

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
March 16, 2022  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on March 16, 2022, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present

Dr. Nancy Mosca

Present Via GoToMeeting

Mr. Len Perry  
Dr. Michael Miladore  
Mr. Joe Mistovich  
Mrs. Bev Fisher

Staff Present:

Ed Janik, Colton Masters, Michelle Edison, Erica Horner, Scott Bolam, Loretta Floyd-Pleas, Kyle Gabrick, Shaqualah Johnson, Dianna Nutt, Dr. Kravec, Julie Thompson, Ryan Tekac

Public Audience:

Tom Costello

Public Audience via GoToMeeting:

Gerry Ricciutti, WKBN

**III. Minutes**

**MOTIONS**

Mr. Perry motioned, Dr. Miladore seconded to approve the minutes of the 2/16/22 Board meeting as presented.

Motion carried unanimously.

Dr. Mosca motioned, Mr. Perry seconded to approve the minutes of the 2/14/22 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Perry seconded to approve the minutes of the 2/15/22 Finance Committee meeting as presented.

Motion carried unanimously.

At this point Mrs. Fisher and Mrs. Floyd-Pleas joined the meeting.

**IV. Special Requests/Subdivision Requests/Board Orders**

A. Special Request #EH-SR-2022-01 – Reynolds (Milton Twp.)

Mr. Gabrick explained that this is a variance request to reduce the isolation distance for a new private water system on a residential property in Milton Township. The lot for the single-family dwelling is 0.108 acres and has an existing household sewage treatment system but needs a new well as the cistern previously serving the dwelling was demolished. Due to lot limitations, the private water system is proposed to be in violation of two required isolation distances: six feet instead of 10 feet from the property line and two feet instead of five feet from the driveway. We are requesting that the Board approve the variance with the recommendation of semi-annual testing of the private water system to ensure potability is maintained.

**MOTION**

Mr. Perry motioned, Mrs. Fisher seconded to approve the sanitarian's recommendation for Special Request EH-SR-2022-01 as presented:

Recommend approving variance to encroach on property line with the stipulation that the 10% reduction of isolation distances per OAC 3701-28-07(K)(5) be utilized for the home and road. This will be accomplished by moving the location of the PWS two feet closer to the home. Per OAC 3701-28-07(H) a PWS can be closer to a driveway with the requirement of a protective barrier. Recommend semi-annual sampling of PWS to ensure potability is maintained. All recommendations are made with the understanding of OAC 3701-28-07(K)(6).

Motion carried unanimously.

**V. New Business**

**A. 2022 Budget Changes for Board Approval**

Mr. Janik explained that there are three items on the list for the month of March. Two of the three items are grant related. The third item is increasing the general fund budget for the HUB due to the contract increases later on the agenda.

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve the 2022 Budget Changes as presented.

Motion carried unanimously.

**VI. Reports**

**A. Committee**

Dr. Mosca reported that the Personnel Committee met Monday and reviewed the resumes for the community outreach workers and HUB operations coordinator as well as a resignation to be acted on later on the agenda.

Dr. Miladore reported that the Finance Committee met yesterday and will be presenting eight contracts for discussion. The cash balance is good and revenue is coming in for the O&M program.

**B. Division/Program**

**Ed Janik**

The catalytic converter theft insurance claim was \$5,746.00 and \$4,272.00 was paid by our insurance. Safety grants through PEP have increased to \$1,000.00 from \$500.00.

We are going to submit our parking lot upgrades and Ring security system to help offset the cost.

ODH has requested copies of every single document related to COVID-19 since the start of the pandemic and has given us until May 9<sup>th</sup> to provide them.

#### Colton Masters

We have completed our 2021 food year successfully and have now begun work on the 2022 food year inspections.

The O&M certified letters are in the process of being sent out to people from the first round of mailings who did not already pay the O&M fee. Our second roll out will include Ellsworth, Canfield, Boardman and Poland. The letters for these townships will start to be printed next week to be prepared to be mailed out the first week of April.

Dan Hutton and I will be attending YCAR next week to give a presentation on both O&M and the sewage real estate process. We are also holding a training for the sewage pumpers and service providers on Monday, March 21<sup>st</sup>. We will have Annu as a guest speaker and we will provide an update to the O&M program. This will give us a chance to discuss what issues we have seen with the first roll out and what we need from them to make sure their clients information is appropriately entered into our system.

The O&M program launch has brought us a series of initial challenges, all of which have been overcome in no small part thanks to our EH clerical staff. Nancy Myers and Kylie Knight have played such a major role in this entire process, that I cannot thank them enough. In addition, with the recent departure of one of our clerks and with the training of our newest clerk, both Kylie and Nancy have been not only maintaining their normal job functions, but they have taken on the responsibilities of the O&M and food clerk. They have put in long hours, in an effort to solve each and every problem that we encountered during these transitions and their efforts have been invaluable to us as a department.

I would like to take this opportunity to introduce Dianna Nutt our newest clerical staff member in the Environmental Division. Dianna will be handling the O&M program and she is off to a great start and we are very happy to have her join us.

#### Erica Horner

The Moms Quit for Two FY23 competitive grant application was posted after the last Board meeting. We are working on the application for submission by March 21<sup>st</sup>.

We received our six ODH assigned schools to complete immunization validation assignments (two Kindergarten, two 7<sup>th</sup> grade and two 12<sup>th</sup> grade). These assessments will validate individual immunization status reports submitted by each school in October 2021. Public health nurses Sharon Woodall and Rachel Jackson have contacted the assigned schools and are currently in the process of completing the on-site reviews. Immunization records for all enrolled pupils in each assigned grade are reviewed. Aggregate data reports are then submitted to ODH for each assessment.

We also started planning and scheduling school immunization education trainings for new school nurses/staff and one for previously trained nurses/school personnel. Sharon and Rachel will be leading the educational sessions throughout March and have reached out to all Mahoning County schools. Training sessions last about 90 minutes.

Michelle Edison

I would like to take this opportunity to introduce Shaqualah Johnson, our newest staff person. Shaqualah is our HUB Community Health Worker. We are so excited to have Shaqualah with us and grateful to the Mahoning County Commissioners for the funding to employ a community health worker to help improve health outcomes throughout the county. Shaqualah has a wealth of experience in the behavioral health area.

So for Health Equity Strategies and Initiatives in the area of infant mortality, I just wanted to share a little bit about the transportation program, which has again been very successful this year. As of the 9th of this month, we have had 104 requests for transportation. Last year we had almost 500 requests. So, it has been very successful. A majority of those requests are to medical appointments as well as going to the store, like the grocery store. We know that that is critical to improving health outcomes to be able to access those nutrition and food sources. So, we're really grateful for that.

I want to thank you Brianna Warren, who is our HUB Operations Assistant who has taken over the transportation coordination to relieve some of that for the other staff because it does take a lot of time to do this, but it's a very impactful program.

We are almost done with our draft of the Vibrant Valley health tool kit, which will provide an overview of the project, to discuss the impact that it's had so far with those who have participated in developing the toolkit and opportunities to bring on new partners as well as discussing those steps on how we will expand this project and the implementation of the toolkit throughout the county.

For the Mahoning County Pathways HUB, to date we have had 150 referrals and I'm happy to say that 83% of those referrals have been placed and enrolled so that is amazing for us. We get close to 6-700 referrals every year and it can be challenging to engage some of those individuals whether it's bad information as far as their contact information or just them, I'm not sure about home visiting but we're really excited to see that increased interest. With our CDC grant through ODH that we have for COVID response and education so far, we've been able to reach 86 clients this year. So, we are well on our way to helping to support those efforts around the pandemic.

We are bringing on two new care coordination agencies from the RFP that we put out for Community Health Workers. Direction Home of Eastern Ohio who will hire a chronic disease community health worker and Family & Community Services will hire both an infant mortality and a chronic disease community health worker. The chronic disease community health workers will be paid through the Western Reserve Health Foundation grant monies and the infant mortality community health worker will be paid through monies from the Ohio Commission on Minority Health.

Loretta Floyd-Pleas

There is an Abbott powdered formula recall due to a Salmonella contamination. WIC families are being issued "Ready to Feed" products of Elecare, Similac and Alimentum to replace the powdered products. WIC families have returned the powdered formula to a WIC clinic for pick-up by Abbott who will in turn reimburse the Ohio Department of Health for all returned formula.

Congress has extended the additional vegetables and fruits allotment for WIC food packages to September 2022. This will allow families to continue to receive an

additional \$24 a month for children, \$43 a month for pregnant and postpartum participants and \$47 a month for breastfeeding women. This act by Congress sustains the crucial investment in nutrition security for our WIC families.

The Ohio Department of Health continues to make strides to streamline and modernize the WIC program. Currently online shopping for groceries and curbside pick-up are under a pilot program and if successful will become a part of the program later this year. This is an effort to enhance quality customer services and increase caseload.

Our four WIC clinics saw a total of 1,807 participants for the month of February 2022.

#### Scott Bolam

The lab continues to provide its' routine testing services as usual.

March is the end of the first quarter for our Ohio EPA public drinking water testing.

The applications were sent in and approved for lab certifications for the Ohio EPA and they will be scheduling audit dates. We are currently working on the application for our A2LA lab certification which is due by the end of March.

#### Dr. Kravec

Continuing to work with Erica and the team on policies and protocols. This month is the two-year anniversary of the start of the pandemic and we are at an all time low. We will see if the trend continues if we have built up enough immunity or what will happen.

#### Ryan Tekac

For those who have been following the ODH website for COVID-19 metrics; as of Monday, March 14, ODH will transition to reporting COVID-19 metrics from a daily to weekly cadence. Moving forward, metrics will be updated on Thursdays. This will include new and cumulative cases, hospitalizations, ICU admissions, vaccinations, deaths and reports from partner agencies.

In addition, the CDC has updated their community burden indicators which will aid county officials, businesses, and our population about the burden of spread within the community for COVID. The factor includes not only case counts, but hospitalizations and hospital capacity. The new levels are low (green), medium (yellow) and high (orange). The indicators can be found at [www.CDC.gov](http://www.CDC.gov). As of March 10<sup>th</sup>, Mahoning County is listed as low.

The COVID-19 reporting for schools has also been altered. Schools are no longer required to:

- Maintain a COVID-19 reporting system for parents to report positive COVID-19 cases.
- Have a designated COVID-19 coordinator for the district.
- Notify parents of positive COVID-19 cases among staff, students, or coaches.
- Report positive cases of COVID-19 to their local health department unless the school tests a student for COVID-19 and the result is positive.

With that being said, I want to thank Traci Hostetler, the superintendent of the Educational Service Center for hosting weekly meetings with our school superintendents. We need to express our thanks to our educators, students and families as the past two years have been a challenge.

The District Advisory Council meeting was held last Thursday. During the meeting the contracts for services with both the City of Campbell and the City of Canfield were approved and I want to thank Trustee Costello for his support. I also was asked to pass along a message to our Board and staff from Trustee Hemphill of Jackson Township. He thanked us for our professional approach most especially over the past two years.

Last month we discussed the ODH vaccination pilot projects and we continue to be part of this state initiative. One area of focus is with our LTC facilities and we have drilled down to two facilities that have a high rate of short term rehab patients. We will be working with these facilities to setup a referral process where they can refer their patients to us once they are discharged from the facility.

In addition, we have pulled data on patients who we have vaccinated but have either not completed the series or have not received a booster. We started with the age group of 50-80 and there were 297 individuals to whom we have reached out to see if we can schedule. Of those, only four have agreed to schedule an appointment, which is a 1% increase. Our nursing staff is currently pulling the data for the 30-49 year olds to do the same outreach. We have asked the state if we can receive information for all residents in Mahoning County to provide outreach to them as well. I would like to thank Erica, Susan and Bharat for all of their work on this project.

I would like to provide a brief update as to where we are with our Community Health Assessment. The CHA teams have completed the community conversations (focus groups) for the following: Black, Latin, Rural, Homeless and LGBTQIA+ members. I had the opportunity to assist Erin Bishop with the Black community members and I held the rural community members meeting at the Canfield Fairgrounds. Knowing this process, we introduce ourselves at the beginning and provide some background to the process and then we remove ourselves from the room so they can have an honest and open conversation about health in the valley.

In addition to the conversations, the random sample survey postcards have been sent and delivered and we are waiting on UNC to tell us when we can start the distribution of the convenience sample.

I would also like to thank Scott Bolam for working with ECMSI and me on the Humana security survey. All of the managed care plans require extremely involved risk security surveys which take a significant amount of time and I would not be able to complete them without Scott's help.

I want to conclude with thanking our staff for all their hard work as it is evident that we are respected based on the praises we have received from community members, even from those who we may have had differences with in the past.

## **VII. Approval of Monthly Expenses**

### **A. Monthly Expenses**

#### **MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

### **B. Contracts**

- 1) Akron Children's Hospital – Mahoning Valley, Contract Addendum, Increase contract amount \$18,575.00 to \$38,575.00
- 2) Mercy Health Youngstown, LLC, Contract Addendum, Increase contract amount \$22,170.00 to \$47,170.00
- 3) Alta Care Group, Contract Addendum, Increase contract amount \$16,940.00 to \$28,940.00
- 4) MYCAP, Contract Addendum, Increase contract amount \$3,500.00 to \$15,500.00

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract addendums with Akron Children's Hospital – Mahoning Valley, Mercy Health Youngstown, LLC, Alta Care Group, and MYCAP as presented.

On roll call the vote was as follows:

Mr. Perry	Yes
Dr. Miladore	Yes
Mrs. Fisher	Yes
Dr. Mosca	Abstain
Mr. Mistovich	Yes

- 5) ESCEO Nurse Family Partnership, Contract Addendum, Increase contract amount \$68,000.00 to \$171,715.00

**MOTION**

Dr. Mosca motioned, Mrs. Fisher seconded to approve the contract addendum with ESCEO Nurse Family Partnership as presented.

Motion carried unanimously.

- 6) Tracy McNally, Janitorial Services at 50 Westchester, \$45,600.00 (Two-year contract)

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with Tracy McNally as presented.

Motion carried unanimously.

- 7) Carahsoft, Tableau Licenses, \$2,092.80

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to approve the contract with Carahsoft as presented.

Motion carried unanimously.

- 8) Worklife by Meridian, Employee Assistance Program, \$1,260.00

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the contract with Worklife by Meridian as presented.

Motion carried unanimously.

**VIII. Continuing Education**

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to approve the Continuing Education as presented.

Motion carried unanimously.

**IX. Personnel Actions**

A. Appoint – Two Full-Time Community Outreach Workers

B. Appoint – Full-Time HUB Operations Coordinator

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to appoint Shaqualah Johnson and Joi Daniel as full-time Community Outreach Workers and Dawn Kuzniak as HUB Operations Coordinator as presented.

Motion carried unanimously.

C. Retirement – A. Stefan

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to accept the retirement of Drew Stefan with regrets as presented.

Motion carried unanimously.

D. Executive Session

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to go into Executive Session at 9:00 a.m.

Motion carried unanimously.

E. Exit – Executive Session

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to exit Executive Session at 9:33 a.m.

Motion carried unanimously.

**X. Adjournment**

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to adjourn the meeting at 9:34 a.m.

Motion carried unanimously.



**Minutes of the  
Mahoning County Public Health  
Board Meeting  
March 29, 2022  
10:00 a.m.**

The Mahoning County Public Health Board held a special meeting on March 29, 2022 at 10:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present via GoToMeeting

Mr. Len Perry  
Mrs. Bev Fisher  
Dr. Michael Miladore  
Dr. Nancy Mosca  
Mr. Joe Mistovich

Staff Present: Ed Janik, Erica Horner, Michelle Edison, Colton Masters, Julie Thompson, Ryan Tekac

Public Audience:

**III. New Business**

A. Establishment of New Fee – Nursing Division

Ms. Horner explained that the vaccine Menactra will no longer be supplied by the manufacturer Sanofi. Menactra will be replaced by a vaccine called Menquadfi. This vaccine is to protect against meningitis and is required for all students entering seventh and twelfth grades in the state of Ohio. We are requesting that the price be set at \$180.00 per dose for this vaccine.

**MOTION**

Dr. Mosca motioned, Mrs. Fisher seconded to approve the establishment of the new fee for the Menquadfi vaccine at \$180.00 per dose as presented.

Motion carried unanimously.

**IV. Approval of Monthly Expenses**

A. Contracts

1. Austintown Township, Westchester Space Lease Agreement, \$141,750.00 (5-year lease/\$28,350 per year)
2. Torres Painting, Painting of New Westchester Lease Space, \$2,760.00
3. Paolucci's Carpet Shop, Carpet for New Westchester Lease Space, \$12,167.22
4. IDentiphoto, Timecard Swiper Kiosk, \$1,196.00
8. ALC Technologies, LLC., Data and Voice Cabling of New Westchester Lease Space, \$2,867.86

**MOTION**

Mr. Mistovich motioned, Dr. Miladore seconded to table the above contracts until they have been reviewed by the Finance Committee and then they can be brought back before the Board.

Motion carried unanimously.

5. Family & Community Services, Inc., HUB Contract, \$165,000.00

6. Direction Home of Eastern Ohio, HUB Contract, \$55,000.00

**MOTION**

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contracts with Family & Community Services and Direction Home of Eastern Ohio as presented.

Motion carried unanimously.

7. York Mahoning Mechanical Contractors, Inc., HVAC Unit Replacement 50 Westchester, \$186,344.00

**MOTION**

Dr. Miladore motioned, Mrs. Fisher seconded to approve the contract with York Mahoning Mechanical Contractors as presented.

Motion carried unanimously.

**V. Personnel Actions**

A. Appoint – Full-Time Public Health Nurse

**MOTION**

Dr. Mosca motioned, Mr. Perry seconded to appoint Allison Wendt, BSN, RN as a full-time public health nurse.

**VI. Adjournment**

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to adjourn the meeting at 10:35 a.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING**

**MARCH 14, 2022**

**4:00 P.M.**

**Mahoning County Public Health**

**50 Westchester Drive**

**Youngstown, Ohio 44515**

**MINUTES**

Board members present:      Mr. Len Perry (via GoToMeeting)  
   Mr. Joe Mistovich (via GoToMeeting)  
   Dr. Nancy Mosca (via GoToMeeting)

Staff present:                      Ryan Tekac  
   Ed Janik

Meeting called to order at 4:00 p.m.

At 4:03 p.m. Dr. Mosca made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Mistovich.

Mr. Perry made a motion to leave executive session at 4:34 p.m. The motion was seconded by Dr. Mosca.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on March 16, 2022.

A motion to adjourn was made by Mr. Perry, seconded by Dr. Mosca at 4:36 p.m.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**March 15, 2022**

**8:30 A.M.**

**Canfield Fairgrounds Administration Building  
7265 Columbiana-Canfield Road  
Canfield, Ohio 44406**

**MINUTES**

Board members present: Mrs. Bev Fisher  
Dr. Michael Miladore (via GoToMeeting)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:32 a.m.

The Finance Committee reviewed the budget changes for Board approval and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting March 16, 2022:

Contracts:

- Akron Children's Hospital – Mahoning Valley, Contract Addendum, Increase contract amount \$18,575.00 to \$38,575.00
- Mercy Health Youngstown, LLC, Contract Addendum, Increase contract amount \$22,170.00 to \$47,170.00
- Alta Care Group, Contract Addendum, Increase contract amount \$16,940.00 to \$28,940.00
- MYCAP, Contract Addendum, Increase contract amount \$3,500.00 to \$15,500.00
- ESCEO Nurse Family Partnership, Contract Addendum, Increase contract amount \$68,000.00 to \$171,715.00
- Tracy McNally, Janitorial Services at 50 Westchester, \$45,600.00 (Two-year contract)
- Carahsoft, Tableau Licenses, \$2,092.80
- Worklife by Meridian, Employee Assistance Program, \$1,260.00

Meeting adjourned at 10:03 a.m.