

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
May 18, 2022  
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on May 18, 2022, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present

Dr. Michael Miladore

Present via GoToMeeting

Mr. Len Perry

Dr. Nancy Mosca

Mr. Joe Mistovich

Absent

Mrs. Bev Fisher

Staff Present:

Ed Janik, Colton Masters, Erica Horner, Michelle Edison, Cynthia Grier, Scott Bolam, Briana Musolino, Thomas Hartzell, Alexis Stano, Katie Svasta, Julie Thompson, Ryan Tekac

Staff Present via GoToMeeting:

Dr. James Kravec

Public Audience:

Tom Costello

**III. Minutes**

**MOTIONS**

Mr. Mistovich motioned, Dr. Mosca seconded to approve the minutes of the 4/20/22 Board meeting as presented.

Motion carried unanimously.

Dr. Mosca motioned, Mr. Mistovich seconded to approve the minutes of the 4/18/22 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Dr. Mosca seconded to approve the minutes of the 4/19/22 Finance Committee meeting as presented.

Motion carried unanimously.

**IV. Presentation – Katie Svasta**

Mr. Perry thanked Mrs. Svasta for her 32 years of dedicated service to Mahoning County Public Health and for being an integral part of the development of our Solid Waste program.

Mr. Janik then spoke about working with Mrs. Svasta over the years and her compassionate personality and willingness to help others including the volunteer work she does outside of our agency.

Mr. Tekac ended the presentation by giving Mrs. Svasta an engraved plaque from Mahoning County Public Health and adding his thanks for all her assistance during his tenure here at the health department.

Mrs. Svasta thanked the Board for the gift and kind words.

**V. New Business**

**A. 2022 Budget Changes for Board Approval**

Mr. Janik explained that this is transferring monies to start paying off bonds that were used to purchase this building. This is the first of 13 payments.

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2022 Budget Changes as presented.

Motion carried unanimously.

**VI. Reports**

**A. Committee**

Dr. Miladore reported that the Finance Committee met yesterday and discussed the contracts later on the agenda and the current budget. A few departments are ahead of projected budgets. Cash balance is strong due to COVID funding and O&M program fees. This will be used to hire more staff.

Dr. Mosca reported that the Personnel Committee met Monday and discussed moving positions from part to full time and reviewed a resume for a Laboratory Clerk.

**B. Division/Program**

**Ed Janik**

The State Auditors are here for probably three weeks completing our 2021 financial audit. We received \$475,119.00 from the Ohio Department of Health to offset the loss from the food license fees for the last two years. We also received property taxes last week and will report on that next month.

**Colton Masters**

We are excited to welcome two new Environmental Health Specialists-in-Training to our staff and I would like to introduce them to you; Thomas Hartzell is working in the O&M/Sewage Program and Briana Musolino is working in our Food and Nuisance programs.

The Board welcomed the newest staff members.

The certified letters have been sent out to the properties involved in the second roll out that have not yet contacted our office or paid the fee associated with the O&M programs second roll out. The townships that are enrolled during this roll out are Ellsworth, Canfield, Boardman and Poland. We are continuing to use the online payment and submission system through our HDIS and Point and Pay partnership. The system has had a few minor hiccups in the first few weeks but with assistance from

Darrell and Kayle from the Baldwin Group and Julie, Kathy, Ed, Dianna and Kylie all the issues encountered to date have been resolved.

On May 19<sup>th</sup> I will be attending the MCTA quarterly business meeting to speak on our O&M program and answer any questions that the organization may have in regard to this.

Dave Fetchko is working with Central Landfill who has started post closure procedures. Central has not been active for a number of years. This location will continue to be monitored at least every six weeks by our sanitarians.

We are excited to begin our mosquito control measures this summer, in an effort to help protect our citizens, we will be again allocating funding to spraying a knockdown adulticide in campgrounds and public parks over the course of the summer. Along with this, we are also planning to participate in tick collection and surveillance with ODH. The ODH labs in Columbus have asked counties across Ohio to assist in providing samples for analysis of Lyme disease and to help provide a better understanding of the population location and densities. The collection will be performed by our summer mosquito interns over the course of the summer. Although the location and dates have not been finalized, we are very excited to expand our vector program to provide better services and data with this additional activity.

The Environmental division has finalized the quality improvement process regarding the new vehicle maintenance policy, and we are excited to implement this policy. This policy focuses on having each driver of the county vehicles maintain a monthly checklist where they input mileage, issues encountered, maintenance addressed, etc. The intent of this is to ensure that our vehicles are receiving the maintenance they need to remain functional and in good condition for a longer duration of time.

Erica Horner

Introduced Alexis Stano, the newest Nursing Division Secretary to the Board.

The Board welcomed Alexis to MCPH.

Over the past month, staff has attended several community events during non-traditional business days/hours to promote MCPH programs and services. On Saturday, April 30<sup>th</sup> the Youngstown Office of Minority Health's Mental Health & Wellness Fair was held; thank you to Rachel Jackson and Tracy Styka for volunteering to cover that event. On April 27<sup>th</sup> the Mahoning County Board of Developmental Disabilities held an Autism Awareness Night which we thank Linda Mervin for volunteering to work.

The Ohio Department of Health (ODH) conducted an in-person site visit for the Vaccines for Children program on April 19<sup>th</sup>. The site visit went well, we received the follow up report and have completed the actions. The previous site visit was completed in 2019.

Our ODH assigned Integrated Naloxone grant consultant completed a desk review with Tracy Styka and me on April 26<sup>th</sup>. We have met all activities to date and no issues were identified by the grant consultant at this time. Our program has already surpassed distribution tier 1 (1-250 kits) at the end of quarter two. Our goal for the grant is to reach distribution tier 2 (251-500 kits), at the end of April we have distributed 313 kits.

Linda Mervin and Tracy Styka have completed Tai Ji Quan Facilitator trainings and have scheduled Tai Ji Quan Fall Prevention Training classes for senior adults (ages 60 and up) in our community. The class length is six months, one hour/twice a week; maximum class size is 9-10. The first class will be at Struthers Mauthe Park on Tuesdays and Thursdays beginning Tuesday, June 7<sup>th</sup> and continuing through Thursday, November 17<sup>th</sup> from 9:00 to 10:00 a.m.

Michelle Edison

I would like to introduce Cynthia Grier, our new Deputy Director of Health Equity Strategies & Initiatives. We are very excited to have her here and look forward to working together.

The Board welcomed Cynthia to MCPH.

The More 1<sup>st</sup> Birthdays project coordinator received approval to reallocate the remaining funds from 2021. The funds will be used to support items that were previously approved by the Ohio Department of Medicaid. There have been no announcements regarding the 2022-2024 round of the ODM funding.

The Queens Village Board has participated in facilitated discussions and learning sessions focused on barriers, gaps and the provision of services in our community. The Board will begin to define goals for the rest of the year.

The Vibrant Valley project is transitioning into an action phase-supporting and informing the CHA/CHIP process and development. Members of the Vibrant Valley Core Team who are also participating in the CHA process will use the skills developed during the past years to ensure that the identification, implementation, and evaluation of priorities and strategies is executed in an equitable manner.

The MCPH Racial Equity Core Team will identify a tool, process, and consultant for the performance of the internal health equity assessment. The consultant will analyze the results of the assessment and provide recommendations for development of an organizational equity strategic plan.

The HUB staff members are completing a comprehensive review of their individual job descriptions to determine alignment with their daily duties, HUB mission, and professional talents. Staff expect to experience more efficacy, efficiency, and productivity once completed.

Cynthia Grier

Thank you for the warm welcome. I have not been this excited about a job in a long, long time, so I'm really happy to be here.

We met with our new care coordination agencies, Direction Home of Northeast Ohio and Family and Community Services, they have either hired or are in the process of hiring community health workers, at least two or three.

The other community health workers are excited to be adding agencies because as our outreach workers are going out and getting referrals, we're needing places and people to handle these referrals.

Community Health Worker Day is June 6<sup>th</sup> and we are planning an event at Boardman Park that is going to be a fun time.

Scott Bolam

The Lab continues to provide its routine testing services as usual.

There has been a delay starting landfill sampling due to short staffing, but collection will start on June 6<sup>th</sup> with Central Waste.

The Ohio EPA audits for microbiology and inorganics will take place in July, following our trace metals audit in June.

Dr. Kravec

Continuing to work with Erica and staff on protocols. We are seeing an increase in outpatient COVID-19 but hospitalizations remain low.

Ryan Tekac

I am pleased to announce that we will be receiving a little over \$100,000 for the startup of a program that will be targeted to help children live healthier lives in Mahoning County who have been identified as high risk and have uncontrolled asthma. This will be partnership between Mahoning County Public Health, Youngstown City Health Department and Akron Children Hospital. The program is evidence based and it coined the acronym MATH (Managing Asthma Triggers at Home). Akron Children's Hospital has held a high-risk asthma clinic in Akron for many years. The hospital started to notice that about 50% of the children they were seeing were from the Youngstown, Warren area. Children who have been intubated once, hospitalized twice, or seen in the emergency department at Akron Children's three times in the past year are included on the Akron Children's High Risk Asthma registry. Whereas Akron Children's Hospital can treat the child medically and provide treatment they cannot address the home environmental and outside asthma triggers the child faces when they leave the hospital. These are the children who have an asthma attack, go to the hospital, and get medical treatment to bring their asthma back under control, get discharged and go home only to suffer another serious asthma attack. We will now be able to bridge the gap between the clinical setting and home interventions and education. Our nurses and sanitarians will be able to provide the families with education on managing asthma and maintaining healthy environments within their houses by identifying environment asthma triggers and methods in which they can improve on. I want to thank Susan, Erica and Colton for developing the proposal and for keeping us on track to develop our MATH program. It's important to note that Summit County Public Health initiated their program in 2018 and they have helped almost 90 children. They have seen a 32% decrease in hospital admissions and a 52% decrease in emergency department visits among the children enrolled in the program.

I had the opportunity to sit down with representatives from Kent State University to discuss the partnership to work under their guidance again for our next Strategic Plan. Keeping KSU as our strategic planning partners helps to keep consistency between the previous and future plan. This time we would be working under the direction of Gene Nixon a retired Health Commissioner from Summit County Public Health and one or two graduate assistants from Kent State. I am anticipating having a final contract and scope of services at the June Board meeting with an amount not to exceed \$7,000. We would then start the process in September.

On Tuesday May 10<sup>th</sup> the House State and Local Government Committee held opponent testimony on House Bill 463. HB 463 is being introduced to eliminate the district advisory council for health districts and transfer their duties and responsibilities to the boards for county commissioners. This bill will eliminate the voices of the current stakeholders who we have had a long-standing working relationship with to ensure accountability within their communities. This bill could also impact composition of the Board where the county commissioners would appoint the board members and they will be required to consist of (1.) A physician; (2) one person representing the county board of county commissioners, (3) one representing the board of township trustees, (4) one person representing the municipal corporations in the general health district that do not constitute a city health district; (5) at least one person that represents school districts located in the general health district. The Health Commissioner would then be required to attend all board of county commissioners' meetings. Although we have a great working relationship with our county commissioners that has strengthened over the past three years, there is additional accountability with the current structure to our township trustees who have a knowledge of their communities. In addition, ALL political subdivisions that are served by the Board of Health and contribute inside millage to support the operations of the health district should retain the current authorities vested in the District Advisory Council. I want to thank Jodi Kale and Len Perry for their submittal of opponent written testimony to HB 463. We were notified in the 11<sup>th</sup> hour of last week that this bill would go to committee for opponent testimony. I will email out the full House Bill for your review and there is also SB 324 that has similar language.

Lastly, I want to discuss if the Board would support a yearly budget for marketing public health and our programs. Tracy and I had the opportunity to attend an ODH PIO conference where several ODH leadership members discussed the future of public health and how we can use paid media as a tool in our communications toolbox. A question that came up was how many LHDs budget for marketing and through a show of hands it was about half of the room. One of the guest speakers was from their media agency who developed the ping pong ball commercial during COVID and how social distancing works. I am mentioning this all because we also used paid media to support our COVID messaging through 898 Marketing. I reached out to 898 Marketing again to get an idea of what it would cost to retain them for marketing our public health programs should we want to continue our relationship with them. They would estimate anywhere from \$6,000 and \$10,000 a month on average, but our media cost would not be operational each month. My ask here today is if the Board would prefer for us budget funds for marketing our programs throughout the year where our PIO team would work with 898 Marketing over the course of a year.

The Board committed to continuing the conversation at a later time.

This concludes my report, and I would like to thank our hard-working team and again welcome all our new employees.

## **VII. Approval of Monthly Expenses**

A. Monthly Expenses

**MOTION**

Dr. Mosca motioned, Dr. Miladore seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Lake Business Products, Two-year Maintenance Agreement of Environmental Copier, \$7,200.00

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve contract with Lake Business Products as presented.

Motion carried unanimously.

- 2) Alexander's Pest Control, Mosquito Spraying, \$6,500.00

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Alexander's Pest Control as presented.

Motion carried unanimously.

- 3) Nicholas Drees, Mosquito Surveillance, \$5,000.00

**MOTION**

Dr. Mosca motioned, Mr. Mistovich seconded to approve the contract with Nicholas Drees as presented.

Motion carried unanimously.

- 4) Permission to purchase two (2) vehicles for the Wastewater Program not to exceed \$25,000.00 per vehicle

**MOTION**

Mr. Mistovich motioned, Dr. Miladore seconded to grant permission to purchase two vehicle for the Wastewater Program not to exceed \$25,000.00 each as presented.

Motion carried unanimously.

- 5) Amazon, Microsoft Surface Laptop, \$1,199.99

**MOTION**

Mr. Mistovich motioned, Dr. Mosca seconded to approve the Amazon purchase as presented.

Motion carried unanimously.

- 6) Keith Faber, Ohio Auditor of State, 2021 Financial and Compliance Audit, \$19,352.00

**MOTION**

Dr. Miladore motioned, Dr. Mosca seconded to approve the contract with Keith Faber, Ohio Auditor of State as presented.

Motion carried unanimously.

- C. Notice of Award – 2021 Water Pollution Control Loan Fund Monies
  - 1) Water Pollution Control Loan Fund Project #1 – Romo Septic \$41,000.00
  - 2) Water Pollution Control Loan Fund Project #2 – Advanced Excavating & Septic \$43,969.00

**MOTION**

Mr. Mistovich motioned, Dr. Mosca seconded to approve the notice of awards for the 2021 Water Pollution Control Loan Fund Monies as presented.

Motion carried unanimously.

**VIII. Travel**

- A. Official Travel

**MOTION**

Dr. Mosca motioned, Mr. Mistovich seconded to approve the Official Travel as presented.

Motion carried unanimously.

**IX. Personnel Actions**

- A. Post/Advertise/Appoint – Full-Time Community Outreach Worker – OEI 2.0 Program

**MOTION**

Dr. Mosca motioned, Mr. Mistovich seconded to post, advertise, and give authority to appoint to the Health Commissioner a full-time Community Outreach Worker for the OEI 2.0 program as presented.

Motion carried unanimously.

- B. Post/Advertise/Appoint – Full-Time Registered Environmental Health Specialist/Environmental Health Specialist-in-Training – Wastewater Program

**MOTION**

Mr. Mistovich motioned, Dr. Mosca seconded to post, advertise, and give authority to appoint to the Health Commissioner a full-time Registered Environmental Health Specialist/Environmental Health Specialist-in Training as presented.

Motion carried unanimously.

- C. Appoint – Part-Time Laboratory Services Clerk

**MOTION**

Dr. Mosca motioned, Mr. Mistovich seconded to appoint Gianna Kays as a part-time Laboratory Clerk as presented.

Motion carried unanimously.

- D. Vacation – Health Commissioner

**MOTION**

Dr. Miladore motioned, Mr. Mistovich seconded to approve vacation for the Health Commissioner as presented.

Motion carried unanimously.

**X. Adjournment**

**MOTION**



Dr. Mosca motioned, Mr. Mistovich seconded to adjourn the meeting at 9:33 a.m.

Motion carried unanimously.

**Minutes of the  
Mahoning County Public Health  
Board Meeting  
May 26, 2022  
3:00 p.m.**

The Mahoning County Public Health Board held a special meeting on May 26, 2022 at 3:00 p.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

**I. Pledge of Allegiance**

**II. Roll Call**

Present via GoToMeeting

Mr. Len Perry  
Mrs. Bev Fisher  
Dr. Michael Miladore  
Mr. Joe Mistovich

Absent

Dr. Nancy Mosca

Staff Present: Ed Janik, Julie Thompson, Ryan Tekac

Public Audience: Tom Costello

**III. Approval of Monthly Expenses**

A. Contracts

1. Aey Security, Installation of monitoring system for vaccine coolers and freezers and replacement of existing security system, \$2,589.95

**MOTION**

Mrs. Fisher motioned, Dr. Miladore seconded to approve the contract with Aey Security as presented.

Motion carried unanimously.

**IV. Adjournment**

**MOTION**

Mr. Mistovich motioned, Dr. Miladore seconded to adjourn the meeting at 3:11 p.m.

Motion carried unanimously.

**MAHONING COUNTY PUBLIC HEALTH**

**PERSONNEL COMMITTEE MEETING**

**MAY 16, 2022**

**4:00 P.M.**

**Mahoning County Public Health**

**50 Westchester Drive**

**Youngstown, Ohio 44515**

**MINUTES**

Board members present: Mr. Len Perry (via GoToMeeting)  
Dr. Nancy Mosca (via GoToMeeting)  
Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 4:02 p.m.

At 4:03 p.m. Dr. Mosca made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Mr. Mistovich made a motion to leave executive session at 4:16 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on May 18, 2022.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 4:18 p.m.

**MAHONING COUNTY PUBLIC HEALTH**

**FINANCE COMMITTEE MEETING**

**May 17, 2022**

**8:30 A.M.**

**Canfield Fairgrounds Administration Building  
7265 Columbiana-Canfield Road  
Canfield, Ohio 44406**

**MINUTES**

Board members present: Mrs. Bev Fisher  
Dr. Michael Miladore

Staff present: Ryan Tekac  
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval, the 2021 Water Pollution Control Loan Fund projects and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting May 18, 2022:

Contracts:

- Lake Business Products, Two Year Maintenance Agreement on Environmental Copier, \$7,200.00
- Alexander's Pest Control, Mosquito Spraying, \$6,500.00
- Nicholas Drees, Mosquito Surveillance, \$5,000.00
- Permission to purchase two (2) vehicles for the Wastewater Program not to exceed \$25,000.00 per vehicle
- Amazon, Microsoft Surface Laptop 4, \$1,199.99
- Keith Faber, Ohio Auditor of State, 2021 Financial and Compliance Audit, \$19,352.00

Meeting adjourned at 10:10 a.m.