

**Minutes of the
Mahoning County Public Health
Board Meeting
April 28, 2023
8:00 a.m.**

The Mahoning County Public Health Board held its regular meeting on April 28, 2023, at 8:00 a.m. at the offices of Mahoning County Public Health, 50 Westchester Drive, Youngstown, Ohio 44515.

I. Pledge of Allegiance

II. Roll Call

<u>Present</u>	<u>Absent</u>
Mr. Len Perry	Mrs. Bev Fisher
Dr. Nancy Mosca	
Dr. Michael Miladore	
Mr. Joe Mistovich	

Staff Present: Ed Janik, Colton Masters, Erica Horner, Daljeet Dhillon, Cynthia Grier, Scott Bolam, Kyle Gabrick, Shannon Sellards, Heather Robinson, Dr. Kravec, Julie Thompson, Ryan Tekac

Public Audience: Tom Costello

III. Minutes

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the minutes of the 3/22/23 Board meeting as presented.

Motion carried unanimously.

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the minutes of the 3/20/23 Personnel Committee meeting as presented.

Motion carried unanimously.

MOTION

Dr. Miladore motioned, Mr. Mistovich seconded to approve the minutes of the 3/14/23 Finance Committee meeting as presented.

Motion carried unanimously.

IV. Reorganization of the Board

A. Election of Officers

Mr. Mistovich motioned, Dr. Mosca seconded to appoint Dr. Miladore as President of the Board.

On roll call the vote was as follows:

Mr. Perry Yes
Dr. Mosca Yes
Dr. Miladore Abstain
Mr. Mistovich Yes

Mr. Mistovich motioned, Dr. Miladore seconded to appoint Dr. Mosca as Vice-President of the Board.

On roll call the vote was as follows:

Dr. Miladore Yes
Mr. Perry Yes
Dr. Mosca Abstain
Mr. Mistovich Yes

B. Committee Assignments

It was decided that the committee assignments will remain the same for 2023-2024 as follows:

Personnel Committee
Dr. Mosca
Mr. Mistovich
Mr. Perry

Finance Committee
Dr. Miladore
Mrs. Fisher

C. Schedule of Regular Meetings

The Board agreed to keep the regular monthly meetings on the third Wednesday of each month at 8:00 a.m.

V. Special Requests/Subdivision Requests/Board Orders

A. Special Request #EH-SR-23-01 – Quality Water Systems (Berlin Twp.)

Mr. Gabrick explained that this is an existing home with an existing private water system that had an alteration completed prior to permitting. The alteration consisted of a pump replacement on a buried well. Per code, they replaced the submersible pump and brought the well casing above grade. Because this was completed prior to an approved permit, the well is only seven feet from the home and does not meet the minimum required distance of ten feet. It is our recommendation to allow the encroachment because the permit requires the drinking water to be tested. We also recommend annual or semi-annual testing of the private water system to ensure the production of potable water remains consistent.

MOTION

Mr. Perry motioned, Mr. Mistovich seconded to approve the sanitarian's recommendation for Special Request #EH-SR-23-01 as presented:

Recommend allowing encroachment of OAC 3701-28-07(D) due to the PWS requirement to be tested based on the alteration permit. Also recommend annual or semi-annual testing of the PWS to ensure the production of potable water remains consistent.

Motion carried unanimously.

B. Board Order #EH-BO-2023-03 – Cavanaugh (Springfield Twp.)

Ms. Sellards explained that this is a property in Springfield Township where the owner has failed to properly dispose of all solid waste located on the property. A representative did appear for the Health Commissioner's hearing but has not followed the agreed upon timeline for clean-up compliance.

MOTION

Mr. Mistovich motioned, Mr. Perry seconded to approve the sanitarian's recommendation for Board Order #EH-BO-2023-03 as presented:

In accordance with the and Ohio Administrative Code 3745-27-05(D), and Ohio Revised Code 3734.03 and Mahoning County District Board of Health Nuisance Abatement Code, Sections 4.1.5 and 4.1.7, declare the property a public nuisance and order the same:

- Unsafe which creates a public health nuisance;
- Placarded;
- Abated immediately, but in no longer than 5 days, and;

In accordance with the Nuisance Abatement Code, Section 6.1, declare the property unsafe and a public health nuisance.

Motion carried unanimously.

VI. New Business

A. 2023 Budget Changes for Board Approval

Mr. Janik explained that these have been reviewed by the Finance Committee. One change is to increase our budget in the general administration fund for building improvements and the others are grant related.

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the 2023 Budget Changes as presented.

Motion carried unanimously.

B. Policy Approval – Delegation of Authority to Quarantine

Mr. Tekac explained that this is done every three years and it is the renewal of the policy giving the authority to the Health Commissioner to quarantine in the event of a public health emergency when the Board cannot meet until such time that the Board can meet and vote on the issue.

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the Delegation of Authority to Quarantine as presented with no changes.

Motion carried unanimously.

VII. Reports

A. Committee

Mr. Mistovich reported that the Personnel Committee met last Monday and discussed a Community Health Education Specialist and a wage study analysis.

Dr. Miladore reported that the Finance Committee met last week and reviewed the contracts and budget. Divisions are on track with their revenue projections and expenses are on track as well.

B. Division/Program

Ed Janik

The State Auditors have concluded their fieldwork and we have a clean audit. I credit the Fiscal staff and Managers for doing a great job. We had a meeting yesterday with representatives from each division and we are going with a new credit card company with better fees and will be expanding credit card usage into the Environmental Division and the Lab.

Colton Masters

Our Sewage team is working closely with Trumbull County, who is assisting us with training on the NPDES sampling procedures and methods. This will be our first year doing this kind of sampling, and I would like to thank Trumbull County Health Department for their willingness to assist us with this training. Also, Scott and the Lab staff are helping tremendously with preparing us for this undertaking. We are planning to start sample collection on the roughly 775 level 3 systems next month.

We have finished collecting the bid packets for the 2022 WPCLF grant, and the winning bids have been selected. The winning bids came in somewhat lower than was anticipated, and the bids received this year were far more competitive than they have been in previous years. I have been in contact with the OEPA who awards the WPCLF funding and they are allowing us to utilize any money not spent on currently selected projects, to be used allocated to 2023 applicants, in an effort to assist our citizens with their failing septic issues.

We had our Recreation program survey completed by ODH on April 26th. We do not anticipate issues, but we do welcome any advice or training that they may have as it has been a while since our last visit from the agency for survey.

Our agency has been selected again to receive the fully requested amount for our vector control efforts this summer. This is the mosquito control grant given through the OEPA and we requested \$25,000 through the grant. With this money we are planning on hiring two seasonal students to help with mosquito collection and tick drags throughout the county.

I would like to thank Kristy Boyles and Debbie Moss, who worked well together to complete our first two MATH inspections here in the county. I accompanied both of them for these meetings to assist in training for Kristy, and I believe both inspections went well, and the clients were receptive to our information.

The USDA will be working in our county to undertake a trap, vaccinate and release program this year. This is not something that our agency is directly involved with, however this is in response to the four positive rabies cases that were detected in our county during 2022. Also, in response to this, the USDA is asking that we continue and increase our surveillance monitoring efforts in our community.

Cathy Hergenrother (submitted electronically)

A QI project for the HUB in 2023 is to increase the percentage of referrals received to enrolled participants. The goal is to enroll a minimum of 30% of the referrals received. When the HUB receives referrals from Central Coordination or the Managed Care Plans (MCP's), they are cold referrals and are often difficult to access or enroll. Dialogue has been had with the MCP's to develop ways to get the names of their participants to the HUB in a "warmer", more qualified manner.

In 2022, June 6, was proclaimed by Governor DeWine, as Community Health Worker (CHW) Day. It is a day to celebrate the incredible work done by the CHWs and their commitment to our communities. The theme is *Be the Change!* Mahoning Valley Pathways HUB will be hosting a celebration for all its CHWs, on that day, at Boardman Park beginning with a virtual presentation by Ms. Angela Dawson, the Executive Director, of the Ohio Commission of Minority Health followed by yoga, lunch, and several activities to honor the CHWs.

As many of you may know, there are 12 HUBs throughout Ohio, representing over 60 counties, and 9 additional State HUBs throughout the country. Healthcare in Ohio and across the country have recognized the value of care coordinators. The HUB infrastructure is perfectly positioned to capitalize on the ever-changing health care. A HUB Executive Team has been created and I have been asked to serve on the Team with 6 other HUBS. The purpose is for the advocacy and sustainability of care coordination. Lori Keller and I are very excited about this opportunity.

Erica Horner

We received a notice of award for the ODH's Integrated Harm Reduction Grant FY23 04/01/2023-09/29/2023. This grant will allow us to continue our Project DAWN program and naloxone education community outreach. We have several additional educational outreach tools and access to naloxone activities we will implement with this such as distribution of Deterra Drug Deactivation and Disposal bags, Naloxboxes at community organizations, worksites, boosted social media posts, etc.

World TB Day is recognized annually on March 24th to commemorate the date in 1882 when Dr. Robert Koch announced his discovery of Mycobacterium tuberculosis. The purpose of World TB Day is to provide education about the disease, impact across the world, as well as prevention and control activities. The CDC launched their Think. Test. Treat TB campaign in 2022 to reach individuals at highest risk for latent or inactive TB as well as healthcare providers to increase testing and subsequent treatment for latent TB. 5-10% of individuals with latent TB who are not treated will develop into active TB disease. This year ODH hosted an in-person World TB Day Conference in Columbus with opportunities for staff to apply for staff development awards. Linda Mervin, public health nurse applied and was selected to receive staff development funds through ODH for her attendance-to cover mileage, lodging, and meal per diem. Both Linda Mervin and Shawn Hunter-Little attended the event and brought back resources, additional job aids.

We again offered school-based immunization clinics to all Mahoning County school districts within MCPH's jurisdiction for those students who will be entering 7th or 12th grade in the fall. In addition, we have also offered to be present during a school district's scheduled sports physicals events to offer and administer immunizations. We have five school districts that requested and scheduled clinics, one of which scheduled three total clinics including the sports physicals. Several schools indicated they would like a late

summer/early school year clinic which we will accommodate. Clinic outcome data will be shared at future board meetings after we complete all the spring clinics.

Daljeet Dhillon

WIC Caseload 2023

January	February	March
3519	3503	3684

Assigned caseload ceiling for MCPH WIC by ODH WIC 3419.

MCPH WIC caseload ceiling for January, February and March are above the assigned ceiling.

Currently Women on the program by category

Month	Preg. Women	Exclusive BF	Partial BF	Postpartum
February	227	84	156	351
March	239	91	159	335

Breastfeeding rates in March 2023

Women initiated BF 49.64 % Currently BF 27.7%

Currently MCPH has one Certified Lactation Consultant who rotates among all WIC clinics.

Some of the reasons shared by WIC participants for not breastfeeding for longer duration are lack of support for breastfeeding women after being discharged from the hospital until they come back to the WIC clinics for follow up, returning to work after six weeks of maternity leave, uncooperative workplace, and early formula introduction.

A valuable resource for breastfeeding women is 24-Hour Breastfeeding Helpline: 888-588-3423, hotline maintained by Appalachian Breastfeeding Network for Ohio Department of Health, staffed by medical professionals including IBCLCs.

WIC Goshen Clinic is held every first, second and fourth week of the month. Melissa Rogers and Kelsey Morales manage the clinic. The caseload at the clinic is small, however it fills a need for that community.

National Nutrition Month was celebrated in all WIC clinics. Whisks, vegetable brushes and nutrition education cards were provided by ODH WIC. Children learned how to use the whisk by mixing pudding, they use the brush to wash potatoes. Additionally, children learned how to measure dry ingredients (with cheerios and measuring cups), each child received a canvas apron which they decorated and took home. Children and parents enjoyed the nutrition education activity.

OCCHA Health Fair: Michelle Arch, Breastfeeding Peer Helper represented WIC at the OCCHA Health Fair on 3/22/2023. She shared information about WIC services and breastfeeding being an important part of the WIC program.

Heather Robinson, a new health professional started on 3/27/2023, and is currently in training.

Cora Lewis and Megan Stacy attended the March WIC staff meeting. They shared the information about their programs and how to make referrals to each program.

Management Evaluation by ODH WIC scheduled for 6/8/2023 is going to be hybrid. Karen Chavat, NAS consultant from ODH WIC will be observing clinic flow and conducting chart audits at the Boardman WIC Clinic. Additional required information by ODH WIC will be uploaded to SharePoint.

Cynthia Grier

Health Equity Workshops have been completed with all Managers. They were very productive and led to great ideas for the Health Equity Department.

The first MCPH Diversity Day and Feast of Nations is being held April 28, 2023 – we cordially invite all Board Members to stay and learn and enjoy with us. The Racial Equity Action Team hopes to make these events an annual occurrence.

I will be attending Bridges Out of Poverty Training in June 2023. This will be beneficial to not just the agency but also agency partners as this is a train the trainer opportunity.

Lisa Wogan is joining us this month from the Racial Equity Action Team. She is an Account Clerk II and represents the Fiscal Division.

Scott Bolam

Due to cold weather, we pushed back landfill sampling until the 2nd week of May, starting with the Mahoning Landfill.

We are currently working with our EPA customers that have seasonal start-up requirements. These clients are parks and campgrounds not open year-round, and they must complete start up activities before serving water to the public.

Dr. Kravec

May 11th is the end of the COVID-19 public health emergency and there will be a lot of changes coming regarding health care. There are also changes to the COVID vaccines – the monovalent vaccine is no longer available. We are monitoring this every changing situation.

Ryan Tekac

ODH has provided funding to AOHC to support LHD employees who wish to further their education, enhance current skills, and/or prepare for future responsibilities and roles in public health. Funds are available to support college/university course work or professional courses that lead to a degree or professional certification/professional designation that benefits their agency.

- Qualifying coursework must have been/be completed and paid for between July 2021 and December 2023.
- **Deadline for applications is December 10, 2023.**
- Any current LHD employee may apply, with the approval of their health commissioner.

- Upon acceptance of tuition reimbursement under this program, the LHD staff member agrees to complete 2 years of service to their LHD or another Ohio LHD. The 2-year commitment begins as of the completion date of the earliest coursework approved for reimbursement.

The substitute version of the state's FY24/25 budget bill was accepted by the full House Finance Committee in April. However, AOHC staff is in the process of completing a more detailed review, but the high-level review has revealed the following in the sub bill:

Complete removal of language in the sub bill for Dry Wells being labeled as a public health nuisance. There are numerous concerns within jurisdictions that have a high number of dry wells and not nearly enough funding to support the replacement of a new HSTS with those who may see this as a cost burden. In addition, our WPCLF funding to replace septic's for LMI families continues to be cut. In my opinion, additional funding is needed to support LHD's should the language for dry wells be places back in at some point down the road.

The disappointment for all LHD's is the removal of \$20M that would have been provided as biennale totaling \$40M dollars for local health department initiatives. This line item proposed new funding to flow through local health departments (LHDs) to implement evidence-based interventions to improve the health of communities around Ohio. We would have had the ability to strategically utilize the funds to address local health priorities identified in the Community Health Assessment (CHA)/Community Health Improvement Plan (CHIP). One example where this funding would be supported by providing sustainable program funding is within our current multi partner collaborative for Managing Asthma Triggers at Home.

We have been told there was a critical mass of House Representatives that supported the removal of the \$20 million because of the money that LHDs received at the federal level for COVID. However there needs to be a clear understanding that these funds were used for the work performed such as mass immunization clinics. Therefore, I will be reaching out to both House and Senate leaders to gauge their understanding of the funds and position they hold. I see this as an opportunity to provide them with information on how the 20 million dollars impacts the community from advancing to a healthier society.

It is important to note that this state investment (\$1.68 per capita) is quite conservative compared to our neighboring states:

- IN - \$4.26 per capita
- KY - \$3.93 per capita in fiscal year 2022-2023 and \$4.23 in fiscal year 2023-2024.
- MI - \$5.16 per capita
- PA - \$4.30 per capita

I would like to congratulate Health Commissioner Wes Vins, a former MCPH employee who received the very 1st Directors Award this past week at the Public Health Combined Conference for his work during the East Palestine Trian Derailment. I am mentioning it not only because it was a deserving award, but during the presentation Dr. Vanderhoff mentioned how impressed he is with local public health

to lead incidents and for surrounding LHDs to support each other. In addition, Health Commissioner Vins thanked and mentioned Mahoning County Public Health and other LHDs who answered the call to support his team and most importantly his community. So once again thank you to all MCPH staff who were involved in the response efforts and to the Board for allowing us to support our public health partners.

I want to recognize the Austintown Township Trustees who invited us for some floor time at their Monday meeting. Tracy Styka had the opportunity to talk on Public Health Programming and provided them with an updated trifold pamphlet, that provides education on our Infant and Maternal and Child Health Programs under one piece of literature.

VIII. Approval of Monthly Expenses

A. Monthly Expenses

MOTION

Mr. Mistovich motioned, Dr. Mosca seconded to approve the monthly expenses as presented.

Motion carried unanimously.

B. Contracts

- 1) Arnolds Office Furniture, Fiscal Office Reconfiguration, \$15,960.00
- 2) Paolucci Carpet Shop, Carpet for Fiscal Division, \$5,496.48

C. Notice of Award – 2022 WPCLF Monies

- 1) Project #1-2022 – Morjock Excavating, \$36,300.00
- 2) Project #2-2022 – 2M Services, \$28,500.00
- 3) Project #3-2022 – Romo Septic Cleaning & Repairs LLC, \$29,400.00

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the two contracts and three 2022 WPCLF Monies Notice of Award above as presented.

Motion carried unanimously.

IX. Travel

A. Official Travel

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the Official Travel as presented.

Motion carried unanimously.

B. Continuing Education

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to approve the Continuing Education as presented.

Motion carried unanimously.

X. Personnel Actions

A. Resignation – M. Colon Vale

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to accept the resignation of Michelle Colon Vale as presented, with regrets.

Motion carried unanimously.

B. Executive Session

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to enter into Executive Session to consider the appointment, employment, discipline or compensation of public employees at 9:44 a.m.

Motion carried unanimously.

C. Exit Executive Session

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to exit Executive Session at 10:05 a.m.

Motion carried unanimously.

D. Permission to Hire – Part-Time Community Health Education Specialist

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to give permission to the Health Commissioner to hire a part-time Community Health Education Specialist should the opportunity afford itself.

Motion carried unanimously.

IX. Adjournment

MOTION

Dr. Mosca motioned, Mr. Mistovich seconded to adjourn the meeting at 10:10 a.m.

Motion carried unanimously.

Dr. Michael Miladore, President
Officio

Mr. Ryan Tekac, Secretary Ex-

MAHONING COUNTY PUBLIC HEALTH

FINANCE COMMITTEE MEETING

April 20, 2023

8:30 A.M.

Canfield Fairgrounds Administration Building

7265 Columbiana-Canfield Road

Canfield, Ohio 44406

MINUTES

Board members present: Mrs. Bev Fisher

Board members present via GoToMeeting: Dr. Michael Miladore

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 8:30 a.m.

The Finance Committee reviewed the budget changes for Board approval, the Notice of Award for 2022 WPCLF monies and the monthly financial reports as presented.

The Finance Committee will recommend approval of the following contracts at the next regularly scheduled MCPH meeting April 28, 2023:

- Arnolds Office Furniture, Fiscal Office Reconfiguration, \$15,960.00
- Paolucci Carpet Shop, Carpet for Fiscal Division, \$5,496.48

Meeting adjourned at 9:20 a.m.

MAHONING COUNTY PUBLIC HEALTH

PERSONNEL COMMITTEE MEETING

APRIL 17, 2023

4:00 P.M.

**Mahoning County Public Health
50 Westchester Drive
Youngstown, Ohio 44515**

MINUTES

Board members present: Dr. Nancy Mosca
Mr. Joe Mistovich

Board members present via GoToMeeting: Mr. Len Perry

Staff present: Ryan Tekac
Ed Janik

Meeting called to order at 4:05 p.m.

At 4:06 p.m. Mr. Mistovich made a motion to enter executive session to consider the appointment, employment, discipline, or compensation of public employees, or to discuss pending or imminent court action, collective bargaining matters, or security matters.

The motion was seconded by Dr. Mosca.

Dr. Mosca made a motion to leave executive session at 4:35 p.m. The motion was seconded by Mr. Mistovich.

Upon leaving executive session the Personnel committee stated that they would make recommendations related to the appointment, employment, discipline, and compensation of public employees during the next regular meeting of the Board of Health on April 28, 2023.

A motion to adjourn was made by Mr. Mistovich, seconded by Dr. Mosca at 4:36 p.m.