

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
September 21, 2022  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on September 21, 2022, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present

Mr. Len Perry  
Dr. Michael Miladore  
Dr. Nancy Mosca

Absent

Mrs. Bev Fisher  
Mr. Joe Mistovich

Staff Present:

Ed Janik, Erica Horner, Cynthia Grier, Scott Bolam, Cory Powell,  
Briana Musolino, Dr. Kravec Julie Thompson, Ryan Tekac

Public Audience:

Tom Costello

**III. Minutes**

**MOTIONS**

Dr. Miladore motioned, Dr. Mosca seconded to approve the minutes of the 8/17/22 Board meeting as presented.

Motion carried unanimously.

Dr. Mosca motioned, Dr. Miladore seconded to approve the minutes of the 8/15/22 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Dr. Mosca seconded to approve the minutes of the 8/16/22 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. Special Requests/Subdivision Requests/Board Orders**

**A. Board Order #EH-BO-2022-06 – R&K Property MGT LLC (Austintown Township)**

Mr. Powell explained that this is a vacant dwelling in Austintown Township where the nature of the complaint is failure to maintain, secure and preserve the dwelling which creates a public health nuisance and is a safety hazard. The property is located on a hill and inside the driveway there's standing water which continues to accumulate and breed mosquitos. There is also siding coming off the side of the house and it appears that a raccoon is the culprit of removing the siding.

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-06 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the house a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

**B. Board Order #EH-BO-2022-07 – Walter (Beaver Township)**

Mr. Powell explained that this is another vacant dwelling which is located in Beaver Township. The owner is deceased, and the property is not weather-tight and/or rodent-proof which is creating a public health nuisance. There has been no response to multiple abatement notices and no one appeared at the Health Commissioner’s hearing.

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-07 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the house a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

**C. Board Order #EH-BO-2022-08 – Weatherspoon (Smith Twp.)**

Ms. Musolino explained that this is a vacant property located in Smith Township with a dwelling that is creating a public health nuisance and is a safety hazard because the dwelling is in a condition that is not weather-tight and/or rodent-proof. The owners have also failed to maintain a swimming pool which is creating a public health nuisance and safety hazard because the swimming pool is breeding mosquitos. The owners have failed to maintain and dispose of solid waste which creates a public health nuisance and is a safety hazard because the solid waste shall attract disease vectors. There has been no compliance with multiple abatement notices and no one appeared at the Health Commissioner’s hearing.

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-08 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the home a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

**V. New Business**

**A. 2022 Budget Changes for Board Approval**

Mr. Janik explained that these changes are standard grant revenue increases and expenses for grant years that do not run the same as a calendar year.

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the 2022 Budget Changes as presented.

Motion carried unanimously.

**B. Laboratory Services Division – Creation of New Fee**

Mr. Bolam explained that the Ohio EPA has added a new test to their requirements for some clients. The test is for asbestos in drinking water. We will subcontract the work but would like to add the test to our fee schedule for any future testing needs.

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the addition of the asbestos in drinking water testing fee to the fee schedule at \$135.00 per sample as presented.

Motion carried unanimously.

**C. Policy & Procedure Review – NaloxBox Policy**

Ms. Horner explained that this is a new policy and procedure for the NaloxBox program which is a new program in Mahoning County that was started by the Mahoning County Mental Health and Recovery Board. Currently there is one box in Mahoning County located at a hotel in Boardman Township. The purpose of the policy is to establish guidelines and procedures governing the utilization of the Opioid Overdose Response Tools in the NaloxBox units including naloxone administered by the general public.

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the NaloxBox policy and procedure as presented.

Motion carried unanimously.

## **VI. Reports**

### A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed the budgets and all departments are doing well; most are ahead of budget and finances remain steady.

Dr. Mosca reported that the Personnel Committee met Monday and discussed two resignations, one retirement, one appointment and reviewed a new supervisory position.

### B. Division/Program

#### Ed Janik

We are working on the 2023 budgets to be approved in October. I have been working with Lori Keller on the Medicare revalidation which we have to do every five years. We have finalized the FEMA report for the COVID-19 mass vaccination clinics that we held.

#### Erica Horner

On September 2<sup>nd</sup>, the CDC approved use of Moderna and Pfizer bivalent vaccine for booster doses only. Moderna bivalent is for ages 18 and older, Pfizer bivalent is for ages 12 and older. Eligibility criteria for both: completion of primary series with monovalent mRNA vaccine, Janssen, or Novavax; last primary series dose at least 2 months ago or if the individual has received monovalent mRNA booster doses, the bivalent booster dose must be given at least 2 months after the last booster dose. The monovalent mRNA vaccine is no longer approved for any booster doses-only can be used for primary series. We will continue to offer booster clinics on Fridays at our Main office and the number of appointments will be based on current vaccine supply. We continue our collaboration with Direction Home of Eastern Ohio to vaccinate homebound individuals as requested. Infant/Pediatric primary series vaccinations can be scheduled at our regular child/adolescent clinics however the demand has been very low. Adult primary series vaccinations are offered during our regular adult vaccination clinics.

The Integrated Naloxone current grant year was to expire on September 29, 2022. ODH did not release a request for proposal for FY24 but instead has decided to extend the grant to 12/31/2022. ODH has not indicated if there will be continued grant funding available for this project. This grant supplies naloxone for MCPH's Project DAWN program and is deliverables based for activities such as an outreach plan, distribution strategy, program evaluation and attendance at state meetings.

#### Loretta Floyd-Pleas (reported by Julie Thompson)

WIC has received the Notice of Award for the new grant year which is Fiscal Year 2022-2023 and the amount is \$1,050,990.00.

WIC, along with food banks and schools, is a component of our country's nutrition safety net, serving tens of millions of children and families. The USDA recognizes that supply chain disruptions and high food costs jeopardize the health and safety of children and families. USDA has increased the WIC purchasing power by extending the WIC Cash Value Benefit (CVB) through January 2023 so WIC families can buy and consume more fruits and vegetables to support their overall health.

WIC's current caseload is 3,502 participants which is an increase of almost 100 participants in one month. Congratulations on caseload growth to WIC staff team members Wanda Torres, Linda Evans, Emily Cosma, Michelle Rovnak, Daljeet Dhillon, Cathy Pontino, Rose Fragoso, Jeffery Holloway, Melissa Rogers, Lillian Davila, Melinda Mondok, Maria Lebron-Ortiz and Michelle Arch who work together to continuously provide high quality services to the families in Mahoning County.

As mentioned before, the Cash Value Benefits have not only been extended but increased in value between seven to ten dollars. Children will receive \$25, pregnant, post-partum and minimally breastfeeding participants will receive \$44, exclusively breastfeeding participants will receive \$49 and exclusively breastfeeding multiples participants will receive \$73.50. These food packages can only be issued for the months of October, November, and December 2022.

#### Scott Bolam

The laboratory continues to provide its' routine testing services as usual.

Our lab audit with A2LA starts tomorrow, September 22<sup>nd</sup> and 23<sup>rd</sup> for our lead program.

#### Dr. Kravec

Attended the AOHC Medical Directors University last week in Columbus. There was lots of discussion regarding the changing roles in public health. Also discussed the current illnesses circulating and the spotlight on public health.

#### Colton Masters (reported by Ryan Tekac)

We have completed our mosquito collection for the summer. This summer, our intern collected over 2700 mosquitoes throughout the county and submitted them to ODH for testing. This testing resulted in a single pool of mosquitoes testing positive for WNV. We will again apply for the EPA grant for next year and we are hopeful that they will see the success of our program and continue to provide us with funding.

Our Solid Waste Survey was completed by the Ohio EPA and they found no deficiencies. I would like to thank Amy Holinbaugh, Shannon Sellards and Dave Fetchko, all of whom accompanied the EPA inspector in the field during the survey process.

We completed a tire drive that was held at the fairgrounds in Canfield, prior to the fair. The event was hosted by the Mahoning County Green Team, and we utilized some of our mosquito grant funding to help pay for tire removal for citizens across the county. Both the Green Team and the citizens dropping off tires expressed their gratitude to both the Ohio EPA and the MCPH Board for helping with this event.

We had minimal issues of any kind at the fair this year. I would like to thank Bev and the Fair Board for always being so easy to work with. Our relationship with them is one of the main reasons we are able to head off issues before they become a problem, and the confidence they have in our department and the staff is much appreciated. There were 302 Food Vendors inspected at the fair this year.

Environmental Health has applied for the 2023 WPCLF grant and we will receive word on the determination late this year or the beginning of 2023.

Our final round of townships will be enrolled in O&M program in October. The letters are set to be mailed out on October 3<sup>rd</sup> and 4<sup>th</sup>.

Ryan Tekac

Wes Vins and I met with Senator Rulli on Friday September 9<sup>th</sup> to discuss House Bill 463 and the Senate Bill equivalent, and he was loosely familiar with the issue, but not the specific legislation. Senator Rulli seemed interested to learn and understand where the legislation was in terms of committee hearings etc. He did not seem to have an anti-public health sentiment and clearly supported the idea of keeping government closest to the people with support of local business. Senator Rulli agrees that township officials are the ones community members may see on a weekly basis at church, the grocery store, and local events. They are the ones who hold accountability for a LHD with this current structure.

During our AOHC Fall Conference it was announced that our Workforce Development funding will continue to the year 2027. This provides us the opportunity to retain current staff members as well as discuss opportunities to shape and modernize our local public health services.

In addition, there will be opportunities to bring workforce development opportunities to our staff. One of those opportunities presented at the conference was a conflict management training course called "verbal Judo". Our staff would learn the necessary skillset to professionally handle verbal resistance while reducing conflicts effectively and compassionately.

I would like to thank our internal health equity team for taking on the tasks to complete the OEI deliverables as related to health equity. The work that needed to be completed was unfortunately procrastinated and left our internal Health Equity team in the 11<sup>th</sup> hour to complete an internal survey, data analysis and report back to ODH. I additionally want to thank Bharat and the internal equity team for quickly working as a team to select questions from the BARHII toolkit. We had close to a 60% response rate from our staff.

In the fall of 2021, ODH contracted with the Association of Ohio Health Commissioners (AOHC) to provide a 20-month project to deliver Grief Recovery Method (GRM) services to state and local health departments, with the goal of both serving their staff, and ultimately their communities. In doing so there was an offer to extend a workforce development opportunity to staff members who wanted to be certified in the Grief Recovery Method which is evidence based and found effective by Kent State University.

I want to congratulate Debbie Moss, our MCPH Public Health Nurse who has completed the 4-day intensive training. Upon completion of the certification Debbie will be working to complete a pilot GRM group and three general presentations by June 30<sup>th</sup> of 2023. Debbie will then be equipped to offer an organized 8-week grief recovery class to those in need. Ideally, I would like to offer these courses free of charge to people who need them so therefore we will be seeking potential funding opportunities or seeking to use Workforce Development funds.

Again, congrats to Debbie Moss for successfully completing the course and to Erica for supporting her staff on this opportunity.

**VII. Approval of Monthly Expenses**

A. Monthly Expenses

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Youngstown City Health District, EPA Mosquito Grant, \$6,000.00
- 2) Aey Electric, Ring Camera Installation at 98/100 Westchester, \$1,540.00
- 3) Lockett Enterprises, Lease Agreement for Boardman WIC Clinic, \$18,000.00
- 4) Sylvester Patton, Janitorial Services for Youngstown WIC, \$8,580.00
- 5) Sylvester Patton, Janitorial Services for Boardman WIC, \$8,580.00
- 6) Storage & More of Canfield, Three Storage Units (1 WIC and 2 Administration), \$3,336.00
- 7) Pantalone Paving, Inc., Asphalt Sealcoating, Crack Filling & Re-Striping of 50 Westchester Parking Lot, \$4,485.00
- 8) Gordon Brothers Kinetico Water Systems, New Carbon De-Chlorination Tank Installation, \$1,595.00
- 9) Lake Business Products, Canon Image Runner C5850i for Environmental Division, \$15,233.68
- 10) Lake Business Products, Maintenance Agreement for New Environmental Copier, \$6,000.00 (two-year agreement)
- 11) 898 Marketing, MCPH Marketing Plan, \$109,200.00
- 12) Community Corrections Association, Inc., COVID-19 Detection & Mitigation in Confinement Facilities Grant, \$89,863.07
- 13) Western Reserve Flag and Sports, Flagpole and Two Flags for 50 Westchester, \$7,895.00

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the thirteen contracts listed above as presented.

Motion carried unanimously.

**VIII. Travel**

A. Continuing Education

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the Continuing Education as presented.

Motion carried unanimously.

**IX. Personnel Actions**

A. Resignation – B. Warren

B. Resignation – M. Edison

C. Retirement – L. Floyd-Pleas

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to accept the resignations of Brianna Warren and Michelle Edison and the retirement of Loretta Floyd-Pleas as presented.

Motion carried unanimously.

D. Appoint – Part-Time WIC Breastfeeding Peer Helper

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to appoint Michelle Arch as a part-time WIC Breastfeeding Peer Helper as presented.

Motion carried unanimously.

E. Environmental Health Supervisor – Position Creation

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the creation of an Environmental Health Supervisor management position after Mr. Janik meets with the Union to review the new position.

Motion carried unanimously.

X. **Adjournment**

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to adjourn the meeting at 9:20 a.m.

Motion carried unanimously.



**Minutes of the  
Mahoning County Public Health  
Board Meeting  
October 3, 2022  
2:00 p.m.**

The Mahoning County Public Health Board held a special meeting on October 3, 2022 at 2:00 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present

Mr. Len Perry  
Dr. Nancy Mosca  
Dr. Michael Miladore  
Mr. Joe Mistovich

Absent

Mrs. Bev Fisher

Staff Present: Ed Janik, Ryan Tekac

**III. Approval of Monthly Expenses**

A. Contracts

1. The Murphy Contracting Company, concrete repairs to building and column repair, \$24,833.00

Health Commissioner Tekac discussed the scope of work provided by Murphy Contracting to repair concrete fascia on the building and the column that is located at the North entrance of 50 Westchester Drive. Joe Nasseif, a representative for Murphy Contracting, also explained the process of the repair work and the product that will be used to seal the concrete once repairs take place.

Mahoning County Public Health also contacted Presto Restoration Products and Services and Vally Concrete in July and both companies declined to submit estimates for the work needed.

**MOTION**

Mr. Perry motioned, Dr. Mosca seconded to approve the contract with Murphy Contracting

Motion carried unanimously.

**IV. Adjournment**

**MOTION**

Dr. Mosca motioned, Mr. Mistovich seconded to adjourn the meeting at 2:32 p.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING  
SEPTEMBER 19, 2022  
4:00 P.M.**

**Mahoning County Public Health  
50 Westchester Drive  
Youngstown, Ohio 44515**

**MINUTES**

Board members present: Mr. Len Perry  
Dr. Nancy Mosca

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 4:00 p.m.

At 4:01 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Dr. Mosca made a motion to leave executive session at 5:14 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on September 21, 2022.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 5:15 p.m.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**September 20, 2022**

**8:00 A.M.**

**Canfield Fairgrounds Administration Building  
7265 Columbiana-Canfield Road  
Canfield, Ohio 44406**

**MINUTES**

Board members present: Mrs. Bev Fisher  
Dr. Michael Miladore

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:00 a.m.

The Finance Committee reviewed the budget changes for Board approval, the creation of a new fee for the Laboratory Services Division and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting September 21, 2022:

Contracts:

- Youngstown City Health District, EPA Mosquito Grant, \$6,000.00
- Aey Electric, Ring Camera Installation at 98/100 Westchester, \$1,540.00
- Lockett Enterprises, Lease Agreement for Boardman WIC Clinic, \$18,000.00
- Sylvester Patton, Janitorial Services for Youngstown WIC, \$8,580.00
- Sylvester Patton, Janitorial Services for Boardman WIC, \$8,580.00
- Storage & More of Canfield, Three Storage Units (1 WIC and 2 Administration), \$3,672.00
- Pantalone Paving, Inc., Asphalt Sealcoating, Crack Filling & Re-Striping of 50 Westchester Parking Lot, \$4,485.00
- Gordon Brothers Kinetico Water Systems, New Carbon De-Chlorination Tank Installation, \$1,595.00
- Lake Business Products, Cannon Image Runner C5850i for Environmental Division, \$15,233.68
- Lake Business Products, Maintenance Agreement for New Environmental Copier, \$6,000.00 (two-year agreement)
- 898 Marketing, MCPH Marketing Plan, \$109,200.00
- Community Corrections Association, Inc., COVID-19 Detection & Mitigation in Confinement Facilities Grant, \$89,863.07
- Western Reserve Flag and Sports, Flagpole and Two Flags for 50 Westchester, \$7,895.00

Meeting adjourned at 10:05 a.m.