

**Minutes of the
District Board of Health
Mahoning County
June 15, 2016
8:00 a.m.**

The Mahoning County District Board of Health held its regular meeting on June 15, 2016 at 8:00 a.m. at the offices of the Mahoning County District Board of Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

<u>Present</u>	<u>Absent</u>
Len Perry	Margot Baird
Don Somers	
Bev Fisher	

Staff Present: Ed Janik, Ryan Tekac, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Scott Bolam, Dr. Kravec, John Schoeni, Eric Wyant, Julie Thompson, Patt Sweeney

Public Audience: Dave Mannion, Bob Orr

III. Minutes

MOTIONS

Mrs. Fisher motioned, Mr. Perry seconded to approve the minutes of the 5/18/16 Board meeting as presented.

Motion carried unanimously.

Mr. Somers motioned, Mrs. Fisher seconded to approve the minutes of the 5/16/16 Personnel Committee meeting as presented.

Motion carried unanimously.

Mr. Somers motioned, Mrs. Fisher seconded to approve the minutes of the 5/12/16 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders/Holding Tank Requests

A. Board Order #EH-BO-16-01 – Safreed (Sebring Village)

Mr. Schoeni explained that the owners of this property have failed to remove the accumulated solid waste and scrap tires which create a public health nuisance and a safety hazard. The owners have not complied with the abatement notices and did not appear at the Health Commissioner hearing.

MOTION

Mr. Perry motioned, Mr. Somers seconded to approve the sanitarians recommendation for Board Order #EH-BO-16-01 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the premises a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 7 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. Old Business

A. 2013, 2014 and 2015 Solid Waste Facility License – Central Waste

Mr. Tekac requested that the Board table the 2013, 2014 and 2015 Solid Waste Facility Licenses for Central Waste at this time.

MOTION

Mrs. Fisher motioned, Mr. Somers seconded to table the license requests for Central Waste at this time and to direct a letter to the Ohio EPA regarding the groundwater monitoring and explosive gas monitoring .

Motion carried unanimously.

VI. New Business

A. Mahoning County District Board of Health Rabies Control Regulations – 1st Reading

Mr. Tekac explained that this is the first of three readings for proposed changes to the Rabies Control Regulations. The regulations have not been updated since the 1990's and revisions were necessary to stay consistent with the language in the Ohio Revised Code and the Ohio Administrative Code. The amendments have been presented to and agreed upon by the Rabies Advisory Committee. There is no action required of the Board at this time. The regulations will become effective on or after September 5th, 2016.

VII. Reports

A. Committee

Mr. Somers reported that the Finance Committee met and reviewed the finances as well as the contracts for this agenda.

Mr. Perry reported that the Personnel Committee met and will discuss their issues in Executive Session.

B. Division/Program

Ed Janik

We received our first half tax settlement (.28 mills) and our TB settlement as well. We are working on the Maternal Child Health Grant. We have a HUB fiscal site visit on Friday, June 17th.

Ryan Tekac

Our installers meeting is scheduled on June 22nd and will include a tabletop exercise which we have never done before. Our second rabies vaccination clinic will be held on Saturday, July 23rd at the New Middletown Fire Department. We have had 13 applications for our WPCLF funding. Introduced Eric Wyant, one of our interns from YSU this summer who has been working with mosquito trapping.

Erica Horner

Have been busy with the Maternal Child Health Program grant which is due on June 27th. We have an annual report for our IAP grant due on July 15th. We have scheduled two additional child immunization clinics in June and July to accommodate the new 2016-2017 school vaccination requirements. We have started our client satisfaction surveys. We have been participating in many community engagement events as well.

Michelle Edison

The HUB is working on the grant year two RFP which is due June 27th. Currently we have 37 clients enrolled, two of whom are infants. We have several clients pending, there have been some issues with the data entry system and hopefully they will be resolved in the next few days. We will also be having the home visit component of our HUB site visit that will occur on Friday as well. Community outreach has been going well. We recently met with Alta Care about possible collaboration with them on home visits.

Loretta Floyd-Pleas

Our WIC grant application was submitted on Friday. Our Farmer's Market program started on June 1st and our clients will get additional money for shopping at a farmers market. Dr. Mincher from YSU will be having her students come through this summer as well as interns from the MCTA program. We are seeing an increase in the number of women who are breastfeeding their babies, which is wonderful news.

Scott Bolam

We started our groundwater monitoring program this year with the samples around Central Waste and those were collected on Monday. We are still working with Sebring on lead testing; we are also running their sequential metals testing for them. We are running the samples being taken at Yellow Creek.

Dr. Kravec

There are updates on Zika from ODH regarding precautions and the mosquitos. There is a webinar on the CDC website with updated information.

Patt Sweeney

We were informed by the Ohio Department of Medicaid that we will be receiving \$1.2 million this year and \$1.2 million next year to work on very specific activities related to infant mortality.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mr. Somers motioned, Mrs. Fisher seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

1) National CineMedia, LLC., Mosquito Awareness 2016 Campaign, \$2,159.80

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to approve the contract with National CineMedia, LLC. as presented.

Motion carried unanimously.

2) Genesis Outdoor Advertising, Baby and Me Tobacco Free and Mosquito Campaigns, \$2,750.00

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract with Genesis Outdoor Advertising as presented.

Motion carried unanimously.

3) Lake Business Products, Copier Maintenance Agreement – Nursing, \$4,400.00 (2 year contract)

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract extension with Lake Business Products, as presented.

Motion carried unanimously.

4) Armstrong Utilities, Internet Service for 50 Westchester, \$5,038.20 (3 year contract)

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to approve the contract with Armstrong Utilities as presented.

Motion carried unanimously.

5) SimplexGrinnell, LP, Maintenance Contract for Fire & Security System at 116 Westchester, \$1,687.85 (3 year contract)

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to approve the contract with SimplexGrinnell, LP when the legal wording has been corrected.

Motion carried unanimously.

6) Planned Parenthood of Greater Ohio, OIMRI Contract Addendum Increase of \$37,500 to \$196,000.00 and extended to September 30, 2016

MOTION

Mr. Perry motioned, Mr. Somers seconded to approve the contract addendum and extension with Planned Parenthood of Greater Ohio as presented.

Motion carried unanimously.

7) Lake Business Products, Copier for Laboratory, \$1,216.00

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the contract with Lake Business Products as presented.

Motion carried unanimously.

IX. Travel

A. Official Travel and B. Continuing Education

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

X. Personnel Actions

A. Executive Session

MOTION

Mr. Somers motioned, Mrs. Fisher seconded to go into Executive Session to discuss personnel matters at 8:31 a.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mr. Somers motioned, Mrs. Fisher seconded to exit Executive Session.

Motion carried unanimously.

C. Appoint – Part-Time Plumbing Inspector

MOTION

Mr. Somers motioned, Mrs. Fisher seconded to appoint Steven Pop as part-time plumbing inspector.

Motion carried unanimously

D. Resignation – Marianne Evans, RN

MOTION

Mrs. Fisher motioned, Mr. Somers seconded to accept the resignation of Marianne Evans with regrets.

Motion carried unanimously.

E. Nursing Positions

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to grant the authority to the Health Commissioner to hire for the registered nurse positions as necessary.

Motion carried unanimously.

F. Vacation – Health Commissioner 7/18-29

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve vacation for the Health Commissioner July 18th through the 29th. In her absence a leadership team of Ryan Tekac, Ed Janik, Erica Horner and Susan Kovach is in place to collaborate on major decisions that may need made which will then be presented to the Board president.

Motion carried unanimously.

G. Post/Advertise – Infant Mortality Prevention Coalition Coordinator

MOTION

Mrs. Fisher motioned, Mr. Somers seconded to post/advertise and hire a full-time infant mortality prevention coalition coordinator.

Motion carried unanimously.

XI. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Somers seconded to adjourn the meeting.

Motion carried unanimously.

**DISTRICT BOARD OF HEALTH
MAHONING COUNTY**

**BOARD OF HEALTH FINANCE COMMITTEE MEETING
JUNE 13, 2016
8:00 A.M.**

Canfield Fairgrounds Administration Building
7265 Columbiana Canfield Road
Canfield, Ohio 44406

Minutes

Following the Pledge of Allegiance, the meeting was called to order at 8:17 AM

Present: Board members: Mrs. Bev Fisher and Mr. Don Somers
Staff members: Patricia Sweeney and Ed Janik

Mr. Janik presented the monthly financial reports. Once again, particular mention was made of low BCMH billing in the nursing division. Staff changes in the division have resulted in this. Workforce development in the nursing division was also discussed. PHN recruitment is currently underway.

The Finance committee will recommend approval of the following contracts at the June 15 meeting of the Board of Health:

- National CineMedia, LLC., Mosquito Awareness 2016 Campaign, \$2,159.80
- Genesis Outdoor Advertising, Baby and Me Tobacco Free and Mosquito Campaigns, \$2,750.00
- Lake Business Products, Copier Maintenance Agreement – Nursing, \$4,400.00 (2 year contract)
- Armstrong Utilities, Internet Service for 50 Westchester, \$5,038.20 (3 year contract)
- SimplexGrinnell, LP, Maintenance Contract for Fire & Security System at 116 Westchester, \$1,637.85 (3 year contract)
- Planned Parenthood of Greater Ohio, OIMRI Contract Addendum increase of \$37,500 to \$196,000.00 and extended until September 30, 2016

Meeting adjourned at 9:15AM

DISTRICT BOARD OF HEALTH
MAHONING COUNTY

BOARD OF HEALTH PERSONNEL COMMITTEE MEETING
JUNE 13, 2016
11:00 A.M.

Mahoning County District Board of Health
50 Westchester Drive
Youngstown, Ohio 44515

Minutes

Following the Pledge of Allegiance the meeting was called to order at 11:00AM.

Present: Board members: Mr. Len Perry and Mrs. Margot Baird
Staff members: Patricia Sweeney and Edward Janik

At 11:02 Mr. Perry made a motion to enter Executive Session to discuss the appointment, employment, discipline, or compensation of public employees; pending or imminent court action; Collective Bargaining matters; or security matters. Mr. Perry's motion was seconded by Mrs. Baird.

The Personnel Committee exited Executive Session at 12:05PM, at which time the Personnel Committee directed the Health Commissioner to develop a policy related to Facebook page administration and posting authority.

The meeting was adjourned at 12:15PM.