

**Minutes of the
Mahoning County Public Health
Board Meeting
October 19, 2022
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on October 19, 2022, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

<u>Present</u>	<u>Absent</u>
Mr. Len Perry	
Mrs. Bev Fisher	
Dr. Michael Miladore	
Mr. Joe Mistovich	
Dr. Nancy Mosca	

Staff Present: Ed Janik, Colton Masters, Erica Horner, Cynthia Grier, Scott Bolam, Loretta Floyd-Pleas, Briana Musolino, Dr. Kravec, Julie Thompson, Ryan Tekac

Public Audience: Tom Costello, Dr. Nicolette Powe

III. Minutes

MOTIONS

Dr. Mosca motioned, Dr. Miladore seconded to approve the minutes of the 9/21/22 and 10/3/22 Board meetings, the 9/19/22 Personnel Committee meeting and the 9/20/22 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-2022-09 – Stanley (Smith Township)

Ms. Musolino explained that this is a vacant dwelling in Smith Township where the nature of the complaint is failure to maintain, secure and preserve the dwelling which creates a public health nuisance and is a safety hazard because the dwelling is in a condition that is not weather-tight and/or rodent proof. The owner has failed to control disease vectors on the premises. The owner has also failed to comply with the abatement notices and did not appear at the Health Commissioner’s hearing.

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-09 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1, and O.R.C. §3707.01, declare the home a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within 5 days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. New Business

A. 2022 Budget Changes for Board Approval

Mr. Janik explained that these changes are for four grants that are being set up with revenue and expense budgets.

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the 2022 Budget Changes as presented.

Motion carried unanimously.

B. 2023 Expense Budget

Mr. Janik explained that the 2023 Expense Budget is \$9,772,851.00. The proposed budget was reviewed in detail by the Finance Committee yesterday. The wages are known, and the health care expenses are estimated. I would like to thank Erin Baun and Darlene Sawyers for all their help with this budget.

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the 2023 Expense Budget as presented.

Motion carried unanimously.

C. Fee Adjustment – Nursing Division

Mr. Janik explained that this is for the vaccine Flucelvax. The insurance rate has increased and we are proposing to change the cost of the vaccine to \$60.00.

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to change the cost of the Flucelvax vaccine to \$60.00 as presented.

Motion carried unanimously.

D. 2023 Food Service and Retail Food Establishment Fees – 1st Reading

Mr. Masters explained that the cost analysis was completed earlier this month. The rates for the 2023 license fees are based on 2021 activities. The public hearing has been scheduled for November. This is the first of three readings and there is no action required by the Board at this time.

PROPOSED FEES FOR FOOD SAFETY PROGRAM
(Total fee does not include remittance fees)

COMMERCIAL & RETAIL FOOD OPERATIONS

		2023 Fees
LEVEL I	<25,000 sq. ft.	\$222.00
LEVEL II	<25,000 sq. ft.	\$251.00
LEVEL III	<25,000 sq. ft.	\$484.00
LEVEL IV	<25,000 sq. ft.	\$615.00
LEVEL I	>25,000 sq. ft.	\$323.00
LEVEL II	>25,000 sq. ft.	\$340.00
LEVEL III	>25,000 sq. ft.	\$1220.00
LEVEL IV	>25,000 sq. ft.	\$1294.00
VENDING OPERATIONS		\$17.30
MOBILE OPERATIONS		\$146.00
TEMPORARY OPERATIONS (EVENT)		\$85.00

E. Resolution Authorizing the Establishment of Board of Health Community Health Worker Workforce Development Initiative Grant Fund

Mr. Janik explained that this resolution is for the use of grant funds to expand the Pathways HUB into Columbiana County. Currently there are no Pathways HUB services in Columbiana County.

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the Resolution Authorizing the Establishment of Board of Health Community Health Worker Workforce Development Initiative Grant Fund as presented.

Motion carried unanimously.

F. Resolution to Increase Contract Requirements for Services from \$1,000 to \$2,500

Mr. Janik explained that on September 29th, the Board of Mahoning County Commissioners passed a resolution to increase the contract approval amounts to \$2,500.00 from \$1,000.00 due to inflation. We are requesting to do the same to be consistent.

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the Resolution to Increase Contract Requirements for Services from \$1,000 to \$2,500 as presented.

Motion carried unanimously.

VI. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday, discussed the expense budget, and reviewed the 13 contracts that are on the agenda. Finances remain stable and we would like to compliment Ed and the Fiscal staff for their due diligence in keeping MCPH fiscally stable.

Dr. Mosca reported that the Personnel Committee met Monday and discussed three items, the resignation of a Community Health Worker, the appointment of a Prescription Drug Overdose Prevention Coordinator and the reorganization of the Pathways HUB and Health Equity programs.

B. Division/Program

Ed Janik

Received the second half taxes (\$545,966.00) and TB (\$93,171.00) funds. Have been working with Nancy Laboy to get completed TB cases on the Board of Mahoning County Commissioners agenda to be reimbursed for one case from the Ohio Department of Health in the amount of \$5,101.87.

Colton Masters

As already discussed, we have completed our cost methodology for the RFE/FSO establishments. I would like to thank Cory Powell, the Food and Recreation Team Lead, Ed Janik and his staff, and the Ohio Department of Health, who graciously reviewed the compiled data for us, prior to their normal review, to ensure that we did everything correctly.

The final round of townships (Beaver and Springfield) has been enrolled in O&M and our certified mailing letters will be sent out around November 17th. Along the lines of O&M, we have been approached by Henry County Public Health and we are working to help mentor and guide them through their O&M program design and implementation, since they are using HDIS and they may be trying to model their program similar to ours.

I will be attending a banquet hosted by the Home Builders Association on November 3rd and will bring the newly named Food and Recreation Supervisor with me to the event.

Earlier this month I had the opportunity to meet with one of the Springfield Township Trustees to discuss both the O&M program roll out and answer general questions regarding the landfills in their jurisdiction.

Erica Horner

Both the Cribs for Kids/Safe Sleep and Maternal & Child Health Program FY22 grants ended on September 30, 2022.

To recap the performance on the Cribs for Kids/Safe Sleep grant, there were 293 cribettes distributed (84% of goal which was 350). We were able to draw down \$61,950.00 of the total FY22 deliverables-based Notice of Award which was \$72,000. We did not attend a conference or training which was an optional deliverable reimbursed up to \$1,500. The remaining \$8,550 is tied to the unit cost of each cribette distributed. All other deliverables were fully reimbursed: submission of monthly report, attendance/participation in OIPP/CIAG statewide coalitions and co-chairing of our local Mahoning County Safe Sleep Committee. Thank you to Rachel Jackson and Allison Wendt for their dedication to this grant and important work to decrease infant sleep related deaths in our community. We will continue our work into CFK/SS FY23 (NOA max \$73,800) with a couple new deliverables built around ODH's Train the Trainer Safe Sleep Fire Stations/First Responders education.

To recap the performance on Maternal & Child Health, there were two objectives within this grant, Preconception Health and Adolescent Resiliency.

Preconception Health FY22 Performance Recap: Based on FY21 community preconception and inter-conception health services assessment results of awareness and access to mental health services being the highest priority area, an action plan was developed and implemented in FY22. We collaborated with Mahoning County Mental Health and Recovery board to provide screenings and referrals during workplace wellness events targeted towards women aged 18-44. We targeted employees of long-term nursing care facilities which employ individuals at higher risk for health disparities. During FY22, we partnered with Briarfield Corporation and provided the events at five of their properties-Inn at Ironwood, Inn at Christine Valley, Briarfield Manor, Briarfield at Ashley Place and Inn at Walker Mill. 109 total employees participated with 91% being female, 48% between the ages of 18-44. Our overall goal was to reach 74 women of child-bearing age, we fell a little short at 48 or 64% of our goal. Participants came from 19 different zip codes, pre/post survey knowledge was measured with topics such as alcohol use, self-care, community mental health resources. We were able to draw down the maximum of \$66,000. Thank you to Rachel Jackson and Allison Wendt for their work on this project. We will continue into FY23 with continuation of the events.

Adolescent Resiliency FY22 Performance Recap: Continued our participation and membership in the local Stand Grow Thrive Mahoning Resiliency Movement. Throughout the grant year, information was provided to youth serving organizations on the availability of Trauma 101 trainings and education on the impact of Adverse Childhood Experiences (ACEs). We conducted outreach to youth serving organizations specifically those serving youth from communities at highest risk for disparities. Our goal was to engage four organizations and provide Trauma 101 trainings to their staff members. We were able to have two organizations commit to the three-hour training which were provided at no cost by three of our own staff members-Sharon Woodall, Cora Lewis, and Linda Mervin. There was a total of 28 individuals trained. Pre/post self-evaluations completed with increases noted in participants behavior, attitudes, knowledge/skills, and confidence. We were able to draw down the maximum of \$66,000. Thank you to Tracy Styka for her work facilitating this project. We will continue into FY23 with the inclusion of additional trainings on suicide prevention.

We had a new opportunity to inform the public about MCPH this year from Mill Creek Metroparks-Fellows Riverside Gardens. Mill Creek estimates approximately 20,000 visitors to the Gardens during the month of October. We applied for one of the 25 scarecrow frames and decorated the frame with the theme to prevent flu/promote flu vaccinations. The MCPH scarecrow is on display in the Children's Garden from 10/01/2022-10/31/2022. The public was also able to view the scarecrows during the Pumpkin Walk at Fellows Riverside Gardens which was held on Sunday 10/16. Thank you to Diane Zagorsky, Tracy Styka, and Erin Baun for their creativity and decorating talents!

Cynthia Grier

The OEI report was submitted with the results of the internal health equity survey, and we have a meeting scheduled with Miami University to plan the external partner survey.

The Ohio Department of Medicaid CCA's are mostly up and running with one agency still searching for a community health worker. Special thanks to Cathy Hergenrother for her grant oversight.

The HUB team has come together to maintain quality services for all our partners and participants. Many thanks to Joi Daniel, Lori Keller, Ryan Seiple and Megan Stacy for all their hard work and dedication.

There are currently two job openings in addition to the Director position – we would like to wish Shaqualah Johnson and Brianna Warren well on their future endeavors.

All HUB CCA's are currently staffed with either part-time or full-time employees, including a bilingual CHW at Direction Home of Eastern Ohio.

Loretta Floyd-Pleas

The USDA has extended the allowance of the provision of non-contract brand primary formulas through December 31, 2022, which means that WIC families continue to be permitted to buy non-brand formulas when brand formula is not available on store shelves.

COVID-19 related WIC waivers including physical presence and food substitutions are in place until mid-April 2023.

Abbott has a recall on certain lots of Ready-to-Feed products for infants and children, Similac Stage 1, Similac Special Care 24, Similac 360 Total Care Sensitive, Similac Pro-Total Comfort™, Similac 360 Total Care.

Mahoning County WIC's assigned caseload by ODH is 3,727. The current caseload is 3,535 which means we are meeting 95% of the assigned caseload. Thank you WIC staff for all of your hard work!

Scott Bolam

The laboratory continues to provide its routine testing services as usual.

We passed our A2LA audit for our lead testing activities, there was one minor finding that has been corrected.

Currently finishing up the landfill groundwater monitoring collection. Today is the last sampling day for the 2022 program.

Dr. Kravec

It's flu vaccine season and COVID-19 booster season. We are seeing non-flu and non-COVID illness on the rise and the message we're continuing to send is stay home when you're sick, wash your hands and use hand sanitizer.

Ryan Tekac

The Mahoning County Public Health PIO Team met with 898 Marketing to discuss our new venture with promoting public health, our services and what we do beyond what occurred for the past two years. The initial plan will be to roll out short video content that will be promoted through social media channels, websites, and other means to share. Several years ago, we did something similar to this on what public health is as it was a campaign promoted through NACCHO. I know this was a campaign that many of us made the statement as being fun for our staff and kept the public informed on all that we do and all that we have to offer.

We also had an in-depth discussion about the promotion of TB while keeping the idea of the upcoming levy in mind. Jeff and his team advised to avoid any live radio and TV spots as we will be quickly associated with the upcoming levy and would be placed in a difficult situation to answer their questions. However, his team will be putting together educational infographics that will be used to blitz on social media about TB that was provided to Jeff from our PIO team.

Our MY Baby's 1st Core team will be listening to a presentation from an organization named ROOTT. This conversation stemmed from a local group named the Black Women's Caucus and the communities concern for infant mortality and the decreasing availability for perinatal support. This concern was brought to the doorstep of county commissioners and Mayor of Youngstown and both Youngstown City Health District and Mahoning County Public Health have been involved to listen to proposals to bring additional support. ROOTT functions as a tax exempt, community-based organization that is proposing to bring an evidenced based intervention in the form of a doula. A doula is a trained professional who provides continuous physical, emotional, and informational support to their client before, during and shortly after childbirth to help them achieve a healthy birth outcome. **The Core team will decide if this is an organization that will fill in a gap that is needed** especially since it falls under the access to care priority within our CHA/CHIP. The county commissioners are willing to invest ARP funds that would pass through us and the mayor has also been approached to invest ARP funds as well.

If everyone recalls, we used to hold all staff meetings where the BOH closed for a day and held an all-day retreat for learning, employee engagement, and team building through fun activities. After the past several years these meetings are needed for us to hit the hard reset button and for the opportunity for staff to have a bit of a day to let loose. Julie and I will be reconvening the all staff planning team and we will be welcoming new members who have joined MCPH over the past several years. We are working on a location and a date for January. I would like to ask the Board if you are opposed to hosting the board meeting on the same morning if the date falls on our Board meeting date? We discussed doing this in the past as it gives the entire staff an opportunity to observe the business conducted during a meeting.

I want to recognize Jason McNally our maintenance person who, even though he is compensated for the work that he provides, really has gone above and beyond to ensure that our workspaces are cleaned while the HVAC work has been taking place over the last month. In addition, Jason has been replacing the overhead panels in the drop ceiling as York Mahoning completes their work. We should be nearing completion of the new system and we will be switching over to gas in the near future.

I also want to thank Pantalone Paving for resealing and restriping the parking lot that now parks the MCPH vehicles along the side of the building. The quality of the product used is recognized this time around.

Lastly and always a thank you to the leadership team and the staff for all their support and work this past month as it does not go unrecognized.

Guest Audience

Dr. Nicolette Powe addressed the Board with information on a grant that Youngstown State University is applying for and requested a letter of support from the Board of Health.

The Board requested that Dr. Powe send detailed information related to the grant to Mr. Tekac so that the Board can sign the letter of support.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 7) Akron Children's Hospital Mahoning Valley, Contract Addendum, \$30,000.00 (\$15,000.00 increase)

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the contract addendum with Akron Children's Hospital Mahoning Valley as presented.

On roll call the vote was as follows:

Mr. Mistovich Yes
Mrs. Fisher Yes
Dr. Miladore Yes
Dr. Mosca Abstain
Mr. Perry Yes

Motion carried.

- 1) Family and Community Services, Inc., Pathways HUB Outcomes Payments, \$10,000.00
- 2) Direction Home of Eastern Ohio Inc., Pathways HUB Outcomes Payments, \$10,000.00
- 3) The African American Male Wellness Agency, Pathways HUB Outcomes Payments, \$10,000.00
- 4) Educational Service Center of Eastern Ohio, Pathways HUB Outcomes Payment, \$10,000.00
- 5) Price Memorial A.M.E. Zion Church, Pathways HUB Outcomes Payments, \$10,000.00
- 6) Alta Care Group, Inc., Contract Addendum, \$20,000.00 (\$10,000.00 increase)
- 8) Mercy Health Youngstown, LLC, Contract Addendum, \$35,000.00 (\$17,500.00 increase)
- 9) Paolucci's Carpet Shop, LLC, Carpet for Main Conference Room, \$2,420.00
- 10) Paolucci's Carpet Shop, LLC, Flooring for Three Medical Rooms, \$2,939.00
- 11) Paolucci's Carpet Shop, LLC, Carpet for Suite 102/103, \$5,622.00
- 12) Paolucci's Carpet Shop, LLC, Flooring and Carpet for First Floor Entrance and Hallway, \$9,983.00
- 13) Amazon, Microsoft Surface Book 3 Touch-Screen Laptop for C. Masters, \$1,789.77

MOTION

Dr. Miladore motioned, Mrs. Fisher seconded to approve the twelve contracts listed above as presented.

Motion carried unanimously.

VIII. Personnel Actions

A. Resignation – S. Johnson

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to accept the resignation of Shaqualah Johnson with regrets as presented.

Motion carried unanimously.

B. Appoint – Full-Time Prescription Drug Overdose Prevention Coordinator

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to appoint Kelsey Simon as the full-time Prescription Drug Overdose Prevention Coordinator starting at the Year Two pay grade as presented.

Motion carried unanimously.

C. Executive Session

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to enter Executive Session at 9:10 a.m.

Motion carried unanimously.

C. Exit Executive Session

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to exit Executive Session at 9:25 a.m.

Motion carried unanimously.

D. Position Creation - Health Equity Strategies and Initiatives Coordinator

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to create a position titled Health Equity Strategies and Initiatives Coordinator as presented.

Motion carried unanimously.

E. Post – Pathways HUB Director

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to post the Pathways HUB Director position as presented.

Motion carried unanimously.

F. Post – Special Projects Fiscal Manager

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to post the Special Projects Fiscal Manager position as presented.

Motion carried unanimously.

X. Adjournment

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to adjourn the meeting at 9:35 a.m.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
October 24, 2022
1:00 p.m.**

The Mahoning County Public Health Board held a special meeting on October 24, 2022 at 1:00 p.m. at the Canfield Fairgrounds Administration Building, 7265 Columbiana-Canfield Road, Canfield, Ohio 44406.

I. Pledge of Allegiance

II. Roll Call

Present

Mr. Len Perry
Mrs. Bev Fisher
Mr. Joe Mistovich

Absent

Dr. Nancy Mosca
Dr. Michael Miladore

Staff Present: Ed Janik, Ryan Tekac

III. Personnel Actions

A. Executive Session to confer with Clemans Nelson & Associates

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to enter into Executive Session at 1:02 p.m.

Motion carried unanimously.

B. Exit Executive Session

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to exit Executive Session at 1:35 p.m.

Motion carried unanimously.

C. Rescind Job Posting

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to rescind the job posting for the Health Equity Strategies and Initiatives Coordinator as presented.

Motion carried unanimously.

D. Post/Advertise – WIC Director

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to post/advertise the WIC Director position as presented.

Motion carried unanimously.

E. Permission to Hire

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to give permission to the Health Commissioner to hire at the appropriate pay rate the following positions prior to the next Board of Health meeting:

- WIC Director
- Environmental Health Supervisor
- Special Projects Fiscal Manager
- Pathways HUB Director

Motion carried unanimously.

IV. Adjournment

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to adjourn the meeting at 1:42 p.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

**PERSONNEL COMMITTEE MEETING
OCTOBER 19, 2022
4:00 P.M.**

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry
 Dr. Nancy Mosca
 Mr. Joe Mistovich

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 4:00 p.m.

At 4:01 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Mr. Perry made a motion to leave executive session at 4:21 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on October 19, 2022.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 4:25 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

October 18, 2022

8:30 A.M.

**Canfield Fairgrounds Administration Building
7265 Columbiana-Canfield Road
Canfield, Ohio 44406**

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval, the 2023 Expense Budget, the fee adjustment in the Nursing Division, the 2023 proposed Food Service and Retail Food Establishment Fees, a resolution to create a new fund for a Community Health Worker Workforce Development Initiative, a resolution to increase the contract requirement amount and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting October 19, 2022:

Contracts:

- Family and Community Services Inc., Pathways HUB Outcomes Payments, \$10,000.00
- Direction Home of Eastern Ohio Inc., Pathways HUB Outcomes Payments, \$10,000.00
- The African American Male Wellness Agency, Pathways HUB Outcomes Payments, \$10,000.00
- Educational Service Center of Eastern Ohio, Pathways HUB Outcomes Payments, \$10,000.00
- Price Memorial A.M.E. Zion Church, Pathways HUB Outcomes Payments, \$10,000.00
- Alta Care Group, Inc., Contract Addendum, \$20,000.00 (\$10,000.00 increase)
- Akron Children's Hospital Mahoning Valley, Contract Addendum, \$30,000.00 (\$15,000.00 increase)
- Mercy Health Youngstown LLC, Contract Addendum, \$35,000.00 (\$17,500.00 increase)
- Paolucci's Carpet Shop, LLC, Carpet for Main Conference Room, \$2,420.00
- Paolucci's Carpet Shop, LLC, Flooring for Three Medical Rooms in Nursing, \$2,939.00
- Paolucci's Carpet Shop, LLC, Carpet for Suite 102/103, \$5,622.00
- Paolucci's Carpet Shop, LLC, Flooring and Carpet for First Floor Entrance and Hallway, \$9,983.00
- Amazon, Microsoft Surface Book 3 Touch-Screen Laptop for C. Masters, \$1,789.77

Meeting adjourned at 10:15 a.m.