

**Minutes of the
Mahoning County Public Health
Board Meeting
August 16, 2023
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on August 16, 2023, at 8:00 a.m. at the Canfield Fairgrounds Administration Building, 7265 Columbiana-Canfield Road, Canfield, Ohio 44406.

I. Pledge of Allegiance

II. Roll Call

Present

Mr. Len Perry

Mrs. Bev Fisher

Dr. Nancy Mosca

Dr. Michael Miladore

Absent

Mr. Joe Mistovich

Staff Present:

Ed Janik, Colton Masters, Erica Horner, Daljeet Dhillon, Cynthia Grier, Scott Bolam, Cathy Hergenrother, Dr. Kravec, Julie Thompson, Ryan Tekac

Public Audience:

Tom Costello

III. Minutes

MOTION

Dr. Mosca motioned, Mr. Perry seconded to approve the minutes of the 7/19/23 Board meeting as presented.

Motion carried unanimously.

MOTION

Dr. Mosca motioned, Mr. Perry seconded to approve the minutes of the 7/17/23 Personnel Committee meeting as presented.

Motion carried unanimously.

MOTION

Mrs. Fisher motioned, Dr. Miladore seconded to approve the minutes of the 7/18/23 Finance Committee meeting as presented.

Motion carried unanimously.

IV. New Business

A. 2023 Budget Changes for Board Approval

Mr. Janik explained that this month's changes are mostly grant related as well as spending some of our capital improvement dollars for an upgrade in our server room.

MOTION

Mr. Perry motioned, Dr. Mosca seconded to approve the 2023 Budget Changes as presented.

Motion carried unanimously.

B. 2024 Revenue Budget

Mr. Janik explained that this was reviewed in detail at the Finance Committee meeting. The budget is close to an equal split between grants and revenue. The 2024 Revenue Budget is \$9.1 million dollars due to a lack of COVID dollars. The current revenue budget is \$9.7 million dollars.

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the 2024 Revenue Budget as presented.

Motion carried unanimously.

C. Nursing Division – Immunization Fee Adjustments

Mr. Janik explained that after review of the vaccine costs from the manufacturer and the insurance company reimbursement rates, we are requesting that the Board approve the fee adjustments listed below. The fees do include the \$25.00 administrative fee.

	<u>Current Fee</u>	<u>Proposed Fee</u>
Flu – High Dose	\$95.00	\$105.00
Flu – Flublok	\$95.00	\$105.00

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to approve the Nursing Division Immunization Fee Adjustments as presented:

Flu – High Dose	\$105.00
Flu – Flublok	\$105.00

Motion carried unanimously.

V. Reports

A. Committee

Dr. Miladore reported that the Finance Committee met yesterday and reviewed in detail the six contracts on today’s agenda. All finances remain on track.

Dr. Mosca reported that the Personnel Committee met on Monday and reviewed candidates to replace Dave Fetchko, a Community Outreach Worker and a Sanitarian Team Leader.

B. Division/Program

Ed Janik

We have purchased a new Pitney Bowes mailing system that is being delivered today and the set-up and training will be tomorrow. I would like to acknowledge the Fiscal staff for another clean audit. Our 2022 audit has been completed and is clean.

Colton Masters

I would like to acknowledge and thank Sharlene Shebeck for taking the initiative to redesign our commercial wastewater inspection form. This form is used internally for evaluating wastewater systems that would fall under the HB110 program. We did not have a form specific for these inspections prior to this form's creation and I think this helps showcase just another way that our agency is continuing to try to evolve and improve, even while we all remain very busy.

Our summer mosquito interns have wrapped up our vector control program for the summer. I would very much like to thank both Olivia and Tosso for all of their effort and hard work over the course of the summer. They collected more than 2,000 mosquitoes from around the county, and 37 ticks from parks and public areas around the county.

Our first rabies clinic of the year will be held at Angels for Animals on September 10th from 9:00 a.m. until 12:00 p.m. I would anticipate a high turnout due to the phone calls we have received and the advertising of the event at our fair booth.

The EH Team was able to purchase boots as safety equipment for the sanitarians, and I would like to thank Ed, Darlene and the Fiscal team for helping me set up the account and accomplish this much needed task.

Our food program survey was completed by the Ohio Department of Agriculture, and they did not have any significant notes at the time of their survey, so I would like to congratulate Cory, Megan and the food team. This is not the formal findings report, as we have not received this yet, but the reviewer's analysis of the program was that it was doing well.

We also wrapped up our Solid Waste survey with the Ohio EPA and they also found no issues with the program, and they said it was going well. For this I would like to thank Amy, Kristy and Dave for their time and effort with the survey and the solid waste program in general.

Cathy Hergenrother

Please find below the indicators of the progress of the HUB year to date - through July 31, 2023.

Total Referrals	587
Assigned Referrals	412
Total Enrollments	229
Enrollment % - Total	39%
Enrollment % - Assigned	55.6%

The difference between total referrals and assigned referrals is the referrals the HUB receives from Medicaid Managed Care Plans. MCPs send referrals without warm handoffs, so the individual is not aware that the HUB is trying to contact them.

Mahoning Valley Pathways HUB has made a formal request to begin work in Jefferson County. There has also been an ask for us to extend our services to Western PA into Mercer and Lawrence Counties. This would not be likely to happen until Fall of 2024 or the first part of 2025.

Health Impact Ohio (HIO), located in Columbus, secured a grant for the Ohio Network of HUBs referred to as the CDC-CCR Grant. Through this grant they were able to plan a Community Health Worker Conference for all the HUBs. This conference will be September 6th through the 9th, 2023 in Columbus.

It is official, the State Legislature voted into existence the Center for Excellence for CHW's under the Ohio Department of Health.

Erica Horner

On July 21, we held an AHA CPR Anytime class with Broadway Recovery Services for 19 participants in attendance (combination of staff and clients in recovery). All participants received an adult and child CPR Anytime kit after completing the class so they can review basic lifesaving skills later and share with their family and friends. This is a layperson, hands-only CPR class and does not provide a course completion card. The class and kits were provided at no cost to Broadway Recovery Services. MCPH originally received 40 take-home kits from the local American Heart Association with a goal of increasing the number of lifesavers in Mahoning County. Thank you to Public Health Nurse, Linda Mervin and Health Educators, Tracy Styka, and Jennifer Patrick for organizing and providing the education.

We resumed offering in-person infant safe sleep classes and crib distribution in July since the pandemic. The attendance uptake has been rather slow with an increased number of no-shows: seven classes scheduled in July and six were held due to no one scheduling for one of them; of the total classes we held, 50% of the registered individuals/families attended. We continue to provide one on one distribution and home visits when transportation is an issue. We are hopeful that attendance at the classes will improve as ODH has stressed their hope for grant subrecipients to transition fully to in-person.

On August 3, ACIP and the CDC recommended routine use of the monoclonal antibody product nirsevimab (Beyfortus, a Sanofi product) for the prevention of RSV in all infants younger than 8 months during their first RSV season and in some children at high risk between the ages of 8-19 months who are at increased risk of severe RSV disease (immunocompromised) during their second RSV season. RSV season is typically fall through spring. Monoclonal antibodies are man-made proteins that mimic the antibodies our bodies naturally produce. ACIP voted to include nirsevimab in the VFC (Vaccines for Children) program, which is the federal program that provides CDC recommended vaccines and immunizations at no cost to families that meet program qualifications (children through 18 years of age who meet one of the following criteria- uninsured, underinsured, Medicaid eligible, Alaskan Native or American Indian). Since this is not a traditional vaccine, we will need to wait for clinical guidance as there may be practice regulations related to who is allowed to administer it.

Daljeet Dhillon

WIC Caseload 2023

January	February	March	April	May	June	July
3609	3630	3684	3750	3833	3856	3908

WIC caseload is consistently increasing.

August is Breastfeeding Awareness Month. Breastfeeding Awareness Month is celebrated in August every year and is dedicated to raising awareness, importance, and benefits of breastfeeding for both infants and parents. The theme of BAM this year is *Enabling breastfeeding making a difference for working parents*.

Breastfeeding Awareness Events of MCPH WIC Program

8/2/2023 Farmers Market promoting breastfeeding at Austintown Clinic

8/9/2023 Farmers Market promoting breastfeeding at Boardman Clinic

8/10/2023 Breastfeeding Workshop

8/18/2023 MCPH WIC Program breastfeeding open house at OCCHA

August is an extremely busy month for the WIC program with Farmers Markets and Breastfeeding Awareness Month activities.

I want to thank MCPH Commissioner Ryan Tekac for his support for the Breastfeeding workshop, requesting funds from the Mahoning County Commissioners, addressing the workshop attendees, and attending some part of the workshop.

Additionally, thanks to Molina Healthcare and Humana for their support.

The cooperation and help from all the WIC staff is immensely appreciated for bringing this workshop to fruition.

Scott Bolam

The Lab continues to provide our routine testing services to the community.

We have received 230 location samples for the Mahoning County O&M program so far this year.

For the groundwater monitoring program, we recently sampled Toth-Hilltop and we are sampling the CLD landfill next week.

Dr. Kravec

It has been mostly routine work with the staff. There has been some conversation regarding TB. The Medical Directors conference is next month, and I will be attending.

Ryan Tekac

I am working on updating our Continuous Quality Improvement Plan that was last adopted in 2015 and revised in May of 2019. CQI is customer focused that provides employee empowerment to lead effective programs at all levels of our work. Traditionally we named a QI Chair who was solely responsible for leading all QI projects for all divisions which included assembling the teams, facilitating the process using QI tools and writing up the necessary reports and documentation. This tends to be challenging at times as the QI Chair does not have the in-depth knowledge or divisional expertise which is leading us to change to divisional QI Leaders who will work with a QI chair. I want to thank our named QI chairs who we

are investing in a week of Lean training at Portage County Health District. I want to thank Health Commissioner Joe Diorio for allowing five open seats at no cost.

Due to the number of fleet vehicles and the hours that a good majority of our staff spend on the road it would be a good investment to host a defensive driving course. I spoke with Larry Kingston from the National Safety Council, and he will offer the course at a reduced rate of \$40.00 per person if we have 10 or more participants in a class.

The Educational Service Center of Eastern Ohio and their Help Me Grow program is partnering with us to host a baby shower for new and expectant parents. The event will be held on Saturday, September 16th from 11:00 a.m. until 1:00 p.m. in the parking lot of the Austintown Senior Center at 112 Westchester Drive. The primary goal of this event is to offer essential resources to pregnant moms and new families within our community. This is at no cost to us to cohost the event as the ESC received funding to pay for supplies and they asked us to be a partner due to the programs under our Maternal and Child Health umbrella. Our commitment will be staff time and program resources. Vendors at the baby shower will have the opportunity to showcase community resources, whether through providing handouts/brochures at the table, conducting demonstrations, organizing give-a-ways, or any other means suitable. We aim to create an engaging and informative atmosphere for our attendees. We would like to thank the Austintown Township Trustees, the Austintown Senior Center and Mr. Terlecky for allowing us to use their larger parking lot for holding this event. In addition, we are grateful for having a community partner such as the ESC who asked us to be their partner.

As part of our educational outreach, we developed a newsletter with the anticipation of providing them quarterly to public locations within the county. Our Summer newsletter was delivered to county and township buildings, all libraires and various locations where individuals spend some time reading material such as laundromats. The articles written are provided by your leadership team around the table and members of our PIO team. We are currently working on the Fall newsletter which will feature topics of preventive measures for cold and flu season, food safety around the holiday time and a program spotlight of our MATH program that is up and running in partnership with ACH and YCHD.

We have refreshed our information flyer on having private water wells tested. We will be inserting flyers with mailings associated with septic systems and private water wells to educate homeowners on the importance of testing your well while promoting our affordable services through our lab.

VI. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Holiday Inn - Boardman, All Staff Meeting, \$3,715.00

- 2) Tracy McNally, Janitorial Services for 98/100 Westchester, \$18,000.00 (two-year contract)
- 3) Arnolds Office Furniture, Cubicles for Community Health Division, \$12,890.00

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to approve contracts number one through three as presented.

Motion carried unanimously.

- 4) York Mahoning Mechanical Contractors, Inc., Mini Split A/C Unit for IT Room, \$4,460.00

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the contract with York Mahoning Mechanical Contracts, Inc. as presented.

On roll call the vote was as follows:

Mr. Perry	Yes
Dr. Mosca	Yes
Mrs. Fisher	Yes
Dr. Miladore	Abstain

Motion carried.

- 5) Sacred Calling Birth and Postpartum Services, Inc., Doula Services – MORE 1st Birthdays Medicaid Grant, \$64,997.78
- 6) ECMSI, Inc., Two 48 Port Managed Ethernet Switches, \$4,940.10

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to approve contracts number five and six as presented.

Motion carried unanimously.

VII. Travel

A. Official Travel

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to approve the official travel as presented.

Motion carried unanimously.

VIII. Personnel Actions

A. Appoint – Full-Time Community Outreach Worker

MOTION

Mrs. Fisher motioned, Mr. Perry seconded to appoint Melody Ours as a full-time Community Outreach Worker at the year two rate as presented.

Motion carried unanimously.

B. Appoint – Full-Time Registered Environmental Health Specialist

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to appoint Amanda Elliott as a full-time Registered Environmental Health Specialist at the year two rate as presented.

Motion carried unanimously.

C. Appoint – REHS/EHSIT Team Leader

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to appoint Amy Holinbaugh, REHS as a Sanitarian Team Leader as presented.

Motion carried unanimously.

D. Permission to Post/Advertise and Hire a Full-Time REHS/EHSIT

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to give permission to post/advertise and hire a full-time REHS or EHSIT should the opportunity present itself before the next Board meeting as presented.

Motion carried unanimously.

E. Executive Session

MOTION

Dr. Mosca motioned, Mr. Perry seconded to enter into Executive Session to consider the appointment, employment, discipline or compensation of public employees at 9:02 a.m.

Motion carried unanimously.

F. Exit Executive Session

MOTION

Dr. Mosca motioned, Mrs. Fisher seconded to exit Executive Session at 9:25 a.m.

Motion carried unanimously.

IX. Adjournment

MOTION

Mrs. Fisher motioned, Dr. Mosca seconded to adjourn the meeting at 9:29 a.m.

Motion carried unanimously.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

August 14, 2023

4:00 P.M.

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Mr. Len Perry
Dr. Nancy Mosca

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 4:00 p.m.

At 4:01 p.m. Mr. Perry made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Dr. Mosca made a motion to leave executive session at 4:18 p.m. The motion was seconded by Mr. Perry.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on August 16, 2023.

A motion to adjourn was made by Dr. Mosca, seconded by Mr. Perry at 4:20 p.m.

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

August 15, 2023

8:30 A.M.

Canfield Fairgrounds Administration Building

7265 Columbiana-Canfield Road

Canfield, Ohio 44406

MINUTES

Board members present: Mrs. Bev Fisher
Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval, the 2024 Revenue budget, the Nursing Division immunization fee adjustments, and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting August 16, 2023:

- Holiday Inn - Boardman, All Staff Meeting, \$3,715.00
- Tracy McNally, Janitorial Services for 98/100 Westchester, \$18,000.00 (two-year contract)
- Arnolds Office Furniture, Cubicles for Community Health Division, \$12,890.00
- York Mahoning Mechanical Contractors, Inc., Mini Split A/C Unit for IT Room, \$4,460.00
- Sacred Calling Birth and Postpartum Services, Inc., Doula Services – MORE 1st Birthdays Medicaid Grant, \$64,997.78
- ECMSI, Inc., Two 48 Port Managed Ethernet Switches, \$4,940.10

Meeting adjourned at 10:35 a.m.