

**Minutes of the
Mahoning County Public Health
Board Meeting
June 15, 2022
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on June 15, 2022, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present

Dr. Michael Miladore

Present via GoToMeeting

Mr. Len Perry

Mr. Joe Mistovich

Absent

Mrs. Bev Fisher

Dr. Nancy Mosca

Staff Present:

Ed Janik, Colton Masters, Erica Horner, Michelle Edison, Loretta Floyd-Pleas, Cynthia Grier, Cory Powell, Gianna Kays, Julie Thompson, Ryan Tekac

Public Audience:

Tom Costello

III. Minutes

MOTIONS

Mr. Mistovich motioned, Dr. Miladore seconded to approve the minutes of the 5/18/22 and 5/26/22 Board meetings as presented.

Motion carried unanimously.

Mr. Mistovich motioned, Dr. Miladore seconded to approve the minutes of the 5/16/22 Personnel Committee meeting as presented.

Motion carried unanimously.

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 5/17/22 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Special Requests/Subdivision Requests/Board Orders

A. Board Order #EH-Bo-2022-03 – McCormick (Sebring Village)

Mr. Powell explained that this is a vacant home that is not weather-tight and/or rodent proof. The garage overhang structure is in a condition that could be dangerous to life and/or health. There are also containers and an unrimed tire observed that are storing stagnant water providing breeding sites for mosquitoes. The owner failed to comply with multiple abatement notices and did not appear at the Health Commissioners hearing.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-03 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1 and O.R.C. §3707.01, declare the dwelling a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within five (5) days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

B. Board Order #EH-BO-2022-04 – Campbell (Sebring Village)

Mr. Powell explained that this is another vacant home in deplorable condition. Solid waste is scattered throughout the property. The home is in a condition that is not weather-tight or rodent proof. The owner has failed to comply with the abatement notices and did not appear for the Health Commissioner’s hearing.

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the sanitarian’s recommendation for Board Order #EH-BO-2022-04 as presented:

In accordance with the Nuisance Abatement Code, Section 6.1 and O.R.C. §3707.01, declare the dwelling a public nuisance and order the same:

- condemned as dangerous to life or health;
- placarded;
- abated within five (5) days; and
- to remain vacant until the nuisance is abated.

In accordance with the Nuisance Abatement Code, Section 6.2, declare the dwelling/dwelling unit unfit for human habitation and unsafe.

Motion carried unanimously.

V. New Business

A. 2022 Budget Changes for Board Approval

Mr. Janik explained that these changes are for two new grants that end in 2023. We are setting them up and then matching with the expenses. They are the Get Vaccinated Ohio and Public Health Emergency Preparedness grants.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the 2022 Budget Changes as presented.

Motion carried unanimously.

VI. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and the cash balance is very good. The tax settlement just came in and helped the bottom line. The finances remain strong.

Mr. Mistovich reported that the Personnel Committee met Monday and discussed the Community Outreach Worker, Breastfeeding Peer Helper and Administrative Assistant positions. Also discussed was a team leader in the Finance and Human Resources division.

B. Division/Program

Ed Janik

Received property tax inside millage which is up 1.01% from 2021. Made our first payment on the repayment of the bond indebtedness in May. I will be attending a public records virtual training which is required for every political subdivision in the state of Ohio. I am the designated public records officer for the Board of Health.

Colton Masters

Dianna and our O&M team are working diligently to prepare the letters ahead of our third quarter O&M mailing. These letters are set to be mailed out the week of July 5th. We have had over a 70% response rate to the first two mailings and the responses to the certified letters continue to trickle in.

On May 19th Ryan and I attended the MCTA Quarterly Business Meeting and spoke on our O&M program. Several of the trustees had questions for us regarding the roll out and fees, and I am thankful that they invited us and took the time to ask thoughtful questions. Hopefully, the answers we were able to provide will help their constituents as they receive letters in the mail.

We have hired a new intern for the summer mosquito program and we have already begun collecting mosquitoes and prepping them to be set to the ODH lab for identification and testing.

Our pest control company will begin spraying next week in the scheduled parks and campgrounds throughout the county. Each park will be sprayed three times over the course of the summer and the selected campgrounds will be sprayed twice.

I would like to thank both Genevieve Bufano and Kristy Boyles for representing Mahoning County Public Health at the 2022 "Riverfest" event this past Sunday.

We are currently working with Angels for Animals to establish the date for our first rabies vaccination clinic.

Erica Horner

Our ODH COVID vaccine consultant completed an in-person site visit on May 25th. The site visit went well, the follow up report was received and no identified areas of improvement were needed.

Every spring we offer school-based immunization clinics to all Mahoning County school districts for upcoming 7th and 12th graders. This year we held clinics providing Tdap and meningococcal vaccines in four different school districts. I would like to thank public health nurses Debbie Moss, Rachel Jackson, Sharon Woodall and Linda Mervin for

promoting and collaborating with the school nurses to get the clinics scheduled. Thank you also to Nursing clerical staff Diane Zagorsky, Monica Macala and Laura Curcaro for coordinating all paperwork, insurance verification and taking calls/scheduling last minute appointments as well as being flexible with changing dates to reach the most families.

Ohio AAP conducted a site visit to observe our MOBI/TIES trainers conducting the educational sessions on May 25th. MOBI is Maximizing Office Based Immunizations and TIES is Teen Immunization Educational Session. Goals of these sessions are to increase child/adolescent immunizations and provide best practices to healthcare providers. Linda Mervin and Sharon Woodall conducted the trainings to our own clinical staff members on this date and received positive feedback from the site reviewer. Implementing MOBI and TIES to vaccine providers is on the of the Get Vaccinated Ohio grant deliverables. All trainers must complete annual education to maintain their status.

The new RFS for the Cribs for Kids/Safe Sleep FY23 was posted by ODH on May 24th. We have submitted our Notice of Intent to Apply for Funding. MCPH has administered this grant program since 2014. The Nursing Division has been involved in infant safe sleep activities/education and grassroots community collaboration since the early 2000's. Rachel Jackson, public health nurse is the current chair of the Mahoning County Safe Sleep Committee and our CFK program facilitator. We are currently working on the grant application which is due June 27th.

Loretta Floyd-Pleas

The WIC caseload is increasing due to referrals received from Help Me Grow, Alta Head Start, Cross Enrollment Initiative and the HUB.

Completed the WIC portion of the MCPH audit with the state auditors and submitted the competitive WIC grant on May 24, 2022.

The Ohio WIC Program has received approval to allow additional infant formula options for Ohio WIC participants. Effective June 13, 2022, WIC families have options to select different versions of the formula (concentrated, powdered, ready to feed) if available on the shelf at a current vendor. There is no need for the WIC family to return to the WIC clinic to have the formula changed on their EBT card. Optional choices are available on the WIC shopper app (downloaded on cell phones) and handouts via the WIC clinics – this information provides a list of alternate formulas to replace the original formula the infant may currently be using. Container size flexibilities will allow more options for powdered formulas. Container sizes 12-24 ounces will deduct one container from WIC benefits. Container sizes 27 ounces or more will deduct two containers from WIC benefits. ODH has mailed this information on formula options to both vendors and participants and Mahoning County WIC has mailed the information to local physicians.

WIC staff frequently visit vendors to check on formula availability and text the information to WIC families in need and to co-workers at WIC clinics.

Mahoning County WIC has teamed up with Action and Grow Urban Farms to conduct on site WIC Farmers Markets on Wheels in Austintown on July 14th and August 11th and in Boardman on July 7th and August 4th. WIC Farmers Market coupons will be issued to families on these dates allowing families to redeem the coupons for fresh produce.

This helps our families eat healthier and places revenue into the pockets of local farmers.

Scott Bolam (reported by Ryan Tekac)

I would like to introduce Gianna Kays, our new Laboratory Clerk. Gianna has a Bachelor of Science degree from Youngstown State University and Medical Assistant Associates from San Joaquin Valley College.

The Board welcomed Gianna to Mahoning County Public Health.

The Laboratory continues to provide its routine testing services as usual.

Second quarter EPA testing is finishing up for our Public Water Systems. The third month of the quarter is always the busiest time for submitting sampling.

Dr. Kravec (reported by Ryan Tekac)

Education for physicians is being given from ODH/CDC to active physicians regarding the evaluation of the situation of Monkey Pox in Ohio.

There are increased numbers of home and outpatient testing for COVID-19. There is a mild increase in inpatients but only about 1/10th of the peak in January 2022. The number of ICU patients with COVID and the rate of death is low. Vaccines are available now at 6 months of age.

Ryan Tekac

Regarding House Bill 463, as a member of the AOHC Public Affairs, there is a working group currently drafting a facts vs myth sheet that will be used for talking points with our State Reps this summer for more one on one conversations. We hope this provides them clarity when they are in caucus. I will share with the Board and Trustee Costello as soon as they release the document for use.

There is also another Senate Bill (#338) that was been introduced in May and both AOHC and OEHA are in support of this bill. This bill requires the Directors of Agriculture and Health to each adopt rules establishing a method for evaluating a registered environmental health specialists and environmental health specialist in training's knowledge of the laws governing food safety, including the Ohio Uniform Food Safety Code.

It also requires the Ohio Department of Health (ODH) to conduct a study of the cost methodology used by local health districts for food service operation licensing programs that evaluates both of the following:

- o The impact that the COVID-19 pandemic has had on those programs, including whether local health districts have shifted staff away from those programs to assist with COVID-19-related operations; and
- o Whether local health districts have sufficient funds to implement those programs without increasing fees on the food and beverage industry.

Essentially, they want to eliminate the stressful field portion of the survey and focus on a written or electronic assessment that is 50 questions or less and allows the individual to review the Ohio Uniform Food Safety Code during the assessment.

There are new rules in draft form to Smokefree Ohio that we haven't seen yet but will be shared shortly through AOHC Public Affairs. For the members who have seen the draft, the areas where there are updates includes the addition of vaping products into the rules and additional details to the outdoor patio section. I bring this up because there could be a wave of work that will take place with our assigned sanitarians since they have added vaping products.

The CHA Leadership team, which consists of the county and city health commissioners and Mercy Hospitals, has worked with our consultant, the North Carolina Institute for Public Health, on blending the community voting and stakeholder voting into these three priorities:

1. Mental health and substance use
2. Community conditions, with an emphasis on community safety
3. Access to care

We will braid a focus on health equity as a cross cutting factor across all priorities. We are currently moving from the assessment portion to the action portion which involves identifying partners who should be at the table in the planning process for each selected priority.

Lastly, I want to give a big Thank You to Julie, Jason, Colton, Scott and Ed for all their hard work and efforts to bring our newest location into a functional office. Ed and his team ensured that all the financial pieces were in place for working being done. Jason, Colton and Julie worked to organize our storage units and to identify desk and furniture to be used in this space which ensures our fiscal responsibility to our residents. In addition, Julie has been working her tail off to get our newest phone system installed in all locations as working with Scott to get our IT structure established. This has been a team effort and the final pieces will fall into place shortly with Austintown Township receiving a Certificate of Occupancy. Then both Pathways HUB staff and WIC staff will have their task to transition their personal professional belongings into a fresh new location.

Our next task will be to work with our building committee to freshen the 50 Westchester location.

VII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) CPR First Aid Training of Ohio, CPR Training, \$1,305.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve contract with CPR First Aid Training of Ohio as presented.

Motion carried unanimously.

- 2) Generator Specialist Inc., Generator Maintenance Contract, \$2,285.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Generator Specialist, Inc. as presented.

Motion carried unanimously.

- 3) Tracy McNally, Janitorial Service 98-100 Westchester, \$9,000.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Tracy McNally as presented.

Motion carried unanimously.

- 4) Doctors Park Veterinary Clinic, Rabies Specimen Preparation, \$2,000.00

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the contract with Doctors Park Veterinary Clinic as presented.

Motion carried unanimously.

- 5) Kent State University, 2023-2025 MCPH Strategic Plan, \$7,000.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with Kent State University as presented.

Motion carried unanimously.

- 6) CDW-G, NEC 86" 4K Interactive Collaboration Whiteboard, \$6,359.00

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the contract with CDW-G as presented.

Motion carried unanimously.

- 7) Lamar Company of Youngstown, Overdose Awareness Day Advertising, \$7,000.00

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the contract with Lamar Company of Youngstown as presented.

Motion carried unanimously.

VIII. Travel

- A. Official Travel and B. Continuing Education

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the Official Travel and Continuing Education as presented.

Motion carried unanimously.

IX. Personnel Actions

- A. Appoint – Full-Time Administrative Assistant

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to appoint Erin Baun as a full-time Administrative Assistant at a starting rate of \$25.00 per hour as presented.

Motion carried unanimously.

B. Appoint – Full-Time Community Outreach Worker

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to appoint Michelle Colon Vale as a full-time Community Outreach Worker as presented.

Motion carried unanimously.

C. Appoint – Finance & Human Resources Team Leader

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to appoint Darlene Sawyers as Finance & Human Resources Team Leader effective June 20th, 2022 as presented.

Motion carried unanimously.

D. Post/Advertise/Appoint – Part-Time Breastfeeding Peer Helper

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to post, advertise and give authority to appoint to the Health Commissioner a part-time Breastfeeding Peer Helper as presented.

Motion carried unanimously.

E. Executive Session

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to enter Executive Session to discuss personnel matters as presented.

Motion carried unanimously.

F. Exit Executive Session

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to exit Executive Session as presented.

Motion carried unanimously.

X. **Adjournment**

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to adjourn the meeting at 9:25 a.m.

Motion carried unanimously.

**Minutes of the
Mahoning County Public Health
Board Meeting
June 28, 2022
11:00 a.m.**

The Mahoning County Public Health Board held a special meeting on June 28, 2022 at 11:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

Present via GoToMeeting

Mr. Len Perry
Dr. Michael Miladore
Mr. Joe Mistovich

Absent

Mrs. Bev Fisher
Dr. Nancy Mosca

Staff Present via GoToMeeting:

Erica Horner, Julie Thompson, Ryan Tekac

Public Audience:

III. New Business

A. Resolution in Support of Tuberculosis Levy Renewal

Mr. Tekac explained that this levy is on the ballot every five years, and this is the first step in the process of getting the levy on the ballot. From here the resolution will go to the Mahoning County Commissioners and from there it will go to the Board of Elections.

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to approve the resolution in support of the Tuberculosis levy renewal as presented.

Motion carried unanimously.

IV. Adjournment

MOTION

Mr. Mistovich motioned, Dr. Miladore seconded to adjourn the meeting at 11:10 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

JUNE 13, 2022

4:00 P.M.

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry (via GoToMeeting)
Mr. Joe Mistovich (via GoToMeeting)

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 4:00 p.m.

At 4:01 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Mr. Perry.

Mr. Mistovich made a motion to leave executive session at 4:28 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on June 15, 2022.

A motion to adjourn was made by Mr. Mistovich, seconded by Mr. Perry at 4:30 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

June 14, 2022

8:30 A.M.

**Canfield Fairgrounds Administration Building
7265 Columbiana-Canfield Road
Canfield, Ohio 44406**

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting June 15, 2022:

Contracts:

- CPR First Aid Training of Ohio, CPR Training, \$1,305.00
- Generator Specialist Inc., Generator Maintenance Contract, \$2,285.00
- Tracy McNally, Janitorial Service 98-100 Westchester, \$9,000.00
- Doctors Park Veterinary Clinic, Rabies Specimen Preparation, \$2,000.00
- Kent State University, 2023-2025 MCPH Strategic Plan, \$7,000.00
- CDW-G, NEC 86" 4K Interactive Collaboration Whiteboard, \$6,359.00

Meeting adjourned at 9:40 a.m.