janitorial Services at 50 Westchester, \$13,500.00
- 2) Hennes Communications, PIO Training, \$16,500.00
- 3) Mahoning County Commissioners – Coroner’s Office, Data Extraction for Overdose Deaths, \$3,200.00
- 4) Akron Children’s Hospital Mahoning Valley, HUB Car Seat Education and Wellness Fair, \$2,000.00
- 5) IDEXX, Quanti-Tray Sealer Plus Lab Equipment Freight Charge, \$134.16

Motion to adjourn was made by Mr. Somers, seconded by Mrs. Fisher at 11:40 a.m.

**DISTRICT BOARD OF HEALTH  
MAHONING COUNTY**

**BOARD OF HEALTH PERSONNEL COMMITTEE MEETING  
FEBRUARY 14, 2017  
10:30 A.M.**

**Canfield Fairgrounds Administration Building  
7265 Columbiana Canfield Road  
Canfield, Ohio 44406**

**MINUTES**

Board members present:       Mrs. Bev Fisher  
  Mr. Don Somers

Staff present:                    Patricia Sweeney  
  Ed Janik

Meeting called to order at 11:45 a.m.  
Pledge of Allegiance made.  
Roll call conducted.

At 11:46 a.m. Mrs. Fisher made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Somers.

Mr. Somers made a motion to leave executive session at 12:20 p.m. The motion was seconded by Mrs. Fisher.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, and compensation of public employees during the next regular meeting of the Board of Health on February 15, 2017.

A motion to adjourn was made by Mrs. Fisher, seconded by Mr. Somers at 12:25 p.m.