

**Minutes of the
Mahoning County Public Health
Board Meeting
September 15, 2021
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on September 15, 2021 at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present

Mr. Len Perry
Dr. Nancy Mosca
Dr. Michael Miladore
Mr. Joe Mistovich

Absent

Mrs. Bev Fisher

Staff Present: Ed Janik, Colton Masters, Erica Horner, Scott Bolam, Kristy Boyles, Ryan Seiple, Julie Thompson, Ryan Tekac

Public Audience: Dave Mannion, Tom Costello

III. Minutes

MOTIONS

Dr. Miladore motioned, Dr. Mosca seconded to approve the minutes of the 8/18/21 Board meeting as presented.

Motion carried unanimously.

Mr. Perry motioned, Dr. Mosca seconded to approve the minutes of the 8/16/21 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Perry seconded to approve the minutes of the 8/17/21 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-2021-07 – Better Life Foundation, LLC (Struthers City)

Ms. Boyles explained that this is a vacant home creating a public health nuisance and a safety hazard because the inground swimming pool is not properly secured from unauthorized access and not maintained in a manner to prevent mosquito breeding. The owners have failed to comply with the abatement notices and did not appear at the Health Commissioner's hearing.

MOTION

Mr. Perry motioned, Dr. Mosca seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2021-07 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the vacant home a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 10 days;
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. New Business

A. 2021 Budget Changes for Board Approval

Mr. Janik explained that this was reviewed with the Finance Committee. A couple of the changes are for federal grants, and one was for the HUB. The changes just added today are for the bonds since we purchased the building. Bonds are 2% rate for 15 years. Many thanks to the Mahoning County Commissioner’s and Audrey Tillis for facilitating this process on our behalf.

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve 2021 Budget Changes for Board Approval as presented.

Motion carried unanimously.

B. Community Health Assessment Plan Funding

Mr. Tekac explained that this is a request for the Board to commit to spending \$31,000.00 as our contribution to the next Community Health Assessment to be conducted by the University of North Carolina. As we have discussed previously, this is something that will be done collaboratively with Trumbull County General Health District, Warren City Health District, Youngstown City Health District, Mercy Health, the Mental Health and Recovery Board and several other partners. This is approximately a 25% increase over what we spent last time and the increase has been reflected in contributions across the board.

MOTION

Mr. Perry motioned, Dr. Mosca seconded to extend the funds (\$31,000.00) to have the University of North Carolina do our Community Health Assessment.

Motion carried unanimously.

VI. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the 12 contracts for approval. The budget is holding quite well. The cash balance is strong and much is due to COVID grants that have come in.

Mr. Perry reported that the Personnel Committee met Monday and discussed the appointment of the Injury Prevention Prescription Drug Overdose Coordinator and Disease Investigator positions was updated on the progress of contract negotiations.

B. Division/Program

Colton Masters

We have completed the 2021 Canfield Fair. Our inspectors did a fantastic job at the Fair, making sure that everyone was operating in compliance while preparing and serving food. I would also like to acknowledge and thank the Fair Board for their immense help in making sure this Fair went smoothly for us.

I would like to take a moment to recognize both Kylie Knight and Nancy Myers for their dedicated work during the Canfield Fair. They are two of the Environmental Health clerks and while many of our staff had to be on site at the Fair, Nancy and Kylie remained in the office to ensure that we provided continuous service to the public. Their dedication, hard work and the time spent cross training amongst each other really helped to showcase our department in a positive light.

Our Solid Waste survey is ongoing. It was delayed due to illness but is expected to be completed in early October.

Saturday, September 25th, we will be assisting Goshen Township with their tire collection day.

We are hosting a virtual Tattoo and Body Piercing training on September 22nd from 9:00 a.m. until 2:00 p.m.

Erica Horner

Introduced Ryan Seiple, our new Injury Prevention Prescription Drug Overdose Coordinator to the Board. The Board welcomed Ryan and thanked him for coming to the meeting.

We have continued to increase our naloxone outreach and distribution efforts of naloxone kits to community members. In August, we distributed a total of 68 kits. Staff members Tracy Styka and Debbie Moss provided Project DAWN outreach and kits during a health education event held at Spero Health on August 13th; Linda Mervin and Sharon Woodall on August 27th at the Salvation Army's Food Distribution Event; and on August 31st from 5:00 p.m. until 8:00 p.m. Linda Mervin and Tracy Styka were at the Ohio CAN Overdose Awareness Event. We continue to offer kits during our COVID vaccination clinics.

Thank you to Linda Mervin, Rachel Jackson, Laura Cucaro and Diane Zagorsky for staffing the COVID vaccination clinic at the Fair Thursday through Sunday from 5:00 p.m. until 8:00 p.m. We administered 25 Johnson & Johnson vaccinations. Briarfield Long Term Care properties held informational vaccination sessions for their employees and asked our public health nurses to be present to offer vaccines. Rachel Jackson, Debbie Moss and Sharon Woodall attended and provided Johnson & Johnson vaccines to employees and residents at the following facilities in August/early September: Inn at Ironwood, Briarfield Place, Inn at Poland Way, Inn at Walker Mill.

Scott Bolam

We are currently finishing third quarter testing activity for Ohio EPA public water systems.

The landfill groundwater monitoring sampling will be finished up next week.

We continue to receive a large amount of O&M samples to process.

Ed Janik

The State Auditor's have completed our 2020 audit and have no findings, no citations and no recommendations; it was a clean audit. I would like to commend my fiscal staff for all of their hard work and also the manager's because it's not only a financial audit but a compliance audit of state and federal programs.

Early next month I will be working with the managers on the 2022 expense budget. We did the revenue budget last month and next month we will present the expense budget.

Dr. Kravec

There has been a large increase of county hospitalized patients for COVID-19. Most are un-vaccinated, but a decent number are vaccinated. This is the largest amount of hospitalized since early January. We assume all of these are the Delta variant.

Now it's time for flu vaccines and hopefully information on COVID boosters soon.

Ryan Tekac

We continue to work with our local superintendents to provide support, data, and guidance as they continue to work through the school year. Over the past three weeks we have recorded 331 cases with the age range 5 – 18. Currently 6/13 or 46% of the school districts have either started or have switched to universal masking as its recognized this is the best option based on ODH guidance to keep children in full instruction learning as well as in extracurricular activities such as sports.

In addition, through the approval of Tim Tusek we are working on a letter that can be used to notify school staff and/or parents of children when they have been identified as an exposed case. Keeping in mind the letter would less likely be used if universal masking takes place or if the student was an eligible fully vaccinated student. In addition, we worked with Columbiana County on this letter to ensure we are uniform with the approach since superintendents are shared across some districts.

If you recall, in 2020, the Solid Waste Management District Policy Committee expressed to our agency and others impacted by their budget that their 2021 budget was being impacted by the pandemic and they were extremely conservative on their 2021 budget evaluation. With that being said, the budget was being cut and one of those items included the additional \$29,000.00 that was allocated in 2020 for the oversight of solid waste facilities located in Mahoning County. Knowing this was going to occur, we wrote a letter on October 9th, 2020, to Lou Vega accepting the responsibility of this fiscal decrease due to the pandemic but indicated that we would request this \$29,000.00 to be reinstated in 2022 District budget.

Erica and I have been working with Akron Children's Hospital on vaccine storage for the ultra-cold Pfizer vaccine at their Boardman Campus. We do have the ability to store the vaccine in our freezer for up to two weeks and then 1 month (31 days in the refrigerator). However, this relationship provides us the ability to store additional

vaccine in preparation for offering boosters without having to worry about wasting. I would like to thank Erica for working on building this relationship with ACH.

I was invited and will be attending a community update event for ACH on their current implementation for their 2020-2022 CHNA. This is an opportunity to discover the work that has been taking place under their CHNA. I had the opportunity to meet with Paul Olivier, the new vice president of ACH Boardman and he has arranged for me to have a one-on-one meeting with Bennett Williams to have conversation about participating on their Steering Committee.

For health commissioners today is usually the third day in Columbus for the Fall AOHC Conference. The decision was made to make this conference remote, and this would have been my first fall conference to meet my colleagues around the state. Dr. Vanderhoff provided the opening remarks and expressed his gratitude for all the hard work and efforts of public health around the state. He understands the strain that has been placed on LHDs and the challenges and recognizes there is Public Health work to be achieved outside of COVID and he is looking forward to when this pandemic turns endemic. With that said, I want to continue to thank my colleagues here for their continued dedicated work to improving the health of community and the environment in which we live.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Yoho Septic Tank and Supply, Inc, WPCLF Contract Addendum to Increase Amount from \$45,500.00 to \$48,000.00

MOTION

Dr. Miladore motioned, Mr. Perry seconded to approve the contract addendum with Yoho Septic Tank and Supply, Inc. as presented.

Motion carried unanimously.

- 2) Goshen Township, Tire Recycling Event, \$10,000.00

MOTION

Mr. Perry motioned, Dr. Mosca seconded to approve the contract with Goshen Township as presented.

Motion carried unanimously.

- 3) Lockett Enterprises, Inc., Lease Agreement for Boardman WIC Clinic, \$18,000.00

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve the contract with Lockett Enterprises as presented.

Motion carried unanimously.

- 4) Sylvester Patton, Janitorial Services for Youngstown WIC, \$8,580.00

- 5) Sylvester Patton, Janitorial Services for Boardman WIC, \$8,580.00

MOTION

Dr. Miladore motioned, Dr. Mosca seconded to approve the contracts with Sylvester Patton as presented.

Motion carried unanimously.

- 6) Storage & More of Canfield, Four Storage Units (2 WIC and 2 Administration), \$4,488.00

MOTION

Dr. Miladore motioned, Dr. Mosca seconded to approve the contract with Storage & More of Canfield as presented.

Motion carried unanimously.

- 7) Akron Children's Hospital – Mahoning Valley, HUB Contract Addendum, Increasing Contract from \$4,000.00 to \$20,000.00

MOTION

Mr. Perry motioned, Dr. Miladore seconded to approve the contract addendums with Akron Children's Hospital – Mahoning Valley as presented.

On roll call the vote was as follows:

Mr. Perry	Yes
Dr. Miladore	Yes
Dr. Mosca	Abstain
Mr. Mistovich	Yes

Motion carried.

- 8) MYCAP, HUB Contract Addendum, Increasing Contract from \$7,500.00 to \$12,000.00
9) Alta Care Group, HUB Contract Addendum, Increasing Contract from \$4,000.00 to \$12,000.00
10) Mercy Health Youngstown, LLC., HUB Contract Addendum, Increasing Contract from \$10,000.00 to \$25,000.00

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve the HUB contract addendums with MYCAP, Alta Care Group and Mercy Health Youngstown, LLC. as presented.

Motion carried unanimously.

- 11) Environmental Collaborative of Ohio, LLC., Contract Addendum to Increase Amount from \$32,850 to \$37,850.00

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to approve the contract addendum with Environmental Collaborative of Ohio LLC. as presented.

Motion carried unanimously.

- 12) IDentiphoto, Employee ID Badging System and Software, \$10,318.34

MOTION

Dr. Miladore motioned, Dr. Mosca seconded to approve the contract with IDentiphoto as presented.

Motion carried unanimously.

VIII. Travel

- A. Official Travel
- B. Continuing Education

MOTION

Dr. Mosca motioned, Mr. Perry seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

IX. Personnel Actions

- A. Executive Session

MOTION

Mr. Perry motioned, Dr. Mosca seconded to go into Executive Session at 9:15 a.m.

Motion carried unanimously.

- B. Exit Executive Session

MOTION

Dr. Mosca motioned, Mr. Perry seconded to exit Executive Session at 9:25 a.m.

- C. Tentative Agreement with AFSCME Local 3759

MOTION

Mr. Perry motioned, Dr. Mosca seconded to approve the tentative agreement that the negotiating committee has reached with AFSCME Local 3759.

Motion carried unanimously.

- D. Compensation Plan for Non-Bargaining Unit Employees

MOTION

Mr. Perry motioned, Dr. Miladore seconded to approve the same Year 1 compensation in the tentative agreement with AFSCME Local 3759 for all non-bargaining unit employees.

Motion carried unanimously.

- E. Resignation – A. Nigro

MOTION

Mr. Perry motioned, Dr. Mosca seconded to accept the resignation of Tony Nigro with regrets and in recognition and appreciation for all his hard work during his time with Mahoning County Public Health.

Motion carried unanimously.

- F. Appoint – Full-Time Injury Prevention Prescription Drug Overdose Coordinator

MOTION

Dr. Mosca motioned, Dr. Miladore seconded to appoint Ryan Seiple as full-time Injury Prevention Prescription Drug Overdose Coordinator at the year two rate as presented.

Motion carried unanimously.

- G. Appoint – Part-Time Disease Investigator

MOTION

Mr. Perry motioned, Dr. Mosca seconded to appoint Braden Froomkin as part-time Disease Investigator at the year one rate as presented.

Motion carried unanimously.

X. Adjournment
MOTION

Dr. Mosca motioned, Dr. Miladore seconded to adjourn the meeting at 9:35 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

**PERSONNEL COMMITTEE MEETING
SEPTEMBER 13, 2021
10:00 A.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry
 Mr. Joe Mistovich

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 10:05 a.m.

At 10:07 a.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Mr. Perry made a motion to leave executive session at 12:18 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on September 15, 2021.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 12:20 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

September 14, 2021

8:30 A.M.

Mahoning County Public Health

50 Westchester Drive

Youngstown, Ohio 44515

MINUTES

Board members present: Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the proposed budget changes, the Community Health Assessment Plan funding and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting September 15, 2021:

Contracts:

- Yoho Septic Tank and Supply, Inc., WPCLF Contract Addendum to Increase Amount from \$45,500.00 to \$48,000.00
- Goshen Township, Tire Recycling Event, \$10,000.00
- Lockett Enterprises, Inc., Lease Agreement for Boardman WIC Clinic, \$18,000.00
- Sylvester Patton, Janitorial Services for Youngstown WIC, \$8,580.00
- Sylvester Patton, Janitorial Services for Boardman WIC, \$8,580.00
- Storage & More of Canfield, Four Storage Units (2 WIC and 2 Administration), \$4,488.00
- Akron Children's Hospital – Mahoning Valley, HUB Contract Addendum, Increasing Contract from \$4,000.00 to \$20,000.00
- MYCAP, HUB Contract Addendum, Increasing Contract from \$7,500.00 to \$12,000.00
- Alta Care Group, Inc., HUB Contract Addendum, Increasing Contract from \$4,000.00 to \$12,000.00
- Mercy Health Youngstown, LLC., HUB Contract Addendum, Increasing Contract from \$10,000.00 to \$25,000.00
- Environmental Collaborative of Ohio, LLC, Contract Addendum to Increase Amount from \$32,850.00 to \$38,850.00
- IDentiphoto, Employee ID Badging System and Software, \$10,318.34

Meeting adjourned at 10:00 a.m.