

**Minutes of the
Mahoning County Public Health
Board Meeting
May 17, 2023
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on May 17, 2023, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

<u>Present</u>	<u>Absent</u>
Mr. Len Perry	
Mrs. Bev Fisher	
Dr. Nancy Mosca	
Dr. Michael Miladore	
Mr. Joe Mistovich	

Staff Present: Ed Janik, Colton Masters, Susan Kovach, Erica Horner, Daljeet Dhillon, Cynthia Grier, Scott Bolam, Kaitlin McNally, Thomas Hartzell, Jennifer Patrick, Dr. Kravec, Julie Thompson, Ryan Tekac

Public Audience: Tom Costello, Gene Nixon

III. Minutes

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the minutes of the 4/28/23 Board meeting as presented.

Motion carried unanimously.

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the minutes of the 4/17/23 Personnel Committee meeting as presented.

Motion carried unanimously.

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the minutes of the 4/20/23 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-BO-2023-04 – Forestal (Boardman Twp.)

Mrs. McNally explained that this is a vacant property in Boardman Township where the owner has failed to maintain, secure and preserve the house and accessory

building which creates a public health nuisance and is a safety hazard because the above-mentioned structures are in a condition that is not weather tight and/or rodent proof. The owner failed to comply with the abatement notices dated March 14th, 2023 and April 17th, 2023. The owner also failed to appear at the Health Commissioner's hearing dated May 12th, 2023.

Mr. Tekac added that we are declaring this property a public health nuisance at the request of Boardman Township so that they can board up the holes in the dwelling to make it weather tight and rodent proof.

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to approve the sanitarian's recommendation for Board Order #EH-BO-2023-04 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1 and O.R.C. §3707.01, declare the house and accessory building a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within seven (7) days, and;
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. New Business

A. 2023 Budget Changes for Board Approval

Mr. Janik explained that the changes this month are for the Mosquito Control grant to setup expenses and revenue line items as well as a WIC expense budget line item increase.

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the 2023 Budget Changes as presented.

Motion carried unanimously.

B. Nursing Immunization Fee Adjustments

Mr. Janik explained that twice a year we review the insurance reimbursement rates for the vaccines we provide and set our fees accordingly. We do not charge patients the difference in what insurance does not pay unless it is a copay required by their insurance provider.

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the Nursing Immunization Fee Adjustments as presented:

Vaccine	Proposed Fee
Bexsero	\$250.00
Trumenba	\$215.00
Hepatitis A	\$95.00
Twinrix	\$145.00
HPV	\$325.00
Prevnar-13	\$275.00
Rabies (Sanofi)	\$460.00
Prevnar 20	\$400.00
Rotavirus	\$115.00
Varicella	\$195.00
Hepatitis B	\$80.00

Motion carried unanimously.

C. Policy and Procedure – Sudden Infant Death Reports: Local Health Department Follow-up Requirements

Ms. Horner explained that these follow-up services have been required for years. This is just putting the process into a formal policy to be approved by the Board and for staff to review.

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the Sudden Infant Death Reports: Local Health Department Follow-up Requirements Policy and Procedure as presented.

Motion carried unanimously.

VI. Board Continuing Education

A. MCPH Strategic Plan 2023 - 2027

Mr. Tekac gave a 30-minute presentation to the Board regarding the proposed MCPH Strategic Plan 2023 - 2027 which was followed by a 15-minute question and answer period.

Mr. Tekac also thanked and presented certificates to Mr. Gene Nixon and Mrs. Jennifer Patrick for their help in the facilitation of this plan.

A copy of the Strategic Plan At-A-Glance is attached to these minutes.

MOTION

Mr. Mistovich motioned, Mrs. Fisher seconded to approve the Mahoning County Public Health Strategic Plan 2023 - 2027 as presented.

Motion carried unanimously.

VII. Reports

A. Committee

Mrs. Fisher reported that the Finance Committee met and reviewed all the reports. Finances are stable. Received first half of tax settlements in April.

Mr. Mistovich reported that the Personnel Committee met Monday and discussed two new hires, including a part-time Community Health Education Specialist.

B. Division/Program

Ed Janik

As Mrs. Fisher mentioned, we received our inside millage and TB levy funds first half property tax payment. The State subsidy report deadline has been extended to July 1st. Yesterday I completed the fiscal training for the Mosquito Control grant.

Colton Masters

We are still preparing our O&M sampling program, but we intend to start collecting samples before the end of the month. We will be having two sanitarians collecting these samples to start off with and we will be expanding it as need be across the programs.

Our mosquito interns will start work this month, and we will be able to begin collecting mosquitoes and sending them to ODH, as we have done in the past. In addition, we have been in contact with several parks and campgrounds from around the county and they have all volunteered to participate in our tick drag studies. We are hoping to start this tick drag process sometime in June.

I would like to congratulate Casiera Robich on passing the REHS exam. Passing this exam, along with two years of experience working as an EHS-In-Training is required to advance in our field. Casiera is now starting the process of officially obtaining the REHS credential through the Ohio Department of Health.

We are in the process of sending out our O&M certified letters to anyone who did not respond or comply with the original letters sent in April. We are currently around 73% compliance for this quarter's roll out, which is the highest rate of compliance that we have seen thus far, prior to a certified mailing. I would like to thank Dianna Nutt for all her diligent work in preparing and sending these letters.

Cathy Hergenrother (submitted electronically)

The month of May is a preparation month for the HUB's transition to a new data platform, Unite Us (UU), that will occur June 26th. UU will provide the HUB with more accurate reports, reliable data, more efficient invoicing, and more attractive reports. We cautiously approach the June deadline with an equal dose of optimism and dread.

Through Health Impact Ohio (HIO) and the Central Ohio Pathways HUB, a grant was obtained through the CDC. HIO forged a partnership with Ohio State to assist in fulfilling a requirement of the grant, to build a platform from which to access data through a dashboard. Mahoning Valley Pathways HUB (MVP HUB) is honored to be the pilot HUB for this project. The MVP HUB and its partner agencies will be able to access data for very specific needs in various SVIs and zip codes. What sets this apart from other dashboards, is this can be tailored to the needs of HUBs across Ohio, pinpointing an exact set of SDoH issues which will aid in specific care, creating work plans based on the information and aiding in securing grants. We are very excited about this opportunity.

Currently, there is legislation pending in the State legislature that would designate a Center of Excellence for Community Health Workers (CHWs). This will be an agency that officially recognizes the work of CHWs, help execute growth and expansion, as well as provide a platform to showcase the work CHWs perform.

June 6th was designated as CHW Day in the State of Ohio last year by Governor Mike DeWine. The celebration of the incredible work these individuals do will take place, on

that date, at Boardman Park from 8:30-3:30. There will be addresses from Ms. Angela Dawson, Executive Director of Ohio Commission on Minority Health, Darnell Brewster, Ohio House of Representatives representing House District 18, who was formerly a CHW, Dawn Baker will present a proclamation from Congressman Bill Johnson's office and other activities to celebrate the CHWs. Board Members, I invite each of you to attend the day's activities.

Thank you to Scott Bolam and ECMSI for their help with HUB's IT issues, executing the managed care plans and the data transition to Unite Us.

Susan Kovach

Introduced Jennifer Patrick, the new part-time Community Health Education Specialist, who worked with MCPH on our new Strategic Plan and graduated last Thursday with her MPH from Kent State.

The Board welcomed Jennifer to MCPH.

We have applied for another round of COVID funding that would allow us to keep two positions as well as upgrading our door to a handicapped accessible door.

Lyme disease surveillance is starting and we do a report for veterinarians and track human cases as well.

This year the State is doing a full scale stand up two-day exercise instead of the usual local tabletop exercise to test emergency preparedness plans. It will be happening in October.

Erica Horner

ODH posted the Mom's Quit For Two FY24 continuation RFS with some changes to the program deliverables. Previously, this grant required all materials be purchased by the subgrantee directly from WELCO/BMTF (gift cards, CO2 monitor, manuals, etc.) then submit for reimbursement as a deliverable activity. The BMTF program provided 4 prenatal sessions, 12 postpartum sessions and up to 2 supplemental sessions with the subgrantee being reimbursed as a deliverable activity. For FY24, all MQFT subgrantees will order program materials at no cost from WELCO/BMTF and the accompanying past deliverables will be removed. Also, postpartum sessions have decreased from 12 to 6 which will remain as a deliverable reimbursed activity. We completed our application and submitted it on May 5th.

Debbie Moss completed her first Grief Recovery Method pilot group for the program. Upon completion, she is now permitted to begin providing ongoing GRM services in our community and has her personal GRMS micro-website which is provided by the Grief Recovery Institute. Debbie provided a general GRM education presentation to our MCPH WIC staff on 04/28/2023. Congratulations to Debbie on achieving this certification as it has been a huge undertaking and commitment.

April was a busy month with outreach activities and attending health fairs/events in the community. Most of these events were held during non-traditional business hours and on weekends. Multiple staff members participated in Minority Health Month events hosted by Youngstown City's Office of Minority Health such as the Mental Health Fair at Eugenia Atkinson Community Center, Drive Thru Baby Shower at the Covelli Center, Health Fair/Fun Day held at Wick Park. We also attended the WRTA Employee Health

and Wellness Fair and the MCBDD Reverse Parade. Thank you to all our staff for their commitment to promoting public health!

Daljeet Dhillon

WIC Caseload 2023

January	February	March	April
3519	3503	3684	3750

Clinic Caseload

Clinic	March	April
Austintown	760	777
Boardman	1586	1600
Goshen	112	113
Youngstown	1126	1260

Planning on having a late clinic two days a month starting June 2023, first and third Tuesday.

Total Number of women on the WIC Program

Pregnant	Exclusively BF	Partially BF	Postpartum
240	90	155	345

Total number of infants on the WIC program is 358. Non-breastfed infants is 296. Only 18% of the total number of infants are being breastfed.

24/7 Statewide Breastfeeding Hotline

In March 2023 received 1,008 texts and 654 calls. 70% of the incoming calls were after hours, between 4pm - 8am. The hotline offers language translation services.

WIC will be participating in two community events in May:

Alta Farmers Market 5/19/2023

MYCAP Health and Community Funday 5/19/2023

A Help Me Grow representative was at both Youngstown and Boardman WIC clinics, which helped with making referrals to the program convenient. Meeting with Christine Hanysh on May 12, 2023 to explore an opportunity of placing HMG KIOSK's in WIC clinics.

During Breastfeeding Awareness Month (BAM) in August, MCPH WIC is planning a workshop on 8/10/2023 to raise awareness about the lack of breastfeeding support in the community, the role of a doula during and after childbirth and resources available in the community. The workshop will be open to professionals and WIC participants. Working on securing funding for the project.

MCPH WIC will host an open house on 8/4/2023 at OCCHA to celebrate BAM.

Formula shortage has subsided; however, some specialty formulas are still in shortage. ODH WIC is working with the manufacturers.

Debbie Moss of MCPH Nursing Division presented information on the new grief recovery group during the all-staff monthly staff meeting, which was received well by the WIC staff.

Scott Bolam

The lab continues to provide our routine testing services to the community.

We have started up our regular groundwater monitoring program for the year. We sampled Mahoning Landfill on 5/9 and 5/10. We are going to sample Central Waste landfill the week of May 22nd. We are approaching our program a little differently this year. For the past several years, we have collected samples in the latter half of the year, from summer into fall.

This year we are collecting sooner in the spring and early summer. We want to see if there is any seasonal variability with sampling at different times. Also, due to the interest in the East Palestine spill, we are getting out sooner to help reassure our residents about the quality of their water. We are going to sample Central Waste landfill the week of May 22nd.

Also, as you may remember we collected some special samples from Carbon Limestone due to the spill on Stymie Road. Those samples didn't show anything unusual. We will continue to monitor those locations further throughout the year with additional funding that has been provided.

Dr. Kravec

The public health emergency is officially done, and vaccination rules continue to change. Working with Erica on routine issues that come up.

Ryan Tekac

Last week the leadership team participated in a two day training that was provided by Karen Brodbeck from Strategic Leadership Solutions. The training gave us an opportunity to learn about ourselves, each other and ways in which organizations can understand and manage different innate leadership styles. Part of the training included a DiSC assessment which provides a common language to better understand yourself and those we interactive with...this knowledge should then be used to reduce conflict and improve working relationships.

DiSC is an acronym that stands for the four main personality profiles described in the DiSC model: (D)dominance, (i)influence, (S)steadiness and (C)conscientiousness.

People with D personalities tend to be confident and place an emphasis on accomplishing bottom-line results.

People with i personalities tend to be more open and place an emphasis on relationships and influencing or persuading others.

People with S personalities tend to be dependable and place the emphasis on cooperation and sincerity.

People with C personalities tend to place the emphasis on quality, accuracy, expertise, and competency.

To have a successful organization and/or team you need to have a mix of all, and we indeed have that from a leadership perspective. The DiSC model does have similar

assessments for front line staff, and we may want to consider investing in this opportunity for our entire staff. Karen is going to provide me with a quote.

We had the opportunity to request additional WIC funds for FY 2023. These funds were granted based on the availability of unspent funds from other WIC subgrantees throughout the state. Thanks to Daljeet, Ed and Carrie for their due diligence in applying for the additional funds, as we have been awarded an additional \$18,722.00 which helps recoup some expenses that are expended from the general fund.

Our community partners have been meeting over this past month based on each priority area of the CHIP. Before we used to meet as a large group for several hours and now, we have broken down into focused priority areas. The meetings have been very productive with our community partners who have taken the lead on the strategies. There is data team that continues to meet, and the idea is to keep the data up to date as well as transparent with hopes to develop a dashboard by Fall/Winter of 2023.

Lastly and always, I want to thank our entire team for all their hard work and dedication to our community. There are many times I am told by community residents about the wonderful work we do as an agency.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Olivia I. Makar, Mosquito Surveillance Intern, \$4,174.00
- 2) Antastasio N. Sdregas, Mosquito Surveillance Intern, \$4,174.00

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve the two contracts above as presented.

Motion carried unanimously.

- 3) Lamar, Drug Overdose Prevention Grant Advertising, \$7,500.00
- 4) Robert Brown, LLC, Legal Services, \$7,000.00
- 5) Alexander's Pest Control, Mosquito Fogging, \$6,500.00
- 6) Perspective Enterprises, Two Infant Scales, \$2,748.00
- 7) Campbell School District, COVID Infectious Disease Prevention, \$7,500.00
- 8) 898 Marketing, Contract Addendum, Date Change Only

MOTION

Mrs. Fisher motioned, Mr. Mistovich seconded to approve contracts three through eight above as presented.

Motion carried unanimously.

IX. Personnel Actions

A. Appoint – Full-Time Public Health Nurse

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to appoint Sabrina Wojtonek, RN as a full-time public health nurse as presented.

Motion carried unanimously.

B. Appoint – Part-Time Community Health Education Specialist

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to appoint Jennifer Patrick as a part-time community health education specialist as presented.

Motion carried unanimously.

C. Permission to Hire

MOTION

Mr. Perry motioned, Mrs. Fisher seconded to give permission to the Health Commissioner to hire a full-time community outreach worker should the opportunity present itself before the next Board meeting.

Motion carried unanimously.

X. Adjournment

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to adjourn the meeting at 9:26 a.m.

Motion carried unanimously.



MAHONING COUNTY PUBLIC HEALTH

PREVENT · PROMOTE · PROTECT

VISION

We aspire to be the leader in community health improvement. Through the use of innovative, proactive and collaborative approaches we will ensure conditions of health equity, social justice and wellness for all.

MISSION

The mission of Mahoning County Public Health is to promote and protect the health of individuals and communities. We do this by collaborating, educating, and mobilizing to prevent disease, reduce health disparities and enhance the quality of life in Mahoning County.

VALUES

Teamwork	Trust
Respect	Transparency
Reliability	Professional Integrity
Equity	Accountability

STRATEGIC PRIORITY 1

Goal: Assure Continued Excellence in Local Public Health Services

Objective 1: Maintain PHAB accreditation annually and renew PHAB accreditation in 2026.

Objective 2: Maintain financial stability and fiscal responsibility towards all stakeholders.

Objective 3: Ensure customer focused services.

for Culturally and Linguistically Appropriate Services (CLAS).

Objective 3: Reduce health inequity.

Objective 4: Expand collaborative partnerships to improve integration of a Health in All Policies (HiAP) approach to decision making across all sectors of Mahoning County.

Objective 5: Assure a culture of preparedness.

STRATEGIC PRIORITY 2

Goal: Improve Population Health Outcomes

Objective 1: Implement, monitor, evaluate and revise Mahoning County Community Health Improvement Plan (CHIP) to address identified community health priorities:

- Access to Care,
- Community conditions and safety,
- Mental health and substance use.

Objective 2: Provide high quality, timely public health education which upholds the National Standards

STRATEGIC PRIORITY 3

Goal: Ensure an Environment of Professional Enrichment for MCPH Staff

Objective 1: Support the personal and professional development of MCPH staff.

Objective 2: Strengthen coordination across programs.



MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

May 16, 2023

8:30 A.M.

**Canfield Fairgrounds Administration Building
7265 Columbiana-Canfield Road
Canfield, Ohio 44406**

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval, the proposed Nursing Immunization fee adjustments and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting May 17, 2023:

- Olivia I. Makar, Mosquito Surveillance Intern, \$4,174.00
- Antastasio N. Sdregas, Mosquito Surveillance Intern, \$4,174.00
- Lamar, Drug Overdose Prevention Grant Advertising, \$7,500.00
- Robert Brown, LLC, Legal Services, \$5,460.00
- Alexander's Pest Control, Mosquito Fogging, \$6,500.00
- Perspective Enterprises, Two Infant Scales, \$2,748.00
- Campbell School District, COVID Infectious Disease Prevention, \$7,500.00
- 898 Marketing LLC, Contract Addendum, Date Change Only

Meeting adjourned at 9:45 a.m.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

May 15, 2023

4:00 P.M.

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry
 Mr. Joe Mistovich

Staff present: Ryan Tekac
 Ed Janik

Meeting called to order at 4:03 p.m.

At 4:04 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Mistovich.

Mr. Mistovich made a motion to leave executive session at 5:12 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on May 17, 2023.

A motion to adjourn was made by Mr. Perry, seconded by Mr. Mistovich at 5:15 p.m.